

# Terminal Evaluation of Expanding the Protected Area System to Incorporate Important Aquatic Ecosystems project

(DOLPHIN – EPASIIAEP)

UNDP PIMS 4620

GEF ID 5099

Final report- Annexes

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## 1 TE ToR (excluding annexes)



**GLOBAL ENVIRONMENT FACILITY  
UNITED NATIONS DEVELOPMENT PROGRAMME**



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**TERMS OF REFERENCE**

**TERMINAL EVALUATION of Expanding the Protected Area System to Incorporate Important Aquatic Ecosystems Project**

<b>Project Title:</b>	Expanding the Protected Area System to Incorporate Important Aquatic Ecosystems Project
<b>Functional Title:</b>	International Consultant for Terminal Evaluation
<b>Duration:</b>	Estimated 30 days over a period of Nov-Dec 2019, including field mission to Khulna, Bagerhat and nearby.
<b>Terms of Payment:</b>	Lump sum payable upon satisfactory completion and approval by UNDP of all deliverables, including the Evaluation Report
<b>Duty station:</b>	Home based with a week mission to Khulna, Bagerhat

### **1. INTRODUCTION**

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In accordance with UNDP and GEF M&E policies and procedures, all full and medium-sized UNDP support GEF financed projects are required to undergo a terminal evaluation upon completion of implementation. These terms of reference (TOR) sets out the expectations for a Terminal Evaluation (TE) of the *Expanding the Protected Area System to Incorporate Important Aquatic Ecosystems Project* (PIMS 4620)

The essentials of the project to be evaluated are as follows:

## 1.1 PROJECT SUMMARY TABLE

Project Title:	Expanding the Protected Area System to Incorporate Important Aquatic Ecosystems Project			
GEF Project ID:	5099		<i>at endorsement</i> <i>(Million US\$)</i>	<i>at completion</i> <i>(Million US\$)</i>
UNDP GEF:	4620			
UNDP Award ID:	<b>00085970</b>	GEF financing:	1.626484m	1.626484m
UNDP Project ID:	00093417			
Country:	Bangladesh	IA/EA own:	-	-
Region:	Asia-Pacific	Government:	-	-
Focal Area:	Biodiversity	Other:	-	-
FA Objectives, (OP/SP):	Objective 1: Improve Sustainability of protected Area Systems	Total co-financing:	1.626484m	1.626484m
Executing Agency:	Bangladesh Forest Department & UNDP Bangladesh	Total Project Cost:	1.626484	1.626484
Other Partners involved:	Ministry of Environment, Forest and Climate Change	Pro-Doc Signature (date project began):		30.06.15
		(Operational) Closing Date:	Proposed: 31.12.19	Actual: 31-12.19

## 1.2 OBJECTIVE AND SCOPE

The TE will be conducted according to the guidance, rules and procedures established by UNDP and GEF as reflected in the [UNDP Evaluation Guidance for GEF Financed Projects](#).

The objectives of the evaluation are to assess the achievement of project results, and to draw lessons that can both improve the sustainability of benefits from this project, and aid in the overall enhancement of UNDP programming. The project's goal is to contribute to the sustainable management of important aquatic ecosystems of the Sundarbans.

Sponsoring Ministry/Division: Ministry of Environment, Forest and Climate Change, Government of Bangladesh

Implementing Partner: Forest Department

Partner Organizations (NGOs): IUCN-CNRS and Community Development Centre (CODEC) Bangladesh

The project was designed to achieve the following objectives:

- (i) Introduce an effective management system in the existing Protected Areas established for dolphin conservation in the Sundarbans;
- (ii) Expand the coverage of dolphin protected areas in and around the Sundarbans;

- (iii) Enhance alternative livelihood options for local fisher folk to reduce their dependency on aquatic resources;
- (iv) Enrich knowledge and information base of aquatic habitats in the region.
- (v) Provide sectoral policy recommendation for aquatic ecosystem friendly practices.

**OUTCOME 1:** Important aquatic ecosystems of the Sundarbans supporting the globally threatened species of cetaceans conserved.

**OUTCOME 2:** Community-based ecosystems management systems in place to support aquatic biodiversity conservation

The project further contributes to achieving goals and objectives of the country's medium to long term plan such as the country's Perspective Plan or Vision 2021; 7<sup>th</sup> Five year plan (2016-2020) to assist in the implementation of the Forestry Sub-sector strategy and Fishery Sub-Sector strategy. The project is aligned with the Sustainable Development Goal-14 'sustainably use the oceans, seas and marine resources for sustainable development'. It will contribute to achieve the following targets of the goal.

Target- 14.2: By 2020, sustainably manage and protect marine and coastal ecosystems to avoid significant adverse impacts, including by strengthening their resilience, and take action for their restoration in order to achieve healthy and productive oceans.

Target- 14.4: By 2020, effectively regulate harvesting and end overfishing, illegal, unreported and unregulated fishing and destructive fishing practices and implement science-based management plans, in order to restore fish stocks in the shortest time feasible, at least to levels that can produce maximum sustainable yield as determined by their biological characteristics.

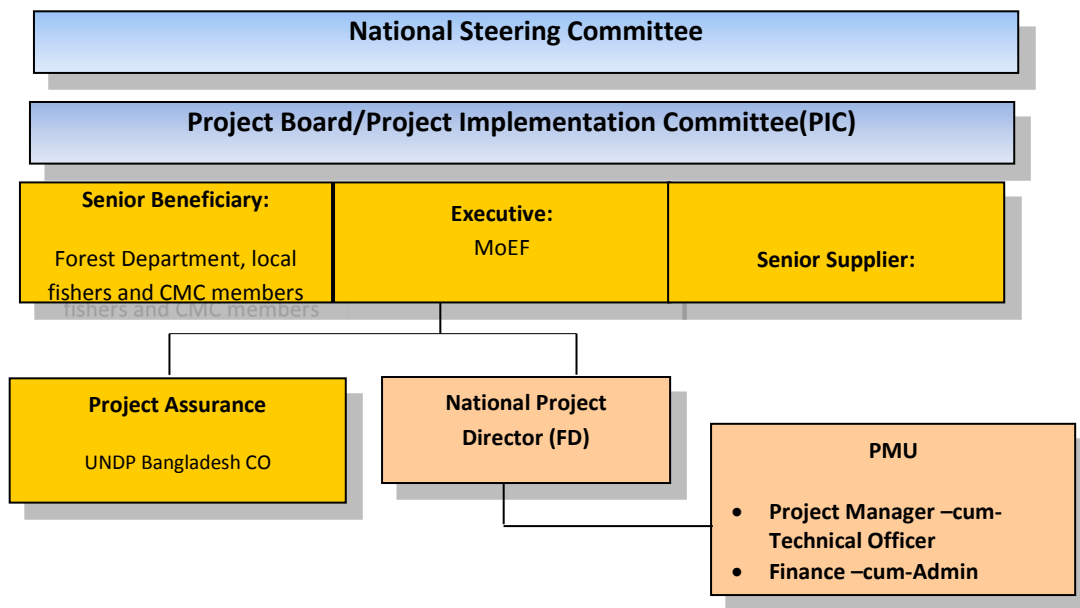
Target- 14.5: By 2020, conserve at least 10 per cent of coastal and marine areas, consistent with national and international law and based on the best available scientific information.

