

INDEPENDENT EVALUATION OF

UNITED NATIONS INTER-AGENCY PROJECT ON

HUMAN TRAFFICKING IN THE GREATER MEKONG SUB-

REGION [UNIAP]

PHASE III [2007 – 2013]

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4. Terms of Reference;
5. Letters from key stakeholders in chronological order: NZ Aid 29 September 2010; Five COMMIT Governments (Cambodia, China, Lao PDR, Myanmar, Viet Nam dated 29 September 2010; US Government statement 1 October 2010; Royal Thai Government dated 11 November 2010;
6. UNDP Asia Pacific Regional Centre information

20 February 2012

Asmita Naik, Independent Consultant

INDEPENDENT EVALUATION OF UNIAP PHASE III [2007 – 2013]

Annex 1

List of Contacts

20 February 2012

Asmita Naik, Independent Consultant

REGIONAL/GLOBAL

UNIAP

Mr. Matt Friedman, Regional Project Manager
Ms. Pornnipa Buddee, Finance & Operations Specialist
Dr. Lisa Rende Taylor, Counter Trafficking Technical Specialist
Mr. Paul Buckley, Field Operations Coordinator
Ms. Anyamanee Tabtimsri, Regional Project Assistant
Ms. Chantana Supprasit, Finance & Administrative Assistant
Mr. Saw Morris, Myanmar Cross-Border Coordinator
Mr. Andrew Kobylinski, Regional Communication Officer
Mr. Tanes Riangaem, Regional Communication Intern

UN agencies

Ms. Rebecca Hansen, former UN Resident Coordinator, UN RCO
Mr. Tim Curtis, Head of Culture Unit, UNESCO
Mr. Andrew Bruce, Regional Director, IOM
Mr. John McGeoghan, Regional Counter Trafficking & Assisted Voluntary Return/ Reintegration Specialist, IOM
Ms. Thetis Mangahas, Deputy Regional Director, Policy and Programmes, ILO
Mr. Gary Lewis, Regional Representative, UNODC (phone)
Ms. Diane Swales, Regional Advisor- Child Protection, UNICEF
Ms. Amalee McCoy, Child Protection Specialist, UNICEF
Mr. David Feingold, Director, Ophidian Research Institute and International Coordinator for HIV/AIDS and Trafficking, Office of the Regional Advisor for Culture, UNESCO
Mr. Martin Reeve, Regional Advisor (Human Trafficking), UNODC
Ms. Barbara Orlandini, Thailand RC Office, UN RCO
Mr. Norman Sanders, officer in charge, UNDP APRC
Mr. Yuxue Xue, RR Thailand a.i. UNDP
Mr. Max Tunon, CTA, ILO Triangle project

Donors

Ms. Miriam Award, Deputy Economic Counselor, US Embassy
Mr. Philip Hewitt, First Secretary/NZAID Representative, NZAID
Ms. Romchalee Ngamwiroj, Senior Development Programme Coordinator, New Zealand Embassy
Dr. Bronwyn Wex, Regional Program Manager, AusAid
Mr. Chatri Moonstan, Senior Program Officer, Norway Embassy
Ms. Christine Lundberg, First Secretary, SIDA
Ms. Orawan Raweekoon, National Programme Officer, SIDA
Ambassador Luis CdeBaca, Office to Monitor & Combat Trafficking in Persons, U.S. Department of State (phone)
Mr. Michael Miner, former donor representative SEARCH/CIDA (phone)

NGOs

Ms. Edel Silan, Regional coordinator, Save the Children
Mr. Laurence Gray, Regional coordinator, World Vision
M. Matt Love, MTV Exit (email)

Miscellaneous

Ms. Rebecca Surtees, Nexus Institute
Mr. Phil Marshall, trafficking specialist, and former UNIAP project manager (phone)
Ms. Ann Jordan, trafficking specialist, and Director, American University Washington College of Law, US (phone)
Mr. Mike Dottridge, trafficking specialist (phone)
Mr. Phil Robertson, trafficking specialist and former UNIAP project manager (phone)
Dr. Kevin Bales, trafficking specialist and President and Co-Founder Free the Slaves, US (phone)
Ms. Susu Thatun, trafficking specialist and former UNIAP project manager (phone)
Mr. Stephen Browne – Director, Future of the UN Development System (FUNDS) Project, Geneva (phone)

Mr. John Fredrick, trafficking specialist (email)

