



**Executive Board of the
United Nations Development
Programme and of the
United Nations Population Fund**

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(Date)

Original: Language

NOTE: The narrative should be no more than four pages in length and results and resources framework should be no more than two pages in length. Do not adjust font or margins when completing the document. The evaluation plan should be submitted as a separate document

Annual session of (year)

(date), (Location)

Item (number) of the provisional agenda

Country programmes and related matters

Draft country programme document for (name of country) (Duration)

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(Maximum four pages)

I. Situation analysis

- Analytical overview of development issues relevant to the work and mandate of UNDP as part of the UNCT, as well progress towards achieving the goals and objectives of relevant international conferences, the Millennium Declaration and those contained in national poverty-reduction strategies, or where they exist, in PRSPs, and specific sector development plans
- Reference to the relevant parts of the most recent common country assessment (or equivalent) and millennium development goals report. These references deal with the status and trends in development conditions as well as national policies. Reference to capacity gaps and gender inequalities that exist, as appropriate, including reference to capacity assessment undertaken under CCA as basis for formulating the country programme document

II. Past cooperation and lessons learned

- Overview of key results achieved in the past programme based on most recent and relevant strategic, thematic and decentralized evaluations/ADR, peer reviews, and other sources.
- Major lessons learned (especially with respect to capacity development, gender equality and women's empowerment and South-South cooperation)
- Indication of how findings from ADRs and other evaluations will be reflected in proposed programme, programme management, monitoring and evaluation, the results and resources framework, and the new evaluation plan

III. Proposed programme

- Strategic alignment to a select few national development priorities *that UNDP has capacity to support effectively*
- Country-specific efforts reflecting [MDG breakthrough strategy](#), with explicit prioritizing of off-track MDGs and role of UNDP in promoting coherent UN response
- Response should demonstrate that UNDP is leading or contributing to a substantively and operationally integrated UN response to national priorities *in which Practices are presented in combinations that underpin UN/UNDP support*. The integrated response may be in, for example, social protection or food security. Specific UNDP practice dimensions that are integrated into such integrated responses (e.g. social protection or food security) may be explained in this section and referenced in the results and resources framework (see example). This section should convey how UNDP support will be systemic or of signature demonstration value before 2015
- Evidence of an explicit and measurable gender emphasis in all areas to which UNDP support is attached
- Crisis/disaster readiness in all areas, as appropriate
- Demonstration that UNDP will seek North-South, South-South and horizontal solutions as a normal course

IV. Programme management, monitoring and evaluation

- Indication that the programme will be nationally executed (unless alternative required)
- Indication that implementation modalities will be selected based on the output(s) in question and further elaborated as individual programme components are prepared for appraisal (UNDP has a strong preference to support national implementation by government, but occasion may arise for one of the following to be used: (a) direct implementation by UNDP; (b) UN agency implementation; (c) NGO implementation)

(either national or international); and (d) implementation by an inter-governmental organization). This section may also indicate that the government will invite UNDP to invoke 'fast track' procedures if needs arise for rapid response to unanticipated crisis

- Statement of agreed arrangements for programme management and M&E of the programme
- Discussion of data availability, reliability and timeliness, and any action envisaged building national M&E capacity (to the extent this is captured in the CCA or equivalent, this can be referred)
- Indication that UNDP will take steps to ensure that the country office is structured, and has the requisite substantive and operational resources, to achieve its contributions to UNDAF outcomes
- Proposed strategy with resource mobilization (financial and in-kind); and any proposed changes in country office structure and staffing capacity required to achieve the results of the country programme

ANNEX. RESULTS AND RESOURCES FRAMEWORK (maximum two pages)