The United Nations Development Assistance Framework (UNDAF) is the UN System's coherent and collective response for addressing inequalities in Bangladesh. The project is aligned with the UNDAF's pillar five 'Climate Change, Environment, Disaster Risk Reduction and Response'

**Implementing arrangement:**

The project is executed according to UNDP's National Implementation Modality (NIM), as per the NIM project management implementation guidelines agreed by UNDP and the Government of Bangladesh.

**Project Organogram, Management Structure and Responsibilities**



**Key stakeholders of the project:**

The main stakeholders of the project are Bangladesh Forest Department and local fishermen. The industries, tour operators, maritime traffics are the other stakeholders in and around the project area.

**Project site:**

**The Sundarbans Reserve forest and its adjacent areas covering 3 administrative districts viz. Khulna, Bagerhat & Satkhira district of Bangladesh.**

**Results:** The results achieved by the project are as summarized below:

- Effective management of all 08 Forest camps/stations under existing 03 wildlife Sanctuaries for dolphin has been ensured through project supported capacity building programmes and equipment to Bangladesh Forest Department staff>
- Demarcation of dolphin sanctuaries & setting floating buoys along the boundaries;
- 110 Bangladesh Forest Department staff and 60 members of Dolphin Conservation Team (DCT) have been trained on dolphin biology & behavior, dolphin rescuing, law enforcement. Consequently, the Dolphin PAs have obtained higher METT scores;
- One Irrawaddy dolphin was safely rescued and successfully translocated as well as released. 1<sup>st</sup> ever dolphin offence case was filed and project gave full financial support for sending accused person to the jail. This led to positive impact on the protection of dolphin;
- Poster, flyer, tarp etc. printing, sign board and TV screen setting;
- Video documentary making, TV airing for mass conservation awareness;
- The new 06 dolphin hotspots and 4 Semi-hotspots are identified, and proposal has been submitted to declare additional 22 sq.km dolphin sanctuary and 12.27 sq.km buffer zone for dolphin to the ministry. The dolphin population has also been estimated in the Sundarbans;

- Conducted Dolphin fair (Shushuk Mela) in 2018 & 2019 which were able to sensitize huge number of people countrywide;
- Observance of International Freshwater Dolphin day both nationally & locally in 2018 & 2019 which is the 1<sup>st</sup> ever initiative of Bangladesh;
- 1000 households have been selected as project beneficiaries and the project has provided them with AIGA support (USD 500.0 each) and necessary training. The beneficiaries have adopted different trades other than fish harvesting from the dolphin sanctuaries,
- Conducted survey developed Conservation Action Plan of dolphin & Community- Based Resource Management Plan for the dolphin PA in Sundarbans and Management Plan for the Ganges River Dolphin in Halda river, Preparation of Strategic Livelihood Sustainability Plan.

## 2. EVALUATION APPROACH AND METHOD

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An overall approach and method<sup>1</sup> for conducting project terminal evaluation of UNDP supported GEF financed projects has developed over time. The evaluator is expected to frame the evaluation effort using the criteria of **relevance, effectiveness, efficiency, sustainability, and impact**, as defined and explained in the UNDP Guidance for Conducting Terminal Evaluations of UNDP-supported, GEF-financed Projects. A set of questions covering each of these criteria have been drafted and are included with this TOR (*see in Annex C*) The evaluator is expected to amend, complete and submit this matrix as part of an evaluation inception report, and shall include it as an annex to the final report.

The evaluation must provide evidence-based information that is credible, reliable and useful. The evaluator is expected to follow a participatory and consultative approach ensuring close engagement with government counterparts, in particular the GEF operational focal point, UNDP Country Office, project team, UNDP GEF Technical Adviser based in the region and key stakeholders. The evaluator is expected to conduct a field mission to **Khulna, Bagerhat & Satkhira district** including the following project sites at Dhangmari, Chandpai, Dudhmukhi, Sharonkhola, Supati, Nalian, Burigoalini, Pankhali. Interviews will be held with the following organizations and individuals at a minimum: **Bangladesh Forest Department staff, Dolphin Sanctuary adjacent local fishing communities, School students & teachers covered with conservation campaigns by the project.**

The evaluator will review all relevant sources of information, such as the project document, project reports – including Annual APR/PIR, project budget revisions, midterm review, progress reports, GEF focal area tracking tools, project files, national strategic and legal documents, and any other materials that the evaluator considers useful for this evidence-based assessment. A list of documents that the project team will provide to the evaluator for review is included in [Annex B](#) of this Terms of Reference.

Gender analysis should also be incorporated in the terminal review to measure how gender aspects have been incorporated in the project implementation and to what extent the project contributes to promotion of gender equality in the project areas, which are geographically isolated in the country. Interviews should cover female beneficiaries to see the impact of the projects on their livelihood and socio-economic status. The consultant team needs to develop more detailed methodology on gender analysis and incorporate it in the inception report.

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<sup>1</sup> For additional information on methods, see the [Handbook on Planning, Monitoring and Evaluating for Development Results](#), Chapter 7, pg. 163

## EVALUATION CRITERIA & RATINGS

An assessment of project performance will be carried out, based against expectations set out in the Project Logical Framework/Results Framework (see [Annex A](#)), which provides performance and impact indicators for project implementation along with their corresponding means of verification. The evaluation will at a minimum cover the criteria of: **relevance, effectiveness, efficiency, sustainability and impact**. Ratings must be provided on the following performance criteria. The completed table must be included in the evaluation executive summary. The obligatory rating scales are included in [Annex D](#).

<b>Evaluation Ratings:</b>			
<b>1. Monitoring and Evaluation</b>	<i>rating</i>	<b>2. IA&amp; EA Execution</b>	<i>rating</i>
M&E design at entry		Quality of UNDP Implementation	
M&E Plan Implementation		Quality of Execution - Executing Agency	
Overall quality of M&E		Overall quality of Implementation / Execution	
<b>3. Assessment of Outcomes</b>	<i>rating</i>	<b>4. Sustainability</b>	<i>rating</i>
Relevance		Financial resources:	
Effectiveness		Socio-political:	
Efficiency		Institutional framework and governance:	
Overall Project Outcome Rating		Environmental :	
		Overall likelihood of sustainability:	

## PROJECT FINANCE / COFINANCE

The Evaluation will assess the key financial aspects of the project, including the extent of co-financing planned and realized. Project cost and funding data will be required, including annual expenditures. Variances between planned and actual expenditures will need to be assessed and explained. Results from recent financial audits, as available, should be taken into consideration. The evaluator(s) will receive assistance from the Country Office (CO) and Project Team to obtain financial data in order to complete the co-financing table below, which will be included in the terminal evaluation report.

