Interoffice Memorandum

To: Geoff Prewitt  
Deputy Special Representative

Through: Amjad Al-Sharif  
Head of Management Support Unit

From: Ruba El-Ghoul  
Management Support Unit

Subject: Technical Evaluation for AFD Mental Health Project - Management Response Letter

Dear Geoff,

In reference to the Technical Evaluation for AFD Mental Health Project Management Response Letter. The mentioned evaluation was conducted in year 2012. At the time, no management response letter was prepared to close the evaluation.

As the responsible team for the project departed right after the project closure, the management response letter was not prepared till today and thus still shows outstanding on the Evaluation Resources Center (ERC) Database.

Based on the consultation with the ERC, RBAS, and the HUB colleagues, we were officially requested to provide a note to the file in place of the management response letter as the project was not followed up with a second phase.

Therefore, this inner office memo is to be considered as a note to the file to close the outstanding evaluation on the ERC Database.
Dear Ruba

Greetings!

It was really nice meeting you in person.

We apologize for not acknowledging your email earlier. Thank you for this update.

Regarding the actions for the report you are referring to below, we would be grateful if you can have a note to file on the system also. As I have shared with you verbally now IEO is tracking progress on management actions for the period of 5 years after the evaluation has been completed. So you are fine.

Looking forward speaking to you soon and we can then discuss other things in further details if you wish. I have attached the updated version of your compliance on ERC with this email.

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Kind Regards
Fatima Zafar

From: ruba el-ghoul
Sent: Friday, October 13, 2017 7:17 PM
To: Mohammad AlBatayneh <mohammad.albatayneh@undp.org>; Fatima Zafar <fatima.zafar@undp.org>
Cc: Amjad Alsharif <amjad.alsharif@undp.org>
Subject: ERC System - Key Actions and Pending Management Response
Importance: High

Dear Mohammad and Fatima,

Hope you are doing fine. This is to inform you that all overdue key actions has been update in the ERC system (See screen shot below).

As for the Technical Evaluation for AFD Mental Health Project Management Response, please note that this evaluation was conducted in year 2012 and all responsible colleagues left UNDP/PAPP right after the close out of the project operationally. In addition, the management has been changed and no management response was drafted at that time. No second phase or similar project has been implemented later by PAPP.

This issue has been raised in last year evaluation workshop in Amman and we’ve been told that a management response will not be requested but we still see it as missing on the dashboard. As a result, we highly appreciate your kind support and follow up with concerned colleagues to close this issue.

Thank you so much for your kind support on this and we stand ready to provide anything needed to finalize in the system.
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**Archived Plans**

**Management Response Tracking**

**Key Action Tracking**

**Completed**

**Pending**

**Overdue**

**Database of Evaluators**

- Search Database of Evaluators for consultant
- Refer a Consultant to the Database of Evaluators

**Quality Assessment**

- Evaluation with Quality assessment
- Evaluations waiting for Quality Assessment
Technical Evaluation for AFD Mental health project

Commissioning Unit: Palestine
Evaluation Plan: 2012-2017
Evaluation Type: Project
Completion Date: 11/2012
Unit Responsible for providing Management Response: Palestine

+ Add Management Response

Ruba El-Ghoul
Finance Management Analyst, Management Support Unit
Programme of Assistance to the Palestinian People
United Nations Development Programme
3 Yakubi St., Jerusalem, 91191, P.O. Box 51359
ruba.el-ghoul@undp.org
Tel: +972-2-6288200
www.ps.undp.org