NATIONAL PRIORITY OR GOAL: <i>(Related to MDGs and/or other internationally-agreed development goals)</i>					
COUNTRY PROGRAMME / UNDAF OUTCOME #1: <i>(UNDAF outcome that involves UNDP, copied verbatim from UNDAF)</i>					
Outcome indicator: <i>(The UNDAF outcome indicators copied verbatim from the UNDAF)</i>					
Related Strategic Plan focus areas: <i>(e.g. Energy and environment)</i>					
GOVERNMENT PARTNER CONTRIBUTION	OTHER PARTNER CONTRIBUTIONS	UNDP CONTRIBUTION	INDICATOR(S), BASELINES AND TARGET(S) FOR UNDP CONTRIBUTIONS	INDICATIVE COUNTRY PROGRAMME OUTPUTS	INDICATIVE RESOURCES BY OUTCOME (US\$)
<i>Approach that national partners will take to achieve this UNDP-specific UNDAF outcome</i>	<i>Major contributions from other actors key to achievement of UNDP-specific UNDAF outcome, incl. civil society</i>	<i>UNDP contribution to the UNDAF outcome, by developing key national capacities, incl. for promoting gender equality</i>	<i>SMART indicators that will enable measurement of UNDAF outcome-level change to which UNDP is making a specific contribution. Metrics and related information can draw on harmonized partner arrangements where applicable. See Handbook on Planning, Monitoring and Evaluation</i>	<i>Outline some (not all) possible outputs to be finalized with national counterparts, other partners and UNCT during preparation of UNDAF action plan (or CPAP).</i>	Regular
					Other
					Regular
					Other

ANNEX. RESULTS AND RESOURCES FRAMEWORK - EXAMPLE

NATIONAL PRIORITY OR GOAL: Natural environment and cultural heritage of country protected and promoted as part of National Vision 2030					
COUNTRY PROGRAMME / UNDAF OUTCOME #1: Policy formulation and implementation capacity strengthened for the protection of the environment and cultural heritage in line with sustainable development					
Outcome indicator: % change of protected areas covered by funded management plans (baseline, target)					
Related Strategic Plan focus areas: Energy and environment for sustainable development					
GOVERNMENT PARTNER CONTRIBUTION	OTHER PARTNER CONTRIBUTIONS	UNDP CONTRIBUTION	INDICATOR(S), BASELINES AND TARGET(S) FOR UNDP CONTRIBUTIONS	INDICATIVE COUNTRY PROGRAMME OUTPUTS	INDICATIVE RESOURCES BY OUTCOME (US\$)
By 2015, the government will put in place institutional capacity in the parliament, line ministry and among local communities for participatory natural resource management in protected territories	Civil Society for Poverty Reduction will mobilize local communities; DAC donor coordination group on environment will coordinate technical and financial resources; the National Economics Association will promote ecosystem services economic costing analysis	UNDP will support through analytical and comparative policy analysis, and programmatic support, with explicit use of gender targets at the outcome level. This support will be independently cited as critical to country-led progress towards national action plan objectives	<p>Indicator: Existence of policy framework and action plan for environmental management, consistent with NDP.</p> <p>Baseline: As of 2010 no national policy or plan for environmental management exists</p> <p>Target: By end 2011, policy framework submitted to Government and draft action plan before parliament</p> <p>Indicator: % of members of the Parliament Select Committee on Environmental Affairs who are satisfied capacity of committee secretariat to help them fulfil role</p> <p>Baseline: 30% in 2009</p> <p>Target: 70% by 2013</p> <p>Indicator: % of milestones/targets in national action plan that are achieved, incl. those with specific gender-related dimensions</p> <p>Baseline: n/a as currently there is no plan</p> <p>Target: 75% by 2015</p> <p>Indicator: References to indigenous rights in parliamentary discussions of environmental issues, esp. gender-sensitive achievements</p> <p>Baseline: None in 2009</p> <p>Target: Minimum five per annum by 2015</p>	<p>Research cell established in Ministry with operational linkages established to state and non-state partners</p> <p>Planning, monitoring and reporting capacity of local government institutions improved for environmental management</p> <p>Legal, regulatory and enforcement apparatus overhauled with capacities assessed and resources mobilized for implementation</p>	<p>Regular: xxx</p> <p>Other: yyy</p>

COSTED EVALUATION PLAN (N.B. TO BE SUBMITTED AS A SEPARATE DOCUMENT)

UNDAF/ CPD Outcome	Strategic Plan Results Area	Evaluation Title	Partners (joint evaluation)	Evaluation commissioned by (if not UNDP)	Type of evaluation	Planned Evaluation Completion Date	Estimated Cost	Provisional Source of Funding