Co-financing (type/source)	UNDP own financing (mill. US\$)		Government (mill. US\$)		Partner Agency (mill. US\$)		Total (mill. US\$)	
	Planned	Actual	Planned	Actual	Planned	Actual	Actual	Actual
Grants								
Loans/Concessions								
• In-kind support								
• Other								
Totals								

## MAINSTREAMING

UNDP supported GEF financed projects are key components in UNDP country programming, as well as regional and global programmes. The evaluation will assess the extent to which the project was

successfully mainstreamed with other UNDP priorities, including poverty alleviation, improved governance, the prevention and recovery from natural disasters, and gender.

## IMPACT

The evaluators will assess the extent to which the project is achieving impacts or progressing towards the achievement of impacts. Key findings that should be brought out in the evaluations include whether the project has demonstrated: a) verifiable improvements in ecological status, b) verifiable reductions in stress on ecological systems, and/or c) demonstrated progress towards these impact achievements.<sup>2</sup>

## CONCLUSIONS, RECOMMENDATIONS & LESSONS

The evaluation report must include a chapter providing a set of **conclusions, recommendations** and **lessons**.

## IMPLEMENTATION ARRANGEMENTS

The principal responsibility for managing this evaluation resides with the UNDP CO in *Bangladesh*. The UNDP CO will contract the evaluators and ensure the timely provision of per diems and travel arrangements within the country for the evaluation team. The Project Team will be responsible for liaising with the Evaluators team to set up stakeholder interviews, arrange field visits, coordinate with the Government etc.

## EVALUATION TIMEFRAME

The total duration of the evaluation will be 30 days over a period of November to December 2019 according to the following plan:

Activity	Timing	Completion Date
<b>Preparation &amp; submission of inception report (desk review)</b>	03 days ( <i>recommended: 2-4</i> )	14/11/19
<b>Evaluation Mission (in-country field visits, interviews and presentation of preliminary findings)</b>	08 days ( <i>r: 7-15</i> )	28/11/19
<b>Draft Evaluation Report</b>	07 days ( <i>r: 5-10</i> )	10/12/19
<b>Final Report</b>	02 days ( <i>r: 1-2</i> )	15/12/19

## EVALUATION DELIVERABLES

The evaluation team is expected to deliver the following:

Deliverable	Content	Timing	Responsibilities
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<sup>2</sup> A useful tool for gauging progress to impact is the Review of Outcomes to Impacts (ROtI) method developed by the GEF Evaluation Office: [ROTI Handbook 2009](#)



<b>Inception Report</b>	Evaluator provides clarifications on timing and method	No later than 2 weeks before the evaluation mission(14/11/19)	Evaluator submits to UNDP CO
<b>Presentation</b>	Initial Findings	End of evaluation mission (28/11/19)	To project management, UNDP CO
<b>Draft Final Report</b>	Full report, (per annexed template) with annexes	Within 3 weeks of the evaluation mission (10/12/19)	Sent to CO, reviewed by RTA, PCU, GEF OFPs
<b>Final Report*</b>	Revised report	Within 1 week of receiving UNDP comments on draft (15/12/19)	Sent to CO for uploading to UNDP ERC.

\*When submitting the final evaluation report, the evaluator is required also to provide an 'audit trail', detailing how all received comments have (and have not) been addressed in the final evaluation report.

## TEAM COMPOSITION

The evaluation team will be composed of *one international and one national evaluator*. The consultants shall have prior experience in evaluating similar projects. Experience with GEF financed projects is an advantage. The international consultant *will be designated as the team leader and will be responsible for finalizing the report*. The evaluators selected should not have participated in the project preparation and/or implementation and should not have conflict of interest with project related activities.

The Team members must present the following qualifications:

### A. INTERNATIONAL LEAD CONSULTANT

- At least Master's degree in a discipline relevant to Natural Resource Management/ forestry/ wildlife management/ biodiversity conservation/ environmental science & development studies or other closely related field (10%);
- Minimum 10 years of relevant professional experience of project evaluation and/or environmental or biodiversity conservation project implementation experience including result-based management, adaptive management, etc. (20%)
- Previous experience with results-based monitoring and evaluation methodologies of UNDP and/or GEF financed project Monitoring and Evaluation (20%);
- Experience of working in *Asia especially south Asian countries* having technical knowledge in the targeted focal area(s) is an advantage (10%);
- Demonstrated understanding of issues related to gender and *biodiversity conservation*; experience in gender sensitive evaluation and analysis (10%);
- Excellent communication skills in English;
- Demonstrable analytical skills.

### RESPONSIBILITIES

- Document review
- Leading the TE Team in planning, conducting and reporting on the evaluation
- Clear division of labour within the Team and ensuring timeliness of reports
- Use of best practice methodologies in conducting the evaluation

- Leading the drafting and finalization of the Inception Report for the Terminal Evaluation
- Leading presentation of the draft evaluation findings and recommendations in-country
- Conducting the de-briefing to the UNDP Country Office in Bangladesh and Core Project Management Team
- Leading the drafting and finalization of the Terminal Evaluation Report

## B. NATIONAL CONSULTANT

- At least Master's degree in a discipline relevant to Natural Resource Management/ forestry/ wildlife management/ biodiversity conservation/ environmental science & development studies or other closely related field(10%);
- Minimum 7 years of relevant professional experience of project evaluation and/or environmental/biodiversity conservation project implementation experience in the result-based management, adaptive management (20%)
- Previous experience with results-based monitoring and evaluation methodologies of UNDP and/or GEF Monitoring and Evaluation (20%);
- Technical knowledge in the targeted focal area(s)(10%);
- Demonstrated understanding of issues related to gender and (*biodiversity conservation*); experience in gender sensitive evaluation and analysis (10%);
- Excellent communication skills in English;
- Demonstrable analytical skills.

## RESPONSIBILITIES

- Documentation review and data gathering
- Contributing to the development of the evaluation plan and methodology
- Conducting those elements of the evaluation determined jointly with the international consultant and UNDP
- Contributing to presentation of the review findings and recommendations at the wrap-up meeting
- Contributing to the drafting and finalization of the TE report

## EVALUATOR ETHICS

Evaluation consultants will be held to the highest ethical standards and are required to sign a Code of Conduct (Annex E) upon acceptance of the assignment. UNDP evaluations are conducted in accordance with the principles outlined in the [UNEG 'Ethical Guidelines for Evaluations'](#)

## PAYMENT MODALITIES AND SPECIFICATIONS

*(this payment schedule is indicative, to be filled in by the CO and UNDP GEF Technical Adviser based on their standard procurement procedures)*

%	Milestone
10%	Upon signing of contract and submission of inception report
40%	Following submission and approval of the 1ST draft terminal evaluation report
50%	Following submission and approval (UNDP-CO and UNDP RTA) of the final terminal evaluation report

## APPLICATION PROCESS

Interested individual consultants must submit the following documents/information to demonstrate their qualifications. Please group them into one (1) single PDF document as the application only allows to upload maximum one document:

- a) Letter of Confirmation of Interest and Availability using the template<sup>3</sup> provided by UNDP;
- b) CV and a Personal History Form (P11); indicating all past experience from similar projects; as well as the contact details (email and telephone number) of the candidate and at least three (3) professional references;
- c) Brief description of approach to work/technical proposal of why the individual considers him/herself as the most suitable for the assignment, and a proposed methodology on how they will approach and complete the assignment; (max 1 page)
- d) Financial Proposal that indicates the all-inclusive fixed total contract price and all other travel related costs (such as flight ticket, per diem, etc), supported by a breakdown of costs, as per template attached to the Letter of Confirmation of Interest template. If an applicant is employed by an organization/company/institution, and he/she expects his/her employer to charge a management fee in the process of releasing him/her to UNDP under Reimbursable Loan Agreement (RLA), the applicant must indicate at this point, and ensure that all such costs are duly incorporated in the financial proposal submitted to UNDP.

