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## **Annex 2**

# **Programme for the mission on final evaluation of the “Livelihood improvement of rural population in 9 districts of the Republic of Tajikistan” (LIRP) project**

**Date: October 15 - 28, 2017**

### **Mission members:**

1. Ms. Cristina Mosneaga, International Consultant, LIRP
2. Mr. Farukh Sultonov, National Consultant, LIRP

<b>Date</b>	<b>Time</b>	<b>Place</b>	<b>Participants</b>	<b>Subjects</b>
Sunday, October 15		Dushanbe International Airport		Arrival to Dushanbe, flight No: RQ0017

Date	Time	Place	Participants	Subjects
Monday, October 16	09.00 – 11.00	UNDP TJK Country Office	Ms. Zebo Jalilova, Programme Analyst Mr. Firuz Khamidov, UNDP Communities Programme (CP) Manager Mr. Jurabek Juraev, UNDP CP Governance Officer Mr. Firuz Saidkhadzhaev, UNDP CP Economic Development Officer Ms. Zarina Juraeva, UNDP CP M&E Officer Ms. Takhmina Rozikova, UNDP CP Communications and Partnership Officer Parviz Akramov, UNDP CP Aid for Trade Project Manager Ruslan Ziganshin, UNDP CP LITACA PM	Meeting in UNDP TJK LIRP project related staff.
	11.00 – 12.00	UNDP TJK Country Office	Mr. Mubin Rustamov, Head of Programme Unit / Assistant to Resident Representative, Programmes Ms. Zebo Jalilova, Program Analyst	Meeting with UNDP Senior Management and Programme Unit staff.
	13.30 – 14.30	Ministry of Economic Development and Trade (MEDT) of the RT	Mr. Umed Davatzod, Deputy Minister	Meeting with Deputy Minister obtain feedback on the implementation of the project and its results and plans for the future.

**October 17-18, 2017**

Date	Time	Subjects	Participants	Place
Tuesday October 17	07:00	Departure from Dushanbe to Rasht district	Project beneficiaries, e.g. local authority representatives, community residents Ms. Cristina Mosneaga, Int. Consultant, Mr. Farukh Sultonov, National Consultant, Gharm AO staff	
	10:00	Arrival to Gharm AO		Gharm AO
	10:00 – 11:00	Gharm AO		Meeting with Gharm AO staff.
	11:00 – 11:45			Visit of infrastructure sub-project (VTI, agriculture)
	12:00 – 13:15	Lakhsh district		Lunch
	13:15 – 15:00			Trip to Lakhsh district.
	15:00 – 15:45	Jamoat of Lakhsh		Lakhsh district
	17:10 – 17:45	Building of the Administration of the Lakhsh district		Visit to the mini-workshop for wool processing in Rasht district funded by LIRP project. Meeting with Head of ADF “Samar” of Lakhsh district.
	18:00	Arrival to Hotel		Meeting with Chairman of the Lakhsh district and representatives of DDP Working Group on implementation of the project
	18:30 – 19:30	Dinner		Lakhsh district (TBD)
			(TBD)	
Date	Time	Subjects	Participants	Place
Wednesday, October 18	07:30	Check out from Hotel and pick up	Project beneficiaries, e.g. local authority representatives, community residents Ms. Cristina Mosneaga, Int. Consultant, Mr. Farukh Sultonov, National Consultant, Gharm AO staff	Lakhsh district
	07:30 - 08:15	Breakfast		
		Jamoat of Yangishahr		Meeting with project beneficiaries of Chonkirgiz Irrigational Canal Visit to the sewing workshop for wives of labor migrant and unemployed housewives funded by LIRP project.

