



**Programme for the mission on final evaluation of the  
“Livelihood Improvement in Tajik-Afghan Cross border Areas” (LITACA) project**

**Date: September 06 - 27, 2017**

**Mission members:**

1. Mr. Abhijit Bhattacharjee, International Consultant, LITACA
2. Mr. Jovidsho Juraev, National Consultant Tajikistan, LITACA

**Afghanistan (September 6-20, 2017) : International Consultant only**

| <b>Date</b>                | <b>Time</b>   | <b>Place</b>  | <b>Participants</b>  | <b>Subjects</b>                               |
|----------------------------|---------------|---------------|--|---|
| Wednesday,<br>September 06 | 0930          | Arrival Kabul |  |   |
|                            | 11:00 – 13:00 | UNOCA         | Abhijit Bhattacharjee<br>Nilofer Malik, UNDP<br>Soraya Sofiezada, UNDP | Briefing meeting and discussion on schedule   |
|                            | 13:00 – 17:00 | MRRD          | Meeting with MRRD Minister   | Briefing and interview Minister               |
| Thursday,<br>September 07  | 08:00-16:30   | MRRD          | Abhijit Bhattacharjee<br>Roshan Safi, LITACA PM                        | Detailed briefing & discussion on schedule    |
| Friday,<br>September 08    | 09:00-16:00   | MRRD          | Abhijit Bhattacharjee<br>Roshan Safi<br>Abddul Munir, AIRD             | Discussion on survey to be undertaken by AIRD |

**Annex 4**

|                            |              |                     |  |  |
|----------------------------|--------------|---------------------|--|--|
|                            |              |                     | Mukhtar Ghafarzoy, AIRD                                  |  |
| Sunday,<br>September 10    | 08:00-17:00  | UNOCA               | Abhijit Bhattacharjee<br>Mohamad Rasool<br>Nilofer Malik | Review of LITACA progress                                |
| Monday,<br>September 11    | 09:00-17:00  | MRRD                | Abhijit Bhattacharjee<br>Roshan Safi                     | Preparation of survey tools                              |
| Tuesday<br>September 12    | 08:30- 17:30 | MRRD                | Abhijit Bhattacharjee                                    | Interview with AKF and Giz; Finalisation of survey tools |
| Wednesday,<br>September 13 | 08:00-16:30  | MRRD                | Abhijit Bhattacharjee<br>Roshan Safi<br>Abdul Munir      | Facilitate survey workshop for AIRD Survey team          |
| Thursday,<br>September 14  | 08:00-17:00  | MRRD and UNDP       | Ministry of Agriculture                                  | Meetings with MAIL officials                             |
| Sunday,<br>September 17    | 08:30-15:00  | MRRD                | AIRD   | Review of survey progress                                |
| Monday,<br>September 18    | 08:30-17:00  | MRRD                | Desk review  | Review of findings so far                                |
| Tuesday,<br>September 19   | 09:00-13:00  | MRRD                | Abhijit Bhattacharjee<br>Roshan Safi                     | Debriefing   |
| Tuesday,<br>September 19   | 14:00-18:30  | UNOCA               | Abhijit Bhattacharjee<br>Jocelyn Mason, CD,UNP           | Interview and debriefing                                 |
| Wednesday,<br>September 20 | 09:00-13:00  | UNOCA               | Nilofer Malik  | Review of progress                                       |
| Wednesday,<br>September 20 | 14:00        | Depart for Dushanbe | -  | Arrive Dushanbe  |

**Tajikistan (September 20-27, 2017)**

**Dushanbe, September 20:**

| Date                       | Time          | Place                          | Participants  | Subjects  |
|----------------------------|---------------|--------------------------------|---|---|
| Wednesday,<br>September 20 | 18.30 – 20.00 | Dushanbe International Airport |   | Arrival to Dushanbe, flight No: RQ0017  |
|                            | 20.00 – 20.30 | Hotel ATLAS, Dushanbe          | Mr. Abhijit Bhattacharjee, Int. Consultant,<br>Mr. Jovidsho Juraev, Nat. Consultant<br>Mr. Ruslan Ziganshin, LITACA Project Manager | Hotel check in ( <b>NOTE: Registration at the hotel to ensure immigration control rules is required</b> ), refreshment, dinner and discussion |
|                            | 20.30 – 21.30 | Hotel ATLAS, Dushanbe          | Mr. Abhijit Bhattacharjee, Int. Consultant,<br>Mr. Jovidsho Juraev, Nat. Consultant<br>Mr. Ruslan Ziganshin, LITACA Project Manager | Dinner and planning meeting of the project evaluation in Tajikistan   |