CAMBODIA

UNIAP

Mr. Tith Lim, National Project Coordinator
Mr. So Hoen, Project Officer
Mr. Huot Vichheka, Information Analyst
Ms. Pich Rathmony, Project and Finance Assistant

Government

Lt. Col. EM Sovanna, Deputy Chief of Office anti Trafficking and Juvenile Protection, Royal Gendarmerie
Maj. Gen. Bith Kimhong, Head of Anti-Human Trafficking Department, Ministry of Interior (MOI)
Pol Col. Reaksmey Sok, Chief of Juvenile Protection Office, Ministry of Interior (MOI)
H.E. Mrs. SAN Arun, Secretary of State (COMMIT Chair), Ministry of Women's Affair (MOWA)
Ms. HENG Sithon, Deputy Director General (COMMIT member), Ministry of Women's Affair (MOWA)

UN agencies

Mr. Klaing Rim, National Project Coordinator, ILO
Ms. Anna Olsen, Project Officer/Legal analyst, ILO
Dr. Bruno Maltoni, Project Coordinator, IOM Cambodia
Mr. Olivier LERMET, Country Manager, UNODC
Ms. Chan Kanha, Project Officer, UNODC
Ms. Souad Al. Hebshi, Chief, Child Protection Section, UNICEF Cambodia
Mr. Douglas Broderick, UN Resident Coordinator Cambodia, UNDP Cambodia
Mr. Ros Va, National Project Coordinator, UN-WOMEN

NGOs

Mr. VETH Vorn, National Project Coordinator, World Vision Cambodia
Mr. Doeun Chandara, Program Officer, KWCD
Ms. Sum Satum, Ex. Director, KWCD
Mr. Pich Panha, Project Coordinator, TPO
Mr. Chhom Reasey, Project Officer, LSCW
Mr. Mom Sokcha, Program Manager, LSCW
Ms. Bou Vannary, Supervisor, CHC
Ms. Seng Sarady, Supervisor, CHC
Ms. Ung Kimkanika, Program Managers, SMF

Miscellaneous

Mr. YI Yuth Virak, Country Coordinator, ARTIP

CHINA

UNIAP

Yunxiao He, National Project Coordinator
Wang Yi, Information Associate
Emily Reid, Project Officer
Yiping Wu, Project Assistant

Government

Mr. Chen Shiqu, Head, Anti-trafficking Office, Ministry of Public Security
Mr. Huang Taiyun, Deputy Director General, Legal Affairs commission, National People's Congress
Ms. Wang Hongli, Director of shelter administration division, Ministry of Civil Affairs
Ms. Gao Yueling, Former director of shelter administration division, Deputy Secretary-general of China social welfare foundation, Ministry of Civil Affairs
Ms. Luo Xin, Director of international cooperation, Ministry of Civil Affairs
Mr. He Lianhui, Deputy Director - General Affairs, NWCCW office

Ms. Wan Yan, Former Deputy Director-General, NWCCW office

UN agencies

Charles Joyner, Chief Technical Advisor of CP-TING Project (Preventing Trafficking for Labour Exploitation in China), ILO

Guo Jia, National Project Officer, ILO

Su Yanyan, National Project Officer, ILO

Mr. Pablo Barrera, UN Coordination Specialist, UNRC office

Mr. Par Liljert, DG Special Envoy & Head of Liaison Office, IOM

Ms. Jolanda Van Westering, Chief of Child Protection, UNICEF

NGOs

Ms. Zhou Ye, Quality Unit Manager, Save the Children

Mr. Eng Kee Goh, China coordinator, World Vision

LAO PDR

UNIAP

Dr. Xoukiet Panyanouvong, National Project Coordinator

Ms. Nila Douanesouvanh, National Information Officer

Ms. Viengvilay Sinprasith, Finance and Project Assistant

Ms. Malayvanh Khamheaug, Research Assistant

Ms. Sebastian Boll, Research Consultant

Ms. Laura Pineiro Nogueira, Communication Intern

Government

Ms. Thoummaly Vongphachanh, Deputy of Secretariat (Lao COMMIT Taskforce), Women's Union/Counseling and Protection Center for Women and Children

Mr. Khamkeo Manola, Formal Deputy Director of Investigation Department (Member of COMMIT Taskforce), Vientiane Capitol police Department

Ms. Livong Laoly, Deputy Director of Anti-Trafficking Department (Member of COMMIT Taskforce), Vientiane Capitol police Department

Mr. Kiengkham, Head of Secretariat (Lao COMMIT Taskforce), COMMIT Taskforce Office