Application must be submitted to UNDP by 10 November 2019. Incomplete applications will be excluded from further consideration. The shortlisted candidates may be contacted and the successful candidate will be notified.

**Criteria for Evaluation of Proposal:**

- Only those applications which are responsive and compliant will be evaluated. Incomplete applications will not be considered;
- Offers will be evaluated according to the Combined Scoring method – where the technical criteria will be weighted at 70% and the financial offer will be weighted at 30% of the total scoring;
- Only candidates obtaining a maximum of 70% of the total technical points would be considered for the Financial Evaluation;
- The applicant receiving the Highest Combined Score that has also accepted UNDP’s General Terms and Conditions will be awarded the contract.
- UNDP applies a fair and transparent selection process that will take into account the competencies/skills of the applicants as well as their financial proposals.
- Qualified women and members of social minorities are encouraged to apply.

**Evaluation Method and Criteria:**

Individual consultants will be evaluated based on the following methodology.

Cumulative analysis-

The award of the contract will be made to the individual consultant up on Cumulative Analysis/evaluation and determined as:

- Responsive/compliant/acceptable; and
- Having received the highest score out of a pre-determined set of weighted technical and financial criteria specific to the solicitation;

Only candidates obtaining a minimum 70% mark in technical evaluation will be considered eligible for financial evaluation.

**Technical Criteria for Evaluation for internationals (Maximum 70 points):**

- Criteria-01; Year of experience in the field of development project evaluation/project implementation in the relevant field- **Max Point 20**;
- Criteria-02; Educational experience in the required subjects - **Max Point 10**;
- Criteria-03; Experience of working in *Asia especially south Asian countries* having technical knowledge in the targeted focal area(s) -**Max Point 10**;
- Criteria-04; Demonstrated understanding of issues related to gender and *biodiversity conservation*; experience in gender sensitive evaluation and analysis **Max Point 10**;
- Criteria-05; Experience of evaluating GEF and UN financed projects and programs of similar nature.- **Max Point 20**.

**Technical Criteria for Evaluation for national candidates (Maximum 70 points):**

- Criteria-01; Year of experience in the field of development project evaluation/project implementation in the relevant field- **Max Point 20**;
- Criteria-02; Educational experience in the required subjects - **Max Point 10**;
- Criteria-03; Technical knowledge in the targeted focal area(s) - **Max Point 10**;
- Criteria-04; Demonstrated understanding of issues related to gender and *biodiversity conservation*; experience in gender sensitive evaluation and analysis **Max Point 10**;
- Criteria-05; Experience of evaluating GEF and UN financed projects and programs of similar nature.- **Max Point 20**.

**Financial Evaluation (Total 30 marks)**

All technical qualified proposals will be scored out 30 based on the formula provided below.

The maximum points (30) will be assigned to the lowest financial proposal. All other proposals received points according to the following formula:

$$p = y (\mu /$$

Where:

- p = points for the financial proposal being evaluated;
- y = maximum number of points for the financial proposal;
- $\mu$  = price of the lowest priced proposal;

- $z$  = price of the proposal being evaluated.

#### **Documents to be included when submitting the proposals:**

Interested individual consultants must submit the following documents/information to demonstrate their qualifications. Proposers who shall not submit below mentioned documents will not be considered for further evaluation.

- **Personal CV or P11**, indicating all past experience from similar projects, as well as the contact details (email and telephone number) of the Candidate and at least three (3) professional references; P11 can be downloaded from the link below: <http://www.bd.undp.org/content/bangladesh/en/home/operations/jobs/>
- **Technical proposal**, including a) a brief description of why the individual considers him/herself as the most suitable for the assignment; b) a brief methodology, on how you will approach and complete the assignment, including a tentative table of contents for the final report; and c) a list of similar assignment with topic/name of the assignment, duration, role of consultant and organization/project
- **Financial Proposal**: Financial Proposal has to be submitted through a standard interest and availability template which can be downloaded from the link below:

<http://www.bd.undp.org/content/dam/bangladesh/docs/Jobs/Interest%20and%20Submission%20of%20Financial%20Proposal-Template%20for%20Confirmation.docx>

**Please combine all your documents into one (1) single PDF document as the system only allows to upload maximum one document.**

**UNDP is committed to achieving workforce diversity in terms of gender, nationality and culture. Individuals from minority groups, indigenous groups and persons with disabilities are equally encouraged to apply. All applications will be treated with the strictest confidence.**

**UNDP does not tolerate sexual exploitation and abuse, any kind of harassment, including sexual harassment, and discrimination. All selected candidates will, therefore, undergo rigorous reference and background checks.**

## ADDITIONAL REQUIREMENTS FOR THE RECOMMENDED CONTRACTOR

### Statement of Medical Fitness for Work

Individual Consultants/Contractors whose assignments require travel and who are over 62 years of age are required, at their own costs, to undergo a full medical examination including x-rays and obtaining medical clearance from UN –approved doctor, prior to taking up their assignment.

Where there is no UN office nor a UN Medical Doctor present in the location of the Individual Contractor prior to commencing the travel, either for repatriation or duty travel, the Individual Contractor may choose his/her own preferred physician to obtain the required medical clearance.

### Inoculations/Vaccinations

Individual Contractors are required to have vaccinations/inoculations when travelling to certain countries, as designated by the UN Medical Director. The cost of required vaccinations/inoculations, when foreseeable, must be included in the financial proposal. Any unforeseeable vaccination/inoculation cost will be reimbursed by UNDP.

## TRAVEL

Date	Place	No. of days	
15/11/19 to 19/11/19	Khulna, Bagerhat	5 days	4 overnights

Field mission to (location), including following project sites(list):

1. UNDP Bangladesh Country office, Dhaka, Project Management Unit (PMU), Khulna and project national partners.
2. Field visit at Dolphin PA sites at Dhangmari (Khulna district), Chandpai (Bagerhat district) and other adjacent Sundarban reserve forest.

## SECURITY CLEARANCE

The Consultant will be requested to undertake the Basic Security in the Field (BSIF) training and Advanced Security in the Field (ASIF). These requirements apply for all Consultants, attracted individually or through the Employer.

## UNDP CONTRIBUTION

The security charges are applicable.

UNDP will provide the Consultant with following:

- Project-documents  
([https://info.undp.org/docs/pdc/Documents/BGD/Prodoc\\_Exp%20the%20protected%20Area%20SystemAqEcoysystem-85970\\_BGD10.pdf](https://info.undp.org/docs/pdc/Documents/BGD/Prodoc_Exp%20the%20protected%20Area%20SystemAqEcoysystem-85970_BGD10.pdf));
- Organize meetings with Project partners;
- Working place;
- Interpreter if needed.