**Eastern Khatlon (Kulyab Zone), September 21 – 22 (**NOTE: Please have your ID, e.g. passport, visa and registration to ensure smooth check points pass while entering districts bordering with Afghanistan, especially in Sh. Shohin and Hamadoni**):**

| Date                     | Time          | Place  | Participants  | Subjects   |
|--------------------------|---------------|--|---|--|
| Thursday<br>September 21 | 07:00 -10:00  | Hotel ATLAS – Area Office  | Mr. Abhijit Bhattacharjee, Int. Consultant,<br>Mr. Jovidsho Juraev, Nat. Consultant   | Departure from Dushanbe<br>Arrival to Kulob          |
|                          | 10:00 – 10:30 | Area Office  | Project beneficiaries, e.g. local authority representatives, community residents  | Presentation of AO activities                        |
|                          | 10:30 –11:30  | Local Executive Body of State Power (LEBSP) of Sh. Shohin district (former Shuroobod district) | Mr. Abhijit Bhattacharjee, Int. Consultant,<br>Mr. Jovidsho Juraev, Nat. Consultant<br>Mr. Ruslan Ziganshin, LITACA Project Manager | Meeting with district chairman and DDP working group |
|                          | 11:30 –12:30  | Khojaghalton village, Shurobod jamoat, Sh. Shohin district                                     | Kulyab AO staff:<br>- Mr. Abdullo Guliev, Area Office Manager   | Project site visit:<br>Construction of Medical house |
|                          | 12:30 –13:30  |  |   | Lunch  |

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|                        | 13:30 –14:30  | Yoghuk village, N. Mahmudov jamoat, Sh. Shohin district              | <ul style="list-style-type: none"> <li>- Ms. Sojdamo Tagaeva, Local Economic Development Specialist</li> <li>- Mr. Khiloldin Sobitov, Local Governance Specialist,</li> <li>- Kurbonali Abdualimov, Civil Engineer</li> </ul> | Project site visit:<br>1. Extension of mini-toolbank under the ADF ‘N. Mahmudov’<br>2. OVOP initiative<br>Meeting with the representatives of ADF ‘N. Mahmudov’       |
|------------------------|---------------|--|---|---|
|                        | 14:30 – 16:00 | Yoghuk village, N. Mahmudov jamoat, Sh. Shohin district – Kulob city |   | Departure from Shamsiddin Shohin district<br>Arrival to Kulob   |
|                        | 16:00 – 17:00 | Area Office  |   | Checkup of emails   |
|                        | 17:00 – 18:00 | ‘Makhsus’ Hotel  |   | Check in, Makhsus Hotel<br>Free time  |
|                        | 18:00 – 20:00 | ‘Tahir restaurant’   |   | Dinner  |
|                        | 20:00         | ‘Makhsus’ Hotel  |   | Mr. Abhijit Bhattacharjee, Int. Consultant, Mr. Jovidsho Juraev, Nat. Consultant, Mr. Ruslan Ziganshin, LITACA Project Manager  |
| Date                   | Time          | Place  | Participants  | Subjects  |
| Friday<br>September 22 | 08:30 – 09:30 | ‘Makhsus’ Hotel – Public Organization (PO) ‘ATAC’ office             | Project beneficiaries, e.g. local authority representatives, community residents  | Meeting with:<br>1. Business Support Center (BSC). IP: PO ‘ATAC’<br>2. IP: PO “ATAC” as grants-recipient. ‘Livelihood improvement of rural people through trainings’. |
|                        | 09:30 –10:20  |  | Mr. Abhijit Bhattacharjee, Int. Consultant,<br>Mr. Jovidsho Juraev, Nat. Consultant   | Departure from Kulob city<br>Arrival to Hamadoni district   |
|                        | 10:20 – 10:50 | LEBSP of Hamadoni district   | Mr. Ruslan Ziganshin, LITACA Project Manager  | Meeting with local authorities of Hamadoni district   |
|                        | 10:50 – 11:30 | Tughul village, Chubek jamoat, Hamadoni district.                    | Kulyab AO staff:<br>- Mr. Khiloldin Sobitov, Local Governance Specialist  | Project site visit: Construction of Water Supply System   |
|                        | 11:30 – 12:30 | Chubek jamoat, Hamadoni district                                     |   | Project site visit: Construction of flood retention facilities of "Sarkokul" flood pathway with rehabilitation of bridge and waterworks facilities                    |
|                        | 12:30 – 14:00 |  |   | Lunch in Hamadoni district  |