Mr. Saleumxay Kommasith, Director of International Organisations Department, Ministry of Foreign Affairs

UN agencies

Mr. Leik Boonwaat, UNODC Representative, UNODC

Ms. Sommany Sihathap, National Project Officer, Project Childhood - 'Protection Pillar', UNODC

Ms. Dokkadam Vilaismai, Project Assistant, X26 Project: Strengthening Criminal Justice Responses to Human trafficking in Lao PDR, UNODC

Ms. Sophie Nuon, Head of IOM Office, IOM Lao PDR

Ms. Veomaniseng Phomthavisay, Project Assistant, Counter-Trafficking Unit, IOM Lao PDR

Mr. Mingkhounkham Sisavath, National Project Coordinator, ILO Triangle Laos

Mr. Kolakot Venenvakham, Child Labour Project Coordinator, ILO

Ms. Verity Rushton, Chief, HIV/AIDS Section, Officer-in-Charge, Child Protection Section, UNICEF

NGOs

Mr. John Whan Yoon, Laos Anti-Trafficking Regional Project Manager, World Vision East Asia Regional Office (EASO)

Ms. Sourivonexay Phommaly, Advocacy Coordinator, World Vision Lao PDR

Ms. Keomany Soudthichak, Deputy project coordinator of PEWC project, Village Focus International

Ms. Sarah Morgan, Head of Child Protection Unit, Save the Children

MYANMAR

UNIAP

Ms. Ohnmar Ei Ei Chaw, National Project Coordinator, UNIAP Myanmar

Ms. Hnin Hnin New, Project Officer, UNIAP Myanmar
Ms. Nilar Gay, Project Assistant, UNIAP Myanmar

Government

Mr. Khin Maung Oo, Director, Office of Attorney General
Min Min Htet, Staff Officer, Union Attorney General Office
Ms. Thin Thin Nwe, Deputy Director, Department of Social Welfare
Police colonel Ra Lyan Mone, head of operational division, (secretary to commit taskforce), secretariat for central body on anti-trafficking in persons, Department against transnational crime, Ministry of Home Affairs
Police brigadier General Khin Maung St, Chief of Police General Staff, Myanmar Police force, Ministry of home affairs
U Sit Aye, Advisor to the President (one of the founder of COMMIT Process), Office of President

UN agencies

Mr. Jason Eligh, Country Manager, UNODC
Mr. Ramesh Shrestha, UNRC a.i. (Rep of UNICEF), UN RCO/UNICEF
Ms. Kanako Mabuchi, Coordination Officer, UN RCO
Mr. Maciej Pieczkowski, Program Manager, IOM
Ms. Jeannette Wijnants, Chief Child Protection Section, UNICEF
Ms. Nyunt Nyunt Thane, Child Protection Specialist, UNICEF
Mr. Steve Marshall, Liaison Officer, ILO

NGOs

Saw Victory Moo, Leadership Development Department, Myanmar Baptist Convention
San Aye, Women Department, Myanmar Baptist Convention
Yoo Kyi Mee, Christian Education Department, Myanmar Baptist Convention
Mai Thin Hlaing, Christian Education Department, Myanmar Baptist Convention
Nant Daisy Hlaing, Community Development Department, YMCA
Naw Eh Moo, Home Care Project, YMCA
Mr. David Brickey Bloomer, Child Protection & Child Rights Governance Director, Save the Children Myanmar
Mr. Chris Herink, National Director, World Vision Myanmar
Dr. Ivan, Operations Director, World Vision Myanmar
Ms Aye Aye, Anti-trafficking in persons specialist, World Vision Myanmar
Naw Paw Gaw, Yangon Kayin Baptist Convention, Women's Association
Naw Myint Myint Thein, Karen Baptist Convention, Women's Department
Naw Novetta Moe Moe Aye, Karen Baptist Convention, Women's Department
Nant Thanda Aung, Coordinator of Anti-human Trafficking Project, Karen Women Action Group
U Zaw Win Kyi, Project Coordinator, Myanmar Business Executives Association (MBE)
U Kyaw Than Tun, Chairman, Ratna Mahal Education Care Group
U Aung Din, Myanmar Enhancement to Empower Tribal (MEET)
Naw Ler Bwe Wah, Chairman, Women Department, Pwo Kayin Baptist Conference
Daw Kathy Shein, Country Director, AFXB

Miscellaneous

Khin Maung Wynn, Country Project Coordinator, ARTIP Myanmar
Mr. Hajime Matsuoka, Officer, JICA
Ms. Mi Mi Cho, Program assistant, JICA