## 2 TE mission itinerary and persons interviewed

### TE itinerary

Date	Time	Activity / People meet
Wed 22nd	18.00	International Consultant arrives Dhaka
Thursday 23rd	08:30 – 09:10	Dhaka to Jashore Flight no: VQ 941
	09:10 – 12:00	Travel Jashore to Khulna
	15.00-18.30	Razaul Karim Chowdhury, Project Manager Modinul Ahsan, Project Director / Divisional Forest Officer, Wildlife Management and Nature Conservation Division, Khulna Swaran Kumar Choochan – Center for Natural Resource Studies (CNRS). Programme Facilitator, EPASIIAEP Md. Touhid Rahmen, Coordinator (Livelihood component) EPASIIAE Project
Friday 24th	08:30– 10:00:	Travel from Khulna to Joymonir ghol via Pankhali and Mongla
	10:00-11:30	Discussion with Sustainable Livelihoods Group Joymonir ghol
	11:30 – 11:45	Visit to alternative livelihood activities in Chandpai (Joumonir bazar) Bazar and school awareness activities
	11:45 - 13:15	Consultation with Forest officials of Chandpai Forest Range. Enamul Haque – Assistant Conservator of Forest (ACF), Range officers, Chandpai range, Mongla. Md. Kamrul Hassan, Station Officer, Chandpi, Mongla Gazi Jaheereud, President, Chand Pai CMC
	13:15- 14:00	Lunch and Prayer
	14.00-15.00	Chandpai Dolphin Conservation Team
	15:00-15:30	Travel to Karomja - wildlife breeding
	15:30 – 16:30	Consultation with Forest Department staff on GPS based patrolling
	16:30 - 17:30	Travel back to Khulna.
Sat 25th	08:30 -10.00	Travel from Khulna to Rekhmari via Mongla
	10:00 - 12:00	Visit to project's livelihood development programme at Rekhmari, Vojonkhali village
	12:00 - 13:00:	Consultation with Dhangmari Dolphin Conservation Team
	13:00 -14:00	Lunch & prayer at Dhangmari Forest office
	14:00 -15:30	Travel to Khulna
	18:00 – 19:00	Md. Moyeen Uddin Khan, Conservator of Forests, Khulna
Sun 26th	09:30 - 16:00	Meeting with PMU
	17.00-18.00	Professor Md. Sharif Hasan Limon, Director of Student's Affairs, Khulna University
Mon 27th	09:00 -12:00	Travel Khulna to Jashore
	12:20 - 13:00 :	Flight no: VQ 944 to Dhaka
	15.00 – 16.30	Arif Faisal - UNDP
	16.30-17.15	Kazuyoshi Hirohata, M&E specialist, UNDP
Tues 28 <sup>th</sup>	12.00 -12:45	Ahmed Shamim Al Razi, Additional Secretary. Ministry of Environment, Forest and Climate Change Zakia Afroz, Deputy Chief, Ministry of Environment, Forest and Climate Change
Weds 29th	10.00-11.00	Mohammed Shafiu Alam Chowdhury, Chief Conservator of Forests, Forest Headquarter, Bonbhabon, Agargaon Mihir Kumar Doe, Conservator of Forest. Wildlife and Nature Conservation Circle, Bangladesh Forest Department
Thurs 30th	15:00-16:30	TE debrief with UNDP and PMU
Friday 31st		Departure of International Consultant

**People interviewed**

<b>Name</b>	<b>Title</b>
Razaul Karim Chowdhury	Project Manager, EPASIIAE
Modinul Ahsan	Project Director / Divisional Forest Officer, Wildlife Management and Nature Conservation Division, Khulna
Swaran Kumar Choochan	Center for Natural Resource Studies (CNRS). Programme Facilitator, EPASIIAEP
Md. Touhid Rahmen,	Coordinator (Livelihood component) EPASIIAE Project
Enamul Haque	Assistant Conservator of Forest (ACF), Range officers, Chandpai range, Mongla
Md. Kamrul Hassan	Station Officer, Chandpi, Mongla
Gazi Jaheereud	President, Chand Pai CMC
Md. Moyeen Uddin Khan	Conservator of Forests, Khulna
Professor Md. Sharif Hasan Limon	Director of Student's Affairs, Khulna University
Arif Faisal	Programme Specialist (Environment Sustainability and Energy) UNDP-Bangladesh
Kazuyoshi Hirohata,	M&E specialist, UNDP-Bangladesh
Ahmed Shamim Al Razi	Additional Secretary. Ministry of Environment, Forest and Climate Change
Zakia Afroz	Deputy Chief, Ministry of Environment, Forest and Climate Change
Md. Shafiul Alam Chowdhury	Chief Conservator of Forests, Forest Headquarter, Bonbhabon, Agargaon
Mihir Kumar Doe	Conservator of Forest. Wildlife and Nature Conservation Circle, Bangladesh Forest Department
Tashi Dorji ( <i>via skype</i> )	Regional Technical Advisor, UNDP-Bangkok
<b>Group Discussions</b>	
19 women	Sustainable Livelihoods Group Joymonir ghol
8 men	Chandpai Dolphin Conservation Team
20 women	Sustainable Livelihoods Group, Rekhamari, Vojonkhali village
10 men	Dhangmari Dolphin Conservation Team



### 3 Documents reviewed

Annual Progress Report, 2017, 2018, 2019

Aziz, A. A. 2019. Atlas of Ganges River Dolphin and Irrawaddy Dolphin in Bangladesh

Aziz, A. A. 2019. Conservation Action Plan for Ganges River Dolphin and Irrawaddy Dolphin of Bangladesh

Capacity Scorecard Assessments, 2019

Chowdhury, R. A. 2019. Community Based Resource Management Plan of three Wildlife Sanctuaries in Sundarbans

Combined Delivery Reports for the project, 2017, 2018 and 2019

Community Development Centre (CODEC), Progress Reports: 31 December 2018, 21 March 2019, September 2019

Hossain, Z. 2018 Final report baseline study of expanding the protected area system to incorporate important aquatic ecosystems project (EPSIIAEP) COMMUNITY DEVELOPMENT CENTRE (CODEC) 23 September 2018

Hoq, K.A. 2019. Biodiversity Sectoral Guidelines on Fishery and Aquaculture

Hossain, Z. 2018. Baseline Study of Expanding the Protected Areas System to Incorporate Important Aquatic Ecosystem project

Hossain, Z, 2019. Strategic Livelihood Sustainability Plan of Alternative Income Generation Activities (AIGAS) for the project beneficiaries of EPASIIAEP

Inception Report, July 2017. Expanding the Protected Area System to Incorporate Important Aquatic Ecosystem project (2016-2019)

IUCN Quarterly Reports: July –September 2018, October-December 2018, January – March 2019, April-June 2019, plus annexes

IUCN, 2019. Fund Management Guidelines for Dolphin Conservation Team

IUCN, 2018. Consultation meeting to reduce river pollution for dolphin conservation

Khan, M.H. and Aziz, A.A. 2018 Identifying Dolphin Hotspots in South Western Bangladesh

Khan, M.H. 2019. Management Plan of Ganges River Dolphin in Halda River of Bangladesh

Khan, M.H. 2019. Population Status of Ganges Rover Dolphin in Halda Rovers of Bangladesh

Knowledge, Attitudes and Practice (KAP) Study - Draft findings

Limon, S.H. 2019 Biodiversity Sectoral Guidelines on Tourism, Maritime ad Industry

Management Response to the MTR, 2019.

