

1. Background and Terms of Reference

1.1. Background

The Public-Private-Partnership for Urban Environment (PPPUE) Programme in Lesotho is a UNDP initiative aimed at complementing the Government of Lesotho's efforts for an all inclusive response to the (current & future) complex and worsening developmental challenges facing local and central governments, private sector companies and/or civil society groups.

The United Nations Development Programme (UNDP) initiated the Public-Private Partnership for the Urban Environment (PPPUE) in 1994 and has already tested the concept in a number of countries worldwide.

UNDP support for PPPUE comprises the following assistance:

1. Overview of existing policies and legislation related to PPPs;
2. Guiding principles for the development of sustainable and mutually beneficial Projects;
3. The development of preliminary policy guidelines for the implementation of PPPs
4. The provision of technical advice for the development of partnership projects;
5. Coordination between stakeholder institutions and creation of synergies vs existing Government and donor funded programmes.
6. Build capacity for the public and private sector institutions that are involved in the provision of basic services
7. Provide options for the creation of employment and small business opportunities for the poor in the delivery of basic services.

In the light of the above the project, was able to realize the following outputs;

- Development of PPP Policy framework
- Improved capacity to empower MCC, Private Sector (informal/formal smme's larger private sector enterprises) NGOs/CBOs, to promote and provide improved basic services for deprived communities within Maseru and create employment opportunities
- Implementation of pilot PPP basic service delivery projects in Maseru.

1.2. Terms of Reference

The services of a Resource person are required for the mapping of lessons learned, best practices and end of the project evaluation. The Resource Person will be expected to;

- Conduct interviews with the stakeholders
- Conduct interviews with the private partners
- Conduct interviews with people who were employed in the pilot project, in order to assess an added value of the project to their lives
- Evaluate the project objectives/outputs against the achievements and identify reasons for failure or success
- Review activities in the field in the light of the objectives of MCC regarding the cleaning of the City

- Hold a stakeholder validation workshop
- Make concrete recommendations on the sustainability of project outcomes.

The Resource Person will be required to submit a report which will be prepared using standard word processing software. The report will be delivered in electronic and hardcopy.

2. Methodology

In order to carry out the Terms of Reference of the consultancy stipulated above, this proposal will use the following methodology to collect the data with which to assess the impacts and sustainability of the PPPUE Project. Firstly, the study will use both secondary and primary data. Secondary data will be sought from the client on background documents on the PPPUE Project, its modus operandi and any other monitoring studies made during the Projects life span to assess progress. This data will be used to establish the context and basis upon which the present study will be based.

In the case of primary data, information will be sought from the stakeholders who will be identified through a stakeholder analysis done by the resource persons and then verified with the client. A check list will be prepared and agreed upon with the client to be used to guide discussions with these stakeholders. Another checklist will be prepared to guide discussions with the Private Partners engaged in the PPPUE Project. The list of the Private Partners will be sought from the client by the resource person. Moreover, a questionnaire will be developed for use in the interviews with the people who were employed in the PPPUE project. Whereas all the stakeholders and Private Partners will be interviewed by the resource persons themselves, this might not be possible in the case of the people employed by the PPPUE, therefore sampling might be necessary. A sampling frame of all the people will be made from employed list sought from the private partners and verified by the client and a 30 % sample size drawn from them for interview. In order to be inclusive, gender and age will be used to stratify the sampling and inform the use of the stratified proportional sampling procedure. Research assistants recruited from graduates of the Urban and Regional Planning programme at NUL will be engaged to administer the questionnaire to the people who were employed under the PPPUE project. These research assistants will be supervised by the resource persons. Then the primary data collected will be cleaned and processed by SPSS and the report written by the resource persons. The report will consist of seven sections. Section 1 will be the INTRODUCTION. Section Two will be the PPPUE and its modus operandi. Section Three will be the views of stakeholders on the PPPUE. Section Four will present the views of Private Partners on the PPPUE. Section Five will cover the views of employees on the PPPUE. Section Six will present the synthesis of major findings and their discussion. The Final section, which is seven, will make major conclusions and recommendations on the PPPUE.

3. Work Plan

Activity	Start	End	Output	Responsibility
1. Literature review			-Situation analysis Chapter	-SS & VM
2. Stakeholder Analysis and verification			-Validated stakeholder list for interview	SS & VM
3. Field work preparation & training field assistants			-Fieldwork plan/schedule & trained field assistants	SS & VM
4. Interviews with stakeholders			Stakeholder views on PPPUE	-SS & VM
5. Interviews with Private Partners			-Private Partners views on PPPUE	-SS & VM
6. Interviews with employees in PPPUE			Views of the employees in PPPUE	SS & VM
7. Data entry and processing		March 05, 2009	-Processed data print out	-Data processing Specialist -SS & VM
8. Report writing		March 10, 2009	Draft report	SS & VM
9. Draft report submission and comments		March 10, 2009	Reviewed draft report	SS & VM
10. Workshop on draft report		March 15, 2009	Work-shopped draft report with comments	SS & VM organize and present to final stakeholders workshop
11. Incorporation of comments and report finalization			Final report	SS & VM
12. Final report submission		March 20, 2009	-Consultancy closure	SS & VM & Client.