



**UNITED NATIONS DEVELOPMENT PROGRAMME JAMAICA
DEMOCRATIC GOVERNANCE PRACTICE
EXTERNAL VACANCY ANNOUNCEMENT**

I. Position Information

Job Title: **Consultant - Project Evaluator (National)**

Department: **Democratic Governance**

Activity: **Evaluation of Project – Jamaica Violence Prevention Peace and Sustainable Development Programme**

Reports to: **Governance Advisor**

Type of contract: **Individual Contract**

II. Background

Project

The title of the project to be evaluated is ***Jamaica Violence Prevention Peace and Sustainable Development Programme***. Funded primarily by the Bureau for Crisis Prevention of the UNDP, the project was officially launched in April 2008 and is due to be completed in March 2011.

The outcome of the programme is UNDAF Outcome 5 - the increased capacity of government and targeted communities to attain a more peaceful, secure and just society.

The programme has five outputs:

1. Enhanced design of armed violence prevention policies and programmes.
2. Increased capacity of institutions to prevent armed violence and increase community safety.
3. Increased effectiveness and coherence of international support to armed violence prevention policies and programmes.
4. Enhanced safety in target communities.
5. Development of UN Country Team programme on armed violence prevention.

The main implementing partner is the Ministry of National Security. The responsible parties, supporting implementation are the Ministry of Justice and the Social Development Commission.

The entire project document is available for review at <http://www.jm.undp.org/node/212>

Evaluation purpose

Under the evaluation, lesson learning and knowledge management framework all projects are required to conduct end of project evaluation. The evaluation report and management report must be completed in time for submission no later than May 6, 2011.

Evaluation scope and objectives

The evaluation must address the entire project from inception to completion and should embody a strong results-based orientation.

Based on a desk review of all documents produced by the project and other relevant knowledge products, interviews, focus groups, site visits and other research conducted, the Evaluator will produce an evaluation that will:

- Identify outputs produced by the project
- Elaborate on how outputs have or have not contributed to outcomes,

- Identify main project processes
- Detail the effectiveness of project processes and
- identify results and transformation changes, if any that have been produced by the project

The evaluation should assess:

- Whether stated outputs were achieved
- What factors have contributed to achieving or not achieving outputs
- The appropriateness and cost-effectiveness of the project processes
- What factors contributed to effectiveness or ineffectiveness of the project
- The effectiveness of the partnership strategy
- Capacities gained and roles defined in the process of implementation
- Assess levels of ownership by implementing and responsible parties
- The impact of the project
- The sustainability of the project impact
- How effective equality and gender mainstreaming have been incorporated in the design and execution

III. Deliverables

The Evaluator will produce for approval by UNDP:

- An evaluation inception report
- A draft evaluation report, and
- A final evaluation report with lessons learned and recommendations as well as a listing of documents examined and persons interviewed

The Evaluator will also produce an evaluation brief or similar knowledge product. And facilitate at least one knowledge sharing event on the evaluation

IV. Competencies

- ☐ Strong statistical and analytical skills
- ☐ Excellent oral and written communication skills including ability to engage stakeholders in open discussions

V. Recruitment Criteria

Education:	Advanced degree, preferably in International Relations, Political Science or Law or other Governance or development related field
Experience:	<ul style="list-style-type: none"> ▪ Minimum 5 years relevant professional experience in the area of democratic governance, ▪ Minimum 5 years experience in project or programme evaluation in country context. ▪ Knowledge of and experience with UNDP or other donor or developing country governance programmes would be an asset ▪ Experience in project management is considered an asset
Language Requirements:	Excellent command of English
Independence	The evaluator must be independent from any organisations that have been involved in designing, executing or advising on

	any aspect of the project that is the subject of the evaluation
Evaluation Ethics	The evaluation must be conducted in line with the UNEG Ethical Guidelines for Evaluation. www.uneval.org/search/undex.jsp?q=ethical+guidelines

VI. Submissions

Interested applicants (individuals or companies) are required to submit:

- Evidence of qualifications including resumes and references
- A detailed workplan with timelines explaining methodology for conducting the evaluation
- The associated budget including all costs for conducting the evaluation and producing the deliverables

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