Minutes of Project Implementation Committee – 18 September 2017, 14 August, 2018 and 24 April 2019)

Minutes of Project Steering Committee – 19 September 2018 and 20 October 2019.

PMU, 2019. Workshop Report on Assessment of three Dolphin Sanctuaries using METT (Management Effectiveness Tracking Tool)

Progress of EPASIIAEP Livelihood programme updated as of June 2019

Project Document, 2015. Expanding the Protected Area System to Incorporate Important Aquatic Ecosystem project (2016-2019)

Project Document, 2019. UNDP-GEF 5854 Implementing Ecosystem-based Management in Ecologically Critical Areas in Bangladesh (2019-2024)

Project Implementation Reports, 2017, 2018 and 2019

Project Monitoring and Evaluation Plan, 2019

Rahman, M.M. 2017. Research Gap Analysis on Dolphin Conservation in the Sundarbans

Responsible Party Agreement UNDP-CODEC, June 2018

Responsible Party Agreement IUCN, June 2018

UNDP, 2012. Guidance for Conducting Terminal Evaluations of UNDP Supported GEF Finance Projects.

Various communications materials including project flyer, poster and fact sheet and video

## 4 Terminal Evaluation - Evaluative Matrix Template

Evaluative Questions	Indicators	Sources	Methodology
<b>Project Strategy: To what extent is the project strategy relevant to country priorities, country ownership, and the best route towards expected results?</b>			
How well does the project align with evolving GEF focal area priorities through GEF 4, 5 and 6?	Extent to which CBD and related GEF priorities and areas of work incorporated	Project documents  National policies and strategies	Document review, interviews with project staff and stakeholders
Is the project aligned with other donor and Government programmes and projects? Is the project country driven?	Degree of coherence between the project and national priorities, policies and strategies	Project partners  Project beneficiaries	
Does the project adequately take into account the national realities, both in terms of institutional and policy frameworks in its design and implementation?	Adequacy of project design and implementation to national realities and existing capacities		
Have implementation strategies been appropriate (is the logframe logical and complete)?	Degree to which the project supports objectives of Government.		
Did the project address the needs of target beneficiaries and other stakeholders? Is the approach inclusive? Are beneficiaries and other stakeholders effectively engaged in implementation?	Degree to which the project supports local aspirations  Degree to which the project meets stakeholder expectations		
<b>Progress Towards Results: To what extent have the expected outcomes and objectives of the project been achieved ?</b>			
How well has the project performed against its expected objectives and outcomes, and its indicators and targets?	Extent to which milestones and targets are achieved, as laid out in the logframe and monitoring plan	Project quarterly progress reports and PIR  Minutes of Project Steering Committee Meetings	Interviews with project staff and stakeholders
Which have been the key factors leading to project achievements?	Achievement of milestones and targets as laid out in the logframe and monitoring plan		As above

Evaluative Questions	Indicators	Sources	Methodology
To what extent can observed results be attributed to the project or not? In this respect have there been notable changes in the enabling environment for the project?	Extent of change to the enabling environment, particularly changes affecting operations	Local partners and beneficial  Project reports  METT	Interviews with project staff and stakeholders  Review of legislative developments within project period
Has the project failed in any respect? What changes could have been made (if any) to the design or implementation of the project in order to improve the achievement of the expected results?	Evidence of adaptive management and/or early application of lessons learned	Capacity Development Scorecards	Interviews with project staff and stakeholders
How has the project contributed to raising capacity of local stakeholders to address aims of the project or of Government?	Extent of support from local stakeholders		Interviews with project staff and stakeholders
What are the views of stakeholders on the implementation and activities of the project? Are there activities missing from the implementation?	Extent to which stakeholders are actively participating in the implementation and monitoring of the project		Interviews with stakeholders
<b>Project Implementation and Adaptive Management: Has the project been implemented efficiently, cost-effectively, and been able to adapt to changing conditions? To what extent are project-level monitoring and evaluation systems, reporting, and project communications supporting the project's implementation?</b>			
<p>Implementation efficiency (including monitoring):</p> <ul style="list-style-type: none"> <li>Was the project implemented as planned, including the proportion of activities in work plans implemented?</li> <li>Have monitoring trips been conducted to project sites as per the M&amp;E plan? [<i>Periodic Monitoring through site visit?</i>] Has monitoring data been collected as planned, analyzed and used to inform project planning?</li> <li>Has project implementation been responsive to issues arising (e.g. from monitoring or from interactions with stakeholders)?</li> <li>What learning processes have been put in place and who has benefitted (e.g. training, exchanges with related</li> </ul>	<p>Extent to which project activities were conducted on time</p> <p>Extent to which project delivery matched the expectation of the ProDoc and the expectations of partners</p> <p>Level of satisfaction expressed by partners in the responsiveness (adaptive management) of the project</p>	<p>Project work plans and reports</p> <p>Local partners</p>	<p>Document review, interviews with project staff and stakeholders</p>

Evaluative Questions	Indicators	Sources	Methodology
<p>projects, overseas study visits) and how has this influenced project outcomes?</p> <ul style="list-style-type: none"> <li>• Were progress reports produced accurately and timely, and did they respond to reporting requirements including adaptive management changes?</li> <li>• Did the project experience any capacity gaps (e.g. staffing gaps)? [Difficulties hiring contractors?]</li> <li>• Has internal and external communication been effective and efficient?</li> <li>• How efficiently have resources and back-up been provided by donors, including quality assurance by UNDP?</li> </ul>			
<p>Financial efficiency:</p> <ul style="list-style-type: none"> <li>• Are the accounting and financial systems in place adequate for project management and producing accurate and timely financial information?</li> <li>• Have funds been available and transferred efficiently (from donor to project to contractors) to address the project purpose, outputs and planned activities?</li> <li>• Are funds being used correctly?</li> <li>• Are financial resources being utilized efficiently (converted into outcomes)? Could financial resources be used more efficiently?</li> <li>• Have any issues been raised in audit reports and if so how efficiently were they addressed?</li> <li>• Was project implementation as cost effective as originally proposed (planned vs. actual)</li> <li>• Has the leveraging of funds (co-financing) proceeded as planned?</li> </ul>	<p>Extent to which funds have been converted into outcomes as per the expectations of the ProDoc</p> <p>Level of transparency in the use of funds</p> <p>Level of satisfaction of partners and beneficiaries in the use of funds</p> <p>Timely delivery of funds, mitigation of bottlenecks</p> <p>Coordination and synergies of project funds and co-financing</p>	<p>Project financial records</p> <p>Project audit reports</p> <p>Project work plans and reports</p>	<p>Document review and discussions with stakeholders</p> <p>Interview with financial officers for the project</p>
<p>Efficiency of partnership arrangements for the project</p> <ul style="list-style-type: none"> <li>• To what extent were partnerships/linkages between institutions/organizations/private sector realized as planned?</li> <li>• Which partnerships/linkages were facilitated? Which ones can be considered sustainable?</li> <li>• What was the level of efficiency of cooperation and collaboration arrangements?</li> </ul>	<p>Extent to which project partners committed time and resources to the project</p> <p>Extent of communication and collaboration between partners</p> <p>Extent of commitment of partners to take over project activities</p>	<p>Project work plans and reports</p> <p>Reports of local partners</p>	<p>Document review, interviews with project staff and stakeholders</p>