	08:15 - 09:15	Jamoat of Vahdat, Lakhsh district		Visit to the sub-project: “Construction of welding training center in VTL Lakhsh” funded by LIRP project.
	09:30 - 10:15	Lakhsh district		Meeting with representatives of MCF “Borshud”
	10:15 – 10:45	Tojikobod district		Trip to Tojikobod district.
	11:25 - 12:00	Jamoat of Shogadoev		Visit to the confectionery workshop for unemployed women funded by LIRP project.
	12:00 - 12:50	Jamoat of Qalai Labi Ob		Visit to the vegetable processing workshop funded by LIRP project.
	13:00 – 14:00	Lunch		(TBD)
	14:00 – 14:45	Trip to Rasht district		Rasht
	14:45 – 15:30	Rasht Administration		Meeting with local authorities and members of Working group/Consultative Council of Rasht district.
	15:30	Gharm		Departure from Gharm
	19:00	Dushanbe		Arrival to Dushanbe

**Eastern Khatlon (Kulyab Zone: Vose and Temurmalik districts), October 19-20:**

Date	Time	Subjects	Participants	Place	
Thursday October 19	07:00 -10:00	Hotel ATLAS – Area Office	Ms. Cristina Mosneaga, Int. Consultant, Mr. Farukh Sultonov, National Consultant	Departure from Dushanbe Arrival to Kulob	
	10:00 – 10:30	Area Office	Project beneficiaries, e.g. local authority representatives, community residents	Presentation of Area Office (AO) activities	
	10:30 – 11:30	Local Executive Body of State Power (LEBSP) of Vose district		Meeting with: Vose district Chairman and District Development Plan (DDP) working group	
	11:30 – 12:00	Vocational Training Institution (VTI), Vose jamoat, Vose district		Sub-project site visit: Sub-project: “Rehabilitation of adras-weaving classroom” Meeting with: Implementing Partner (IP) VTI management and VTI students attended adras-weaving course	
	12:00 – 13:00	Lunch			
	13:00 – 14:00	Micro-Credit Fund (MCF) “Sarvati Vakhsh”, Vose jamoat, Vose district		Ms. Cristina Mosneaga, Int. Consult-t, Mr. Farukh Sultonov, National Consultant Kulyab AO staff:	Sub-project site visit: Sub-project: “Access to microfinance for rural population of Tajikistan” Meeting with IP: MCF “Sarvati Vakhsh” and visit of credit-recipients
	14:00 – 15:00	Association of Dehkan Farms (ADF) “Barodaron - 2016”, Chorbogh village, M. Vaisov jamoat, Vose district		<ul style="list-style-type: none"> <li>- Mr. Abdullo Guliev, Area Office Manager</li> <li>- Ms. Sojidamo Tagaeva, Local Economic Development Specialist</li> </ul>	Sub-project site visit: Sub-project: “Establishment of toolbank under the ADF “Barodaron - 2016”” Meeting with: IP ADF “Barodaron - 2016” and ADFs members
	15:00 – 16:00	Chordara village, Tugarak jamoat, Vose district		<ul style="list-style-type: none"> <li>- Mr. Khiloldin Sobitov, Local Governance Specialist,</li> <li>- Mr. Kurbonali Abdualimov, Civil Engineer</li> </ul>	Sub-project site visit: Sub-project: “Construction of production and demonstration greenhouse” Meeting with: IP Tugarak jamoat representatives and greenhouses workers
	16:00 – 17:00	Public Organisation (PO) “Dunyoimed”, Shobika village, Tugarak jamoat, Vose district			Sub-project site visit: Sub-project: “Development of beekeeping and honey production with involvement of women from vulnerable families” (grants - supported initiative) Meeting with: IP PO “Dunyoimed” and women attended bee-keeping and honey-processing training

