



**UNITED NATIONS DEVELOPMENT PROGRAMME JAMAICA
DEMOCRATIC GOVERNANCE PRACTICE
EXTERNAL VACANCY ANNOUNCEMENT**

I. Position Information

Job Title: **Consultant - Project Evaluator (National)**
Department: **Democratic Governance**
Activity: **Evaluation of Project – Strengthening Community Safety Through Local Government Capacity Building**
Reports to: **Governance Advisor**
Type of contract: **Special Service Agreement**

II. Background

Project

The title of the project to be evaluated is *Strengthening Community Safety through Local Government Capacity Building*. Funded by the Democratic Governance Thematic Trust Fund (DGTTF) the project was officially launched in September 2009 and is due to be completed in December 2010.

Insecurity and fear of violence or harassment can limit the mobility of women and girls, restrict their work or education choices, and violence itself has huge social and economic costs for all of society. Women's safety in the public space is also an issue of participation and governance: greater involvement of women in community planning and management is needed. To make communities safer and address the issues of insecurity and violence against the entire community, local authorities must engage women and girls in decision-making and bring a gendered approach to governance. Local governments have a vital role and responsibility in engaging women and men as equals in municipal decision-making.

The overall objective of this project is to strengthen government and local authorities in making communities safer for women and thereby safer for all through (i) assessment of the local context of women's safety (ii) training local government officers and community based organisations in selected municipal areas (iii) adapting existing safety assessment and audit tools, (iv) conducting safety audits and local safety appraisals ensuring relevant CBOs are active participants, (v) ensuring women are active participants in CBO-to-local government engagement on community safety (vi) developing a strategy for dissemination of results to stakeholders, and (vii) exploring means of replication.

The implementing partner is the Department of Local Government of the Office of the Prime Minister. The responsible parties, supporting implementation are the Social Development Commission, the Faculty of the Built Environment of the University of Technology, National Association of Parish Development Committees, the Jamaica Constabulary Force Communist Safety & Security Branch, and Huarou Commission - Grouets Jamaica.

The entire project document is available for review at <http://www.jm.undp.org/node/209>

Evaluation purpose

Under the DGTTF evaluation, lesson learning and knowledge management framework, all projects are required to conduct end of project evaluation. The evaluation report and management report must be completed in time for submission to DGTTF no later than March 1, 2011.

Evaluation scope and objectives

The evaluation must address the entire project from inception to completion and should embody a strong results-based orientation.

Based on a desk review of all documents produced by the project and other relevant knowledge products, interviews, focus groups, site visits and other research conducted, the Evaluator will produce an evaluation that will:

- Identify outputs produced by the project
- Elaborate on how outputs have or have not contributed to outcomes, and
- identify results and transformation changes, if any, that have been produced by the project

The evaluation should assess:

- Whether stated outputs were achieved
- What factors have contributed to achieving or not achieving outputs
- What factors contributed to effectiveness or ineffectiveness of the project
- The effectiveness of the partnership strategy
- The impact of the project
- The sustainability of the project impact
- How effective equality and gender mainstreaming have been incorporated in the design and execution

III. Deliverables

The Evaluator will produce for approval by UNDP:

- An evaluation inception report
- A draft evaluation report, and
- A final evaluation report with lessons learned and recommendations

The Evaluator will also facilitate in at least one knowledge sharing event or produce an evaluation brief or similar knowledge product.

IV. Competencies

- Strong statistical and analytical skills
- Excellent oral and written communication skills including ability to engage stakeholders in open discussions

V. Recruitment Criteria

Education:	Advanced degree, preferably in International Relations, Political Science or Law or other Governance or development related field
Experience:	<ul style="list-style-type: none"> ▪ Minimum 5 years relevant professional experience in the area of democratic governance, ▪ Minimum 5 years experience in project or programme evaluation in country context. ▪ Knowledge of and experience with UNDP or other donor or developing country governance programmes would be an asset ▪ Experience in project management is considered an asset

Language Requirements:	Excellent command of English
Independence	The evaluator must be independent from any organisations that have been involved in designing, executing or advising on any aspect of the project that is the subject of the evaluation
Evaluation Ethics	The evaluation must be conducted in line with the UNEG Ethical Guidelines for Evaluation. www.uneval.org/search/undex.jsp?q=ethical+guidelines

VI. Submissions

Interested applicants (individuals or companies) are required to submit:

- Evidence of qualifications including resumes and references
- A detailed workplan with timelines explaining methodology for conducting the evaluation
- The associated budget including all costs for conducting the evaluation and producing the deliverables