

United Nations Development Programme



17 November 2021

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Deputy Resident Representative – Operations

Pro-FYA.
Let's try regional
roster

Through: Mandisa Mashologu
Deputy Resident Representative – Programme *Mandisa Mashologu*

Through: Dan Juma
Team Leader, Governance and Inclusive Growth Unit *Dan Juma*

Through: Mary Njoroge
Programme Manager – Devolution *Mary Njoroge*

From: James Wagala
M&E Officer Devolution *James Wagala*

Subject: Mid-Term Evaluation (MTE) of Consolidating Gains and Deepening Devolution in Kenya Project – Procurement of 3 Individual Consultants

The Programme Document (Prodoc) for the Consolidating Gains and Deepening Devolution in Kenya Project (Joint Devolution Project – JDP) requires a midterm evaluation (MTE) be conducted after the project implementation is tentatively at midpoint. This is planned for the first quarter of 2022 and is one of the evaluations programmed under the Kenya County Office in the Evaluation Resource Centre.

The MTE will assess the progress and achievements made against planned results, as well as document challenges and lessons learnt since the commencement of the project. The MTE findings, recommendations and lessons learned will guide the implementation of the remaining phase of the programme including corrective and/or mitigation measures necessary for enhanced project delivery. The MTE will contribute to organizational learning as well as the global knowledge base on development effectiveness, social inclusion, gender equality and women empowerment in the implementation of Kenya's devolved system of government.

The purpose of this memo is to request recruitment of 3 local consultants to support the MTE process as per the attached ToRs. Please charge all expenses to the Chart of Accounts below:

Bus. Unit	Oper. Unit	Dept. ID	Project	Activity ID	Fund Code	Donor	Imp. Agent	Account
KEN	KEN10	34204	117973	04	30000	00555/ 00110	001981	As Applicable