<b>Evaluative Questions</b>	<b>Indicators</b>	<b>Sources</b>	<b>Methodology</b>
Is the project responsive to threats and opportunities emerging during the course of the project?	Level of adaptive management related to emerging trends	Project work plans and reports	Document review, interviews with project staff and stakeholders
How well were risks, assumptions and impact drivers managed? What was the quality of risk mitigation strategies developed? Were these sufficient? Are there clear strategies for risk mitigation related to long-term sustainability of the project?	Extent to which project has responded to identified and emerging risks  Level of attention paid to up-dating risks log	Risks log	Document review, interviews with project staff and stakeholders
Is a communications strategy in place? How well is it implemented and how successful has it been in reaching intended audiences?	Extent to which project information has been disseminated  Level of awareness of beneficiaries and the general public	Communications documents  Press articles	Review of communications documents  Interviews with stakeholders
<b>Sustainability: To what extent are there financial, institutional, socio-economic, and/or environmental risks to sustaining long-term project results?</b>			
Is the social, legal and political environment conducive to sustainability?	Extent of supportive policies and strategies	Policy documents	Document review, interviews with project staff and stakeholders
Are there early signs of activities being taken up by project partners, and plans being developed to sustain them?	Extent to which partners are considering post-project actions	Steering Committee minutes	As above
Have partners and stakeholders successfully enhanced their capacities and do they have the required resources to make use of these capacities?	Extent to which partners and stakeholders are applying new ideas outside of the immediate project context	Local partners and beneficiaries	As above

## 5 Results Matrix (detailed)

### Key:

Green= Achieved	Yellow= On target to be achieved	Red= Not on target to be achieved	*= Not based on Results Framework baseline / target
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Description of Indicator	Baseline Level	Mid Term Target	End of project target level	Level & Achievement Rating at Mid Term	Level at Terminal Evaluation	Achievement rating / Justification
<b>OBJECTIVE: TO BUILD CAPACITY TO MANAGE THE EXISTING PROTECTED AREAS ESTABLISHED FOR DOLPHIN CONSERVATION AND ALSO EXPAND THEIR OPERATIONAL COVERAGE (NEW PROTECTED AREAS AND BUFFER AREAS) WHILE STILL MEETING THE LIVELIHOOD ASPIRATIONS OF LOCAL COMMUNITIES ESPECIALLY THE FISHERS.</b>						
<b>Indicator 1:</b> Extent of aquatic environment of the Sundarbans brought under effective conservation planning and management framework	0 ha	51,000 ha	102,000 ha (1,020 km <sup>2</sup> )  <b>Note: MTE recommended to revise indicator:</b>  <b>80,000ha</b>  <b>[30,000 ha sanctuaries and 50,000 ha buffer zone]</b>	60,280 ha  This includes 17,080 ha of existing area under protection, 220 ha in the process of being designated and 41,000 ha in the buffer area  Good progress achieved in extent of the area under conservation network.  Rated as on track	No change from MTR	<b>*Moderately Satisfactory</b>  Proposed Dolphin Sanctuaries covering 220 ha approved.  Target was unrealistic and should have been revised
<b>Indicator 2:</b> Population status of the following critical species remain stable or increases	Ganges freshwater dolphin: 159 (revised) 225 (pro doc)  Irrawaddy dolphin: 198 (revised) 451 (pro doc)	<i>Remain stable</i>	Remain stable or increase by project end	<b>Not Rated</b> – Dolphin population surveys had not been undertaken	Survey undertaken in the 3 existing Sanctuary Areas: Dangmari – increase from 20 to 38-43 Chandpai – increase from 19 to 24-28 Dudmukhi – decreased from 8 to 7-6	<b>*Moderately Satisfactory</b>  Some evidence that dolphin populations have increased within the existing Sanctuary Areas.  There was no provision to undertake a population survey for the whole of the Sundarbans
<b>OUTCOME 1: IMPORTANT AQUATIC ECOSYSTEMS OF THE SUNDARBANS SUPPORTING THE GLOBALLY THREATENED SPECIES OF CETACEANS CONSERVED</b>						

Description of Indicator	Baseline Level	Mid Term Target	End of project target level	Level & Achievement Rating at Mid Term	Level at Terminal Evaluation	Achievement rating / Justification
<b>Indicator 3:</b> Improved management effectiveness PAs as measured and recorded by Management Effectiveness Tracking Tool (METT)	[Pro doc: 46 out of 300] Revised: BFD, 2016: Chandpai -33 Dangmari 34 Dudhmukhi – 33	[Pro doc: 58 out of 300]	Pro doc: Increase in METT scores (at least around 70 out of 300) by 30 percent by year 5  Revised: Chandpai-51 Dangmari - 51 Dudhmukhi – 51	<b>Not Rated</b> – METT had not been prepared	The BFD undertook a baseline in 2016 and at the end of project assessment in September 2019. The scores were: Chandpai -33 (2016), increasing to 59; Dangmari 34 (2016) increasing to 56; and Dudhmukhi – 33 (2016) increasing to 71.	<b>Satisfactory</b> Revised target met
<b>Indicator 4:</b> Biodiversity-friendly Sectoral Guidelines prepared and <b>implemented</b> leading to effective integration of biodiversity considerations into economic sector practices	0	2	At least five Sectoral Guidelines (Fisheries, Tourism, Maritime traffic, industrial development and Aquaculture prepared and adopted.	5 Sectoral guidelines on Fisheries, Tourism, maritime traffic, industrial development and Aquaculture prepared and endorsement process is on-going Rated as on track	No change from MTR	<b>Moderately Satisfactory</b> Sectoral guidelines prepared but yet to be endorsed and mainstreamed sectoral into policies and plan
<b>Indicator 5:</b> Effective and functioning <i>cross-sectoral, multi-stakeholder institutions</i> (including conservation, livelihood and production) established at regional and national level.	0	1	2	Establishment of 2 committees at initial stage Rated as on track	The final approval of National Technical Group/committee and the Regional Cross Sectoral Committee is still pending in the Ministry of Environment, Forest & Climate Change	<b>Moderately Satisfactory</b> Approvals pending, so committees not yet functioning
<b>Indicator 6:</b> Number of representatives from the key government sectors trained in effective management of aquatic biodiversity	0	Conservation Sector -50 Economic Sector - 50	Conservation Sector -100 Economic Sector - 100	Conservation Sector -70 Economic Sector – 0 Rated as on track	100+ conservation sector staff been trained on Cetacean Conservation, effective Management and GPS handling The training of Economic Sector staff completed (e.g. tourism, fisheries)	<b>Satisfactory</b> Targets exceeded
<b>Indicator 7:</b> Reported mortality of dolphins by entanglement in nets and vessel hit.	90 reports in 2013 <b>MTE - to correct baseline to 9</b>	[25% reduction] Revised: 70 (2018) 45 (2019)	50% reduction <b>MTE recommendation to revise indicator to 4 mortalities a year</b>	<b>Not Rated</b> MTR cites inconsistent baseline value and recommended revising the indicator and baseline value	Dolphin mortality records and reports are being kept. 14 dead dolphins recorded over PIR period 2018-19 which is 15.55% of the baseline, however if the baseline is 9, this would be an increase	Not rated due to the uncertainty over the baseline. M&E Framework records 20 dead dolphins in 2019