	17:00 – 18:00	Dehkan Farm (DF) “Hojiyon”, Navobod village, Tugarak jamoat, Vose district		Sub-project site visit: Sub-project: “Establishment of quality chain of apricot supply from gardens of Vose and Temurmalik districts to processors from Isfara” (grants-supported initiative) Meeting with: Dehkan Farms attended apricot value-chain cycle.
	18:00 – 18:30	Navobod village, Tugarak jamoat, Vose district		Departure from Vose district Arrival to Kulob city
	18:30 – 19:00	‘Makhsus’ Hotel		Check in, Makhsus Hotel Free time
	19:00 – 20:30	‘Tahir restaurant’		Dinner
	20:30	‘Makhsus’ Hotel	Ms. Cristina Mosneaga, Int. Consult-t, Mr. Farukh Sulonov, National Consultant	Overnight
Date	Time	Place	Participants	Subjects
Friday October 20	08:30 – 09:30	‘Makhsus’ Hotel – Local Executive Body of State Power (LEBSP) of Temurmalik district	Project beneficiaries, e.g. local authority representatives, community residents	Departure from Kulob city Arrival to Temurmalik district
	09:30 – 10:30	LEBSP of Temurmalik district	Ms. Cristina Mosneaga, Int. Consult-t, Mr. Farukh Sulonov, National Consultant	Meeting with: <ul style="list-style-type: none"> <li>• Temurmalik district Chairman</li> <li>• District Development Programme working group</li> <li>• Members of Consultative Council</li> </ul>
	10:30 – 11:30	Employment and Labour center, Sovet jamoat, Temurmalik district	Kulyab AO staff: <ul style="list-style-type: none"> <li>- Mr. Abdullo Guliev, Area Office Manager</li> <li>- Ms. Sojidamo Tagaeva, Local Economic Development Specialist</li> <li>- Mr. Khiloldin Sobitov, Local Governance Specialist,</li> <li>- Mr. Kurbonali Abdualimov, Civil Engineer</li> </ul>	Sub-project site visit: Sub-project: “Rehabilitation of gas-electric welding class” Meeting with: IP District Employment and Labour center and students attended vocational course
	11:30 – 12:30	Committee of Youth, Sports and Tourism, Sovet jamoat, Temurmalik district		Sub-project site visit: Sub-project: “Establishment of educational and productional adras-weaving workshop”. Meeting with: IP Committee of Youth, Sports and Tourism of Temurmalik district
	12:30 – 13:30	Center of Sovet jamoat, Temurmalik district		Lunch
	13:30 – 14:30	Sovet jamoat, Temurmalik district		Sub-project site visit: Sub-project: “Construction of production and demonstration greenhouse” Meeting with: IP Sovet jamoat representatives and greenhouse workers

	14:30 – 15:30	Micro-Credit Fund (MCF) “Sarvati Vakhsh”, Sovet jamoat, Temurmalik district		Sub-project site visit: Sub-project: “Access to microfinance for rural population of Tajikistan” Meeting with IP: MCF “Sarvati Vakhsh” and visit of credit-recipients
	15:30 – 16:30	Branch of the Union of Dehkan Farms and Entrepreneurs of the Republic of Tajikistan (BUDFERT), Sovet jamoat, Temurmalik district		Sub-project site visit: Sub-project: “Establishment of toolbank under the “BUDFERT” of Temurmalik district” Meeting with: IP “BUDFERT” org-n. and org-s members
	16:30 – 17:30	Dehkan farm (DF) “Saidjon”, Sovet jamoat, Temurmalik district		Sub-project site visit: Sub-project: “Establishment of production and demonstration fruits-drying mini-workshop” Meeting with: IP DF “Saidjon” representatives
	16:00 – 19:00	Temurmalik district Dushanbe city		Departure from Temurmalik district Arrival to Dushanbe city