THAILAND

UNIAP

Ms. Pidchaya Pariyanithiroj, National project Coordinator
Ms. Supanee Pongruengphant, Information Analyst
Ms. Pinyavi Chaiwongsrisuk, Project Assistant

Government

Ms. Thineeporn Wajeesit, Senior Professional Level Labour Specialist, Department of Labor Protection and Welfare (DLPW), Ministry of Labor (MOL)

Ms. Saowanee Khomepatr, Director of the Bureau of Anti-Trafficking in Women and Children (BATWC), Ministry of Social Development and Human Security (MSDHS)

Ms. Sunee Srisangatrakullert, Chief of NOCHT, National Operation Center on Prevention and Suppression of Human Trafficking (NOCHT)

Ms. Jameekorn Pinsuk, Foreign Relation Officer, Ministry of Social Development and Human Security (MSDHS)

Dr. Ratchada Jayagupta, Thai COMMIT Taskforce Member, Thai COMMIT Taskforce

Dr. Saisuree Chutikul, Advisor to Thai COMMIT Taskforce, Thai COMMIT Taskforce

Mr. Paisith Sungkaphong, Senior Special Case Inquiry Official, Supervising Anti-Human Trafficking Center & DSI official, Department of Special Investigation (DSI), Ministry of Justice (MOJ)

Pol. Lt. Col. Komvich Padhanarath, Chief of Prevention and Suppression, Div 1, Anti-human trafficking centre, Department of Special Investigation (DSI), Ministry of Justice (MOJ)

Mr. Wanchai Roujanavong, Director General of International Affairs Department, Department of International Affairs, Office of Attorney General (OAG)

Pol. Maj. Jedsada Chomcherngpat, Inspector & International Coordinator of ICC, Anti-Human Trafficking Division (AHTD), Royal Thai Police (RTP)

Pol. Col Yutthapoom Punlainark, Superintendent of AHTD (Administrative), Anti-Human Trafficking Division (AHTD), Royal Thai Police (RTP)

Pol Lt. Col Attavit Bhiraieys, Dep Superintendent of AHTD (Admin), Anti-Human Trafficking Division (AHTD), Royal Thai Police (RTP)

NGOs

Dr. Pisawat Sukonthapan, Director, Mekong Regional Law Center (MRLC)

Ms. Warangkana Mutumol, Thailand Cross-border Project Assistant, Save the Children

Mr. Nawng Hkio, Anti-Human Trafficking Protection Manager, World Vision Foundation of Thailand (WVFT)

Mr. Sompong Srakaew, Director, The Labour Rights Promotion Network Foundation (LPN)

VIETNAM

UNIAP

Mr Nguyen Ngoc Anh, National Project Coordinator,

Ms Chu Do Quyen, Project and Finance Assistant

Ms Vu Thu Phuong, Information Associate

Ms Georgina Penman, Communication Officer

Government

Ms Nguyen Thi Him Thoa, Director, the Department of Criminal and Administrative Law, The Ministry of Justice

Ms Nguyen Hai Anh, Legal Specialist, The Ministry of Justice

Colonel Le Van Chuong, Deputy Administrator, The Ministry of Public Security

Colonel Vo Hong Ha, Deputy Head of Anti-trafficking Division, National Standing Office for Drugs and Crimes Suppression, Member of COMMIT Taskforce, Member of National Steering Committee on Human Trafficking, The Ministry of Public Security

Mr. Ming, Director, the Department of Social Evils Prevention, The Ministry of Labor, Invalids and Social Affairs

Mr. Thang, Officer, The Ministry of Labour, Invalids and Social Affairs

UN agencies

Mr Florian Foster, Chief of Mission, IOM

NGOs

Ms Nguyen Thi Thuy, Director of Peace House Project, Peace Shelter for victims of Human Trafficking

Ms Trinh Thi Ly, Project Officer, Center for Studies and Applied Sciences in Gender – Family-Women and Adolescent (CSAGA)

Ms Dang Thi Hanh, Program Officer, the Asia Foundation

Ms Khong Huong Lan, Government Relations and Advocacy Manager, World Vision International

Donors

Ms Le Ha Van, Development Assistance Specialist, USAID

Miscellaneous

Ms Nguyen Xuan Binh, National Coordinator, ARTIP

Additional Note

UNIAP arranged all meetings except for interviews with trafficking specialists which were left to the evaluator to arrange. All suggested experts were contacted. The following did not contribute:

- Joy Ngozi Ezello, UN Special Rapporteur on Human Trafficking – did not reply.
- Heather Peters, SE Asia human trafficking expert – deferred inputs to other UNESCO contributors due to timing.
- Mark Taylor, GTIP, US State Department – initial reply but did not follow-up.