Description of Indicator	Baseline Level	Mid Term Target	End of project target level	Level & Achievement Rating at Mid Term	Level at Terminal Evaluation	Achievement rating / Justification
<b>Indicator 8:</b> Improvement in Systemic Level Indicators of Capacity Development Scorecard: 1. Capacity to conceptualize and formulate policies, legislations, strategies, programme <b>2. Capacity to implement policies, legislation, strategies and programmes</b> 3. Capacity to engage and build consensus among all stakeholders 4. Capacity to mobilize information and knowledge 5. Capacity to monitor, evaluate and report and learn at the sector and project levels.	20%	25%	30%	Partial evaluation at MTR (on Number 2) Rated as on track  33%	n.a.	Only selected criteria evaluated on sub-indicators 1,3, 4 and 5. Where criteria is not evaluated it is taken as zero. Baseline not clear
	25%	28%	30%		44%	
	15%	20%	25%		30%	
	20%	25%	30%		37%	
	10%	15%	20%		28%	
<b>OUTCOME 2: COMMUNITY-BASED ECOSYSTEMS MANAGEMENT SYSTEMS IN PLACE TO SUPPORT AQUATIC BIODIVERSITY CONSERVATION</b>						
<b>Indicator 9:</b> Number of fishers in the project area using sustainable fishing gear as evidenced by mesh size  <b>MTR recommended changed to: % of fishers moving from harmful fishing (using harmful gear)</b>	0	Pro doc: 15% of fishers follow the mesh size norms set up by the project  Revised Results Framework: 0 (2018) 300 (2019)	Pro doc: 30% of fishers follow the mesh size norms set up by the project  <b>MTR recommended revise to: 60% of fishers move away from using harmful gear</b>  Revised Results Framework: 300 (2019)	<b>Not Rated</b> 'Indicator not correctly related to outcome statement, the MTR team recommended to revise this indicator'	According to the Project's M&E Plan, 1,000 fishers were practicing sustainable activities by December 2019 so this target is achieved, although it is not clear where this estimate is from and it is assumed to have simply been equated with the number of households receiving alternative livelihoods support	<b>Satisfactory</b>  Revised end of project target met
<b>Indicator 10:</b> Amount of resources flowing to local communities annually from community based ecotourism activities  <b>MTR recommended to revised to: Number of</b>	0	0.05 million	USD 0.1 million (target value to be re-confirmed during the 1st year of the project)  <b>MTR recommended to revised to: 10 initiative</b>	<b>Not Rated</b> MTE recommended that this target be revised as to ambitious	Not Rated Not possibly to measure this indicator	Not rated

Description of Indicator	Baseline Level	Mid Term Target	End of project target level	Level & Achievement Rating at Mid Term	Level at Terminal Evaluation	Achievement rating / Justification
<b>ecotourism initiatives developed by the community and private tour operator</b>						
<b>Indicator 11:</b> Number of people shifting to alternative income generating options that reduce pressure on biodiversity	0	At least 500	At least 700 by project end	Rated as on target	Currently almost all the 1,000 AIGA beneficiaries are not collecting shrimp fry or other fish from the dolphin sanctuaries.	<b>Satisfactory</b> AIGA has had a positive impact on beneficiaries' behavior, although there are concerns over sustainability
<b>Indicator 12:</b> Number of people sensitized on aquatic biodiversity conservation particularly that of cetaceans	0	1,500	3,000 by year 3 and 5,000 by project end	16,000 Rated as achieved	The target of 5,000 by 2019 has been exceeded by the project, with the project reporting that 50,000 people had been sensitized by December 2019.	<b>Satisfactory</b> End of project target exceeded through diverse and comprehensive awareness raising initiatives

## 6 Signed Evaluation Consultant Code of Conduct and Agreement Form

### Evaluators:

1. Must present information that is complete and fair in its assessment of strengths and weaknesses so that decisions or actions taken are well founded.
2. Must disclose the full set of evaluation findings along with information on their limitations and have this accessible to all affected by the evaluation with expressed legal rights to receive results.
3. Should protect the anonymity and confidentiality of individual informants. They should provide maximum notice, minimize demands on time, and respect people's right not to engage. Evaluators must respect people's right to provide information in confidence, and must ensure that sensitive information cannot be traced to its source. Evaluators are not expected to evaluate individuals, and must balance an evaluation of management functions with this general principle.
4. Sometimes uncover evidence of wrongdoing while conducting evaluations. Such cases must be reported discreetly to the appropriate investigative body. Evaluators should consult with other relevant oversight entities when there is any doubt about if and how issues should be reported.
5. Should be sensitive to beliefs, manners and customs and act with integrity and honesty in their relations with all stakeholders. In line with the UN Universal Declaration of Human Rights, evaluators must be sensitive to and address issues of discrimination and gender equality. They should avoid offending the dignity and self-respect of those persons with whom they come in contact in the course of the evaluation. Knowing that evaluation might negatively affect the interests of some stakeholders, evaluators should conduct the evaluation and communicate its purpose and results in a way that clearly respects the stakeholders' dignity and self-worth.
6. Are responsible for their performance and their product(s). They are responsible for the clear, accurate and fair written and/or oral presentation of study imitations, findings and recommendations.
7. Should reflect sound accounting procedures and be prudent in using the resources of the evaluation.

### Evaluation Consultant Agreement Form<sup>3</sup>


#### Agreement to abide by the Code of Conduct for Evaluation in the UN System

Name of Consultant: Camille Bann

Name of Consultancy Organization (where relevant): \_\_\_\_\_

**I confirm that I have received and understood and will abide by the United Nations Code of Conduct for Evaluation.**

Signed at London on 27 March 2020



Signature: 

<sup>3</sup>[www.unevaluation.org/unegcodeofconduct](http://www.unevaluation.org/unegcodeofconduct)

## 7 Signed TE Report Clearance form

### Annex: Evaluation Report Clearance Form

*(to be completed by CO and UNDP GEF Technical Adviser based in the region and included in the final document)*

<b>Evaluation Report Reviewed and Cleared By:</b>	
<b>UNDP Country Office</b>	
Name: Khurshid Alam, Assistant Resident Representative, UNDP Bangladesh	
Signature: 	Date: _____
<b>UNDP-GEF Regional Technical Advisor</b>	
Name: Tashi Dorji, Regional Technical Advisor	
Signature: 	Date: 17/5/2020

## 8 TE Audit Trail (annexed in a separate file)