Istaravshan and Isfara towns, October 23-24

Date	Time	Place	Participants	Subject
<b>Sunday, October 22</b>	18:00 – 21:30	Departure from Dushanbe 20:00 - 21:00 arrival to Khujand, Sughd Hotel (overnight in Khujand)		
<b>Monday October 23</b>	8:00 – 8:30	Khujand city: UNDP Khujand AO	Khujand AO team	Introduction and planning meeting of the project evaluation team in Suhgd region
	8:30 – 10:30	Arrival to Isfara		
	10:30 – 11:30	Isfara city	Project beneficiaries, e.g. local authority representatives, community residents  Ms. Cristina Mosneaga, Int. Consult-t, Mr. Farukh Sultonov, National Consultant Khujand AO staff: - Mrs. Dilafroz Mavlyanova, Economic Adviser of Khujand AO; - Ms. Lobar Sattorova, Local Governance Specialist of Khujand	<u>Project site visit:</u> <b><i>“Establishing favorable condition for blind through creation of new job opportunities”</i></b>
	11:30 – 12:30	Isfara city		Meeting with the Isfara town Chairman
	12:30 – 13:30	Lunch		Meeting with local authorities and members of Working group/Consultative Council
	13:30 – 14:40	Jamoat Kulkent of Isfara		<u>Project site visit:</u> <b><i>“Purchase of the equipment for increase in productivity of crops for women’s group of mutual aid”</i></b>
				Meeting with female group of mutual aid/members of PO “Rushdi bonuvoni kamar”
14:40 – 15:30	Isfara city, Trade complex “Payvand”	<u>Sub-project:</u> <b><i>“Creation of the Machineries and Tractors Station for 140 farms - suppliers of raw materials and processors of agricultural production of the Isfara city of Sughd region”</i></b>		
		Meeting with members of Association of processors and exporters of agricultural production of Isfara Meeting with PO “ <b>JOVID</b> ” and “ <b>MIS</b> ”		



	15:30 – 17:30	Arrival to Khujand		
	16:00 – 17:00			
				<b>Subject</b>
<b>Tuesday, October, 24 2017</b>	8.00 – 8.30	Office of UNDP Khujand AO	Madaminov A – Director of MCF “Rushdi Sughd” Alisher Rahmonov – Manger of LIRP portfolio	Meeting with representatives of <b>MLF “Rushdi Sughd”</b>
	8.30 – 9.30	Arrival to Istaravshan city, Sughd region		
	9:30 – 10:30	Jamoat Zarhalol of Istaravshan	Project beneficiaries, e.g. local authority representatives, community residents  Ms. Cristina Mosneaga, Int. Consult-t, Mr. Farukh Sultonov, National Consultant	<u>Project site visit:</u> <b>“Construction of building for grapes drying in WUA “Vahdat-16” in Jamoat Zarhalol, Istaravshan District”</b>  Meeting with local beneficiaries
	10.00 – 11.00	Jamoat Rugund, Istaravshan	Khudjand AO staff: - Mrs. Dilafruz Mavlyanova, Economic Adviser of Khujand AO; Ms. Lobar Sattorova, Local Governance Specialist of Khujand	<u>Project site visit:</u> <b>“Creation of an intensive garden and vineyard on 5 hectares of subsidiary farm of SVA in Rugund village, Istaravshan”</b>  Discussion with Head of PO “The Union of veterans of Afghanistan” Mr. M. Olimov and project beneficiaries
	11.15 – 12.00	Istaravshan city		<u>Project site visit:</u> <b>“Rehabilitation of building and procurement of spares for existing equipment of carpenter workshop in Vocational and technical lyceum of Istaravshan”</b>  Discussion with Head of PTU, Mr. Tuychiev and the project beneficiaries
	12:00 – 13:30	Lunch		

	13:30 – 14:00	Jamoat Guli Surkh of Istaravshan		<u>Project site visit:</u> <i>“Drilling of borehole for irrigation of household and dehkhan farm agricultural lands of mahalla Yasi in Istaravshan”</i>
	14:00 – 17:30	Travel from Istaravshan to Panjakent city		
		Overnight in Panjakent (“Sughd” Hotel)		