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|  | 14:00 – 15:00 | Kodara 2 village, Panjrud jamoat, Hamadoni district.    |  | Project site visit: Construction of Medical House   |
|  | 15:00 – 16:00 | Faizobod village, Dashtigulo jamoat, Hamadoni district. |  | Project site visit: Establishment of sewing workshop (grants-supported sub-project). PO ‘Ravonbakhsh’.  |
|  | 16:00 – 17:00 | Marghzor village, Ghalaba jamoat, Farkhor district.     |  | Project site visit:<br>1. Livelihood improvement of rural people through trainings. IP: PO ‘ATAC’<br>2. Establishment of greenhouse and bee-keeping initiatives. IP: PO JRC ‘Ghalaba’ |
|  | 17:00 – 18:00 | Obshoron village, Dehqonariq jamoat, Farkhor district   |  | Project site visit:<br>Construction of 4 additional classrooms in secondary school #34  |
|  | 18:00 – 20:30 | Farkhor district<br>Kurgan- Tyube                       | Mr. Abhijit Bhattacharjee, Int. Consultant, Mr. Jovidsho Juraev, Nat. Consultant, Mr. Ruslan Ziganshin, LITACA | Departure from Farkhor district<br>Arrival to Kurgantyube   |

### Western Khatlon (Kurgan-Tyube Zone), September 22 - 23:

| Date                             | Time          | Place  | Participants  | Subject   |
|----------------------------------|---------------|--|---|---|
| <b>Friday<br/>September 22</b>   | 18:00 – 20:30 | Departure from Kulayb 16:00 - 18:00 arrival to Kurgan-Tube, Bokhtariyon Hotel (overnight in Kurgan-Tube) |   |   |
| <b>Saturday<br/>September 23</b> | 08:00 – 08:50 | EBSP of Khatlon Oblast, Kurgan-Tyube   | Mr. Rajabali Rajabov – Deputy Chairman of Khatlon Oblast; Mr. Davlatkhujja Mirzoev – Head of Economic and Trade department of EBSP of Khatlon Oblast, UNDP Shaartuz AO staff: Mr. Abdulghani Ibroghimov, AO Manager | Meeting with Mr. Rajabov Deputy of Chairman of Khatlon oblast   |
|                                  | 08:50 – 09:40 | Departure from Kurgan-Tyube & arrival to Hiloli village of Jayhun district                               |   |   |
|                                  | 9:40 – 10:00  | Hiloli village Qumsangir Jamoat  | Director of the school; Local beneficiaries, UNDP Shaartuz AO staff: Mr. Abdulghani Ibroghimov, AO Manager, Mr. Farkhod Shodiev, Local Governance Specialist, Mr. Olim Kurbanov, Civil Engineer                     | Project site visit: Construction of 5 additional classrooms within secondary school #10 in the Hiloli village of Qumsangir jamoat |

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|   | 10:15 – 10:35  | Qumsangir Jamoat  | Mr. Nazriev Mahmadyusuf – Head of PO “Rushdi bosubot”;                | Project site visit: Demonstrative lemon greenhouse (small grant initiative)   |
|---|--|---|---|---|
|   | 10:50 – 11:20  | Panj jamoat   | Engineers of pump station and local farmers                           | Project site visit: Rehabilitation of irrigation pumping station in Zamini Nav village, Panj jamoat                   |
|   | 11:30 – 12:10  | EBSP of Jayhun district, Jayhun settlement  | Mr. Aminzoda Foteh – Chairman of Jayhun district; DDP WG;             | Meeting with DDP WG   |
|   | 12:15 – 13:15  | Lunch   |   |   |
|   | Departure from Jayhun 13:20 - 14:20 arrival to Panj                            |   |   |   |
|   | 14:20 – 14:50  | Panj district   | Ms. Usmonova Kunduzoyi -Head of PO “Bonuvoni Panj” and beneficiaries; | Project site visit: Sewing workshop in Panj settlement (small grant initiative)                                       |
|   | 15:00 – 15:30  | Shakardasht village of Panj district  | Director of the school; Local beneficiaries                           | Project site visit: Reconstruction of secondary school #19 in Shakardasht village, Nuri Vahdat jamoat , Panj district |
|   | Departure from Panj 15:30 - 16:30 arrival to Dusti                             |   |   |   |
|   | 16:30 – 16:50  | N. Vakhsh Jamoat, Dusti district  | Suinov Uktam - Head of outpatient clinic and beneficiaries            | Project site visit: Construction of Outpatient Clinic in Dusti village, N. Vakhsh jamoat of Jilikul district          |
|   | Departure from Dusti 16:50 - 17:30 arrival to Shaartuz (overnight in Shaartuz) |   |   |   |
| Date                                      | Time   | Place   | Participants  | Subject   |
| <b>Sunday,<br/>September, 24<br/>2017</b> | 08:00 – 09:00  | Departure from Shaartuz 08:00 - 08:55 arrival to Navobod Jamoat of Qubodiyon district |   |   |
|   | 09:00 – 10:00  | Navobod Jamoat of Qubodiyon district  | Engineers of pump station and local farmers                           | Project site visit: Rehabilitation of irrigation pumping station "Tojikiston" of Navobod Jamoat                       |
|   | 10:20 – 10:30  | Navobod Jamoat of Qubodiyon district  | Members of Association of Dehkan Farms “Dusti”                        | Project site visit: Turkey – breeding farm  |
|   | 10:30 – 11:30  | Departure from Navobod Jamoat of Qubodiyon district 10:15- 11:30 arrival to Shaartuz  |   |   |