INDEPENDENT EVALUATION OF UNIAP
PHASE III [2007 – 2013]

Annex 2
List of Documents

20 February 2012

Asmita Naik, Independent Consultant

Total 178 documents

Documents sent at start of evaluation

- Project Document/ 19 October 2007
- Phase III original Logframe from ProDoc
- Phase III Logframe
- UNIAP report to ADB July 2011
- UNIAP Phase III (2007-2013) 2012 Mid-phase review
- Stakeholder list from Senior Officials Meeting 7
- COMMIT Joint Declaration December 2007
- COMMIT Sub-Regional Plan of Action (SPA I) achievement report
- COMMIT Sub-Regional Plan of Action (SPA II 2008/2010)
- COMMIT Sub-Regional Plan of Action (SPA III) draft 24 January 2011
- COMMIT SPA II 2010 Annual Report
- UNIAP Phase III Semi-Annual Progress Report to SIDA (July 2009-December 2009)
- Third Party Cost-sharing agreement between AUSAID and UNDP dated 27 May 2011
- Third Party Cost-sharing agreement between New Zealand AID and UNDP: September 2009
- New Zealand AID Signed Letter of Variation No.1 dated 10 June 2010
- UNIAP Mid-Term Evaluation Report (Phase III 2007-2010)
- 2009 Midterm Evaluation Recommendation Tracking Matrix (draft 12/3/10)
- Phase III Project Workplan and budget (2006-2009)
- COMMIT Memorandum of understanding dated 29 October 2004
- Strategic Information Response Network (SIREN): The state of counter-trafficking Research: Researcher, Programmer and Donor Perspectives
- Anti-human trafficking activities in the greater Mekong sub-region updated May 2011
- SIREN: 2010 Human Trafficking Datasheet
- COMMIT & Non-COMMIT UNIAP Workplan 2011
- UNEG norms for the evaluation in the UN system, April 2005
- UNEG standards for evaluation in the UN system, April 2005
- UNEG ethical guidelines for evaluation, March 2008
- PMB minutes dated 6 November 2006
- PMB minutes dated 18 January 2007
- PMB minutes dated 27 April 2007
- PMB minutes dated 3 September 2007
- PMB minutes dated 23 November 2007
- PMB minutes dated 7 March 2008
- PMB minutes dated 6 June 2008
- PMB minutes dated 12 September 2008
- PMB minutes dated 30 January 2009
- PMB minutes dated 5 June 2009
- PMB minutes dated 5 February 2010
- PMB minutes dated 27 March 2011
- PMB minutes dated 31 May 2010
- PMB minutes dated 1 October 2010
- PMB minutes dated 15 December 2010
- PMB minutes dated 25 January 2011
- Summary of Discussion: PSC Meeting dated 10 Sep 2009/COMMIT TF Meeting dated 10-11 Sep 2009/Combined meeting of PMB and COMMIT TF dated 11 Sep 2009

- Summary of Discussion from PSC Meeting 16 June 2010/COMMIT TF Meeting dated 16-18 June 2010
- COMMIT TF Meeting minutes dated 9-10 Sep 2010
- Joint PMB/COMMIT TF Meeting dated 27 May 2011
- COMMIT TF Meeting Minutes in Jan 2011
- COMMIT TF Meeting Minutes in Oct 2011 (draft)