### Panjakent and Ayni districts, October 25-26, 2017

Date	Time	Subjects	Participants	Place
Wednesday October 25	08:30 – 09:30	Local Executive Body of State Power (LEBSP) of Panjakent city	Project beneficiaries, e.g. local authority representatives, community residents  Ms. Cristina Mosneaga, Int. Consult-t, Mr. Farukh Sulstonov, National Consultant Ayni AO staff: - Mr. Daler Nazarov, Area Office Manager - Mr. Nozirjon Solijonov, Local Development Specialist - Mr. Olim Kurbonov, Civil Engineer	Meeting with: <ul style="list-style-type: none"> <li>• First Deputy to Chairman of Panjakent city</li> <li>• District Development Program Working Group</li> <li>• Representatives of sectoral agencies of LBESP</li> </ul>
	09:30 – 10:00	Panjakent city		Sub-project site visit: Sub-project: “Establishment of rice processing workshop” Meeting with: workshop administration and project beneficiaries
	10:10 – 12:00	Micro-Credit Fund (MCF) “Rushdi Vodii Zarafshon”, Panjakent		Sub-project site visit: Sub-project: “Access to microfinance for rural population of Tajikistan” Meeting with IP: MCF “Rushdi Vodii Zarafshon” and credit-recipients
	12:00 – 13:30	“Sayod” restaurant		Lunch
	14:00 – 14:30	ADF “Rushdi Kishovarzi” Kolkhozchiyon village, Panjakent PO “Nuri Umed”, Kolkhozchiyon village, Panjakent		Sub-project site visit: Sub-project: a) “Establishment of oil processing workshop”, b) “Establishment of a workshop for processing of fruits” Meeting with: ADF management and workers/project beneficiaries
	14:30 – 15:00			Sub-project site visit: Sub-project: “Access to agriculture machinery through provision of a Tractor” Meeting with PO “Nuri Umed” management and project beneficiaries
	15:00 – 15:30	Kolkhozchiyon village, Panjakent district		Sub-project site visit:

				Sub-project: “Construction of a warehouse for storage of fruits and vegetables” Meeting with: IP and project beneficiaries
	15:30 – 18:00	Free time		
		Dinner		
		Overnight in Panjakent (“Sughd” Hotel)		
Date	Time	Place	Participants	Subjects
Thursday October 26	08:00 – 09:00	Panjakent – Ayni district	Project beneficiaries, e.g. local authority representatives, community residents  Ms. Cristina Mosneaga, Int. Consult-t, Mr. Farukh Sultonov, National Consultant Ayni AO staff: - Mr. Daler Nazarov, Area Office Manager - Mr. Nozirjon Solijonov, Local Development Specialist - Mr. Olim Kurbonov, Civil Engineer	Departure from Panjakent Arrival to Ayni
	09:00 – 09:30	Urmetan village, Urmetan jamoat, Ayni district		
	10:00 – 11:00	Local Executive Body of State Power (LEBSP) of Ayni district		Meeting with: First Deputy to Chairman of Ayni district and members of District Development Program (DDP) Working Group
	11:00 – 12:00	Micro-Credit Fund (MCF) “Hamkori”, Zarafshon jamoat, Ayni district		Sub-project site visit: Sub-project: “Access to microfinance for rural population of Tajikistan” Meeting with IP: MCF “Hamkori” and credit-recipients
	12:10 – 13:10	Lunch		Sub-project site visit: Sub-project: “Rehabilitation of Siyovardan irrigation canal” Meeting with: farmers/project beneficiaries
	13:20 – 13:50	Sangiston village, Ayni jamoat, Ayni district		Sub-project site visit: Sub-project: “Rehabilitation of water pump station “Sangiston” Meeting with: project beneficiaries
	14:00 – 14:20	Dehkan Farm “Kuhrud -, Kurud village, Ayni district		Sub-project site visit: Sub-project: “Establishment of mini fruit processing workshop” Meeting with: IP DF “Kuhrud” and its members/beneficiaries
	15:00 – 17:30	Travel to Dushanbe		Departure from Ayni district Arrival to Dushanbe city

**Dushanbe, October 27**

<b>Date</b>	<b>Time</b>	<b>Place</b>	<b>Participants</b>	<b>Subjects</b>
Friday, October 27	09.00 – 10.00	UNDP TJK Country Office	Synergy Tajikistan, Accelerate Prosperity, etc.	Meeting with project partners.
	10.00 – 12.00	UNDP TJK Country Office		Preparation of the debriefing
	13.30 – 15.00	UNDP TJK Country Office Conference Hall	UNDP SM, Office, LIRP related staff,	Debriefing on key findings, conclusions, recommendations on the LIRP evaluation process
Saturday, October 28		Dushanbe International Airport		Departure from Dushanbe.