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|  | 11:30 – 11:50 | Business resource center “Chashma”  | Mr. Imomnazarova Sanovbar -the head of BRC and beneficiaries  | Meeting head of BRC and beneficiaries  |
|  | 11:50 – 12:20 | Vatan village of Obshoron Jamoat  | Head of medical house and beneficiaries   | Project site visit: Medical house in Vatan village   |
|  | 12:30 – 13:30 | Lunch   |   |  |
|  | 13:40 – 14:20 | Obshoron village of Obshoron Jamoat   | Ochildiev Rahim – Head of the Branch of SUE in Shaartuz district and other representatives of the operator; Local beneficiaries | Project site visit: Rehabilitation of drinking water supply system in Obshoron village of Shaartuz district;   |
|  | 14:20 – 14:35 | Departure from Obshoron Jamoat of Shaartuz district 14:20-14:35arrival to Qubodiyon |   |  |
|  | 14:35 – 15:00 | Qubodiyon district  | DRMP Engineer   | Project site visit: Procurement and delivery of equipment and materials for organization of the site for production of the concrete tetrahedrons and cubes, in Qubodiyon district, for strengthening river banks |
|  | 15:00 – 17:10 | Departure from Qubodiyon 15:00 - 17:10 arrival to Dushanbe city                     |   |  |

### Dushanbe, September 25 – 27

| Date                 | Time          | Place   | Participants   | Subjects   |
|----------------------|---------------|---|--|--|
| Monday, September 25 | 08.00 – 09.00 | JICA Tajikistan Office (5 <sup>th</sup> floor Serena Hotel) | Ms. Nishikawa Naoko, Project Formulation Advisor<br>Mr. Shokirjon Mahmudov, Programme Officer  | Meeting with JICA staff supervising the LITACA project to obtain feedback on the implementation of the project and its results and plans for the future. |
|                      | 09.30 – 11.00 | UNDP TJK Country Office                                     | Mr. Firuz Khamidov, UNDP Communities Programme (CP) Manager<br>Mr. Jurabek Juraev, UNDP CP Governance Officer<br>Mr. Firuz Saidkhadzhaev, UNDP CP Economic Development Officer | Meeting in UNDP TJK LITACA project related staff to obtain feedback on the implementation of the project and its results and plans for the future.       |

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|                         |               |   | Ms. Zarina Juraeva, UNDP CP M&E Officer<br>Ms. Takhmina Rozikova, UNDP CP Communications and Partnership Officer<br>Mr. Parviz Akramov, UNDP CP Aid for Trade Project Manager<br>Mr. Mirzo Olimov, SENACAM PM<br>Mr. Khurshed Kholov, UNDP Energy Environment Programme (EEP) Manager<br>Mr. Jamshed Vazirov, EEP Program Analyst<br>Mr. Ruslan Ziganshin, UNDP CP LITACA PM |   |
|                         | 11.00 – 12.00 | UNDP TJK Country Office                                     | Mr. Jan Harfst, Country Director<br>Ms. Sanja Bijanic, Deputy Country Director<br>Mr. Mubin Rustamov, Head of Programme Unit / Assistant to Resident Representative, Programmes<br>Ms. Zebo Jalilova, Program Analyst  | Meeting with UNDP Senior Management and Programme Unit staff to obtain feedback on the implementation of the project and its results and plans for the future.  |
|                         | 12.00 – 13.00 | Ministry of Economic Development and Trade (MEDT) of the RT |  | Meeting with Deputy Minister obtain feedback on the implementation of the project and its results and plans for the future.   |
| Tuesday, September 26   | 15.00 – 16.00 | UNDP TJK Country Office Conference Hall                     | UNDP SM, LITACA related staff  | Debriefing on key findings, conclusions, recommendations on the LITACA evaluation process   |
| Wednesday, September 27 | 03:00 -03:50  | Hotel ATLAS   | Mr. Abhijit Bhattacharjee, Int. Consultant,  | Check out from Atlas Hotel ( <b>NOTE: Pick up the immigration control registration to present it at the airport, not presenting it will result with administrative measures, e.g. high fine</b> ), departure to the airport |
|                         | 04.10 – 06.10 | Dushanbe International Airport                              |  | Departure from Dushanbe, Flight No: UT 804  |