Additional documents collected during evaluation

- Five COMMIT Government letter to Ms. Gwi Yeop Son and PMB dated 29 September 2010
- NZ embassy letter to Ms. Gwi Yeop Son and PMB dated 29 September 2010
- US statement read and distributed at UNIAP PMB meeting on 1 October 2010
- Royal Thai Government letter to Ms. Gwi Yeop Son 11 November 2010 (two versions with and without annotations with UNIAP response)
- UNIAP Impact assessment toolkit for prevention programs in Myanmar, September 2009
- UNIAP Anti-human trafficking impact framework, UNIAP
- UNIAP Project document, November 2003
- UNDP project revision document, 1 October 2001
- UNIAP Phase III design and structure discussions meeting minutes, 28 July 2006
- UNIAP Management Review (presented December 2007)
- UNIAP GMS human trafficking situation and UNIAP's phase III response, October 2011 (document prepared for evaluation)
- UNIAP SIREN/Worst Offenders Project, Annual Progress Report 2011
- Phase II summative evaluation of UNIAP, 3 March 2006
- UNDP/UNIAP letter of understanding between UNDP Cambodia and UNIAP regional management office, April 2010
- UNDP RBAP inter-office memorandum, Request for DEX approval, 9 May 2008
- UNDP Cambodia 2011 Implementation support service price list
- UNDP, Joint UN initiative on mobility and HIV/AIDS in South-east Asia project brief.
- UNIAP annual project steering committee meeting minutes, 20 November 2003
- UNIAP project steering committee meeting, 7 November 2002
- UN General Assembly, report of UN Special Rapporteur on trafficking, Joy Ngozi, Ezeilo, 4 May 2010
- USDOS, GTIP report, 2010
- UNGIFT evaluation, 2011
- UNIAP Guidance and talking points – UNIAP and casework, August 2010
- UNDP terms of reference for various posts – regional project manager, counter-trafficking technical specialist, cross-border case coordinator, field operations coordinator, legal project coordinator, regional research officer, regional project assistant, anti-trafficking law enforcement specialist, national project officer, national project coordinator, information analyst, finance operations specialist, finance administrative assistant
- UNIAP call for proposals for CSO grants for under-served victim populations, March-April 2011
- UNIAP call for proposals for CSO grants for under-served victim populations, February 2010
- UNIAP call for proposals for CSO grants for under-served victim populations, 2008

- UNIAP 2008 inter-agency technical assistance: shelter self-improvement project
- UNIAP staff organigram
- UNIAP case response for Cambodian victims in Thailand and through Thailand to Malaysia flowchart, April 2009
- Revised terms of reference UNIAP project management board, 4 Jan 2009
- UNIAP summary of grants 2007-2010 updated October 2011
- UNIAP shelter self-improvement project toolkit
- UNIAP human trafficking sentinel surveillance, Poipet, Cambodia, 2009-2010
- UNIAP A quantitative analysis on human trafficking, the Case of An Giang Province, January 2011
- UNIAP Cambodia – documents concerning SOM January 2010 on list of participants and accommodation arrangements
- UNDP China 2009 Local price list
- USAID Trafficking in persons strategic assessment, June 2010
- UN Vietnam, Factsheet combating human trafficking
- Regional seminar on anti-human trafficking law making and implementation experience, 3-4 June 2010, Vietnam
- UN Vietnam – Un agencies ongoing activities against human trafficking 2011
- Report on meeting with UN country team in Vietnam, 15-16 April 2010
- USAID Vietnam two handouts (1) on UNIAP and (2) USAID counter-trafficking in persons Vietnam program
- MTV Exit Introduction CD and Traffic CD
- Myanmar enhancement to empower tribals, MEET, Myanmar, leaflet
- Karen Women Action Group
- Roujanavong Wanchai, Organised Crime in Thailand
- ZOE Women Development Centre
- Thai Government, Department of Employment brochure
- Myanmar Government, Five year National Plan of Action to Combating Human Trafficking, 2008, 2009, 2010 Annual Progress Reports
- Myanmar Government, Five year national plan of action to combat human trafficking, annual work plans for 2007, 2008, 2010, 2011
- Myanmar Government, Completion report on the National consultation and strategic planning on strengthening Myanmar's response to human trafficking, 5-6 August 2010
- UNIAP Lao PDR news digest, Nov
- UNDP, inter-office memorandum, first round proposal, CSO Grants, 3 October 2011
- DEX quarterly reports, Jan-March 2010
- UNIAP concept note, Support to Underserved Trafficking Victim Populations, 2007
- UNDP Thailand brochure, 2008
- UNIAP Trafficking 101, training PPT, November 2011
- UNDP TOR region-wide assessment of reintegration assistance
- UN standards of conduct for the international civil service
- UN Special Rapporteur on Trafficking statement, 19 August 2011
- SOM January 2010 summary of discussions

- Letter UNRC to Thai Government, 14 December 2010
- Letter from Thai Government to UNIAP, 28 September 2007
- Statement by Thai Government at PSC on 25 May 2011
- Statement by Thai Government at PSC on 16 June 2010
- Statement by Thai Government to PSC on 10 September 2009
- Programme sustainability (management) PPT handouts (alternative management arrangements)
- UNIAP 11th regional trafficking programme course evaluation
- UNIAP resource mobilization 2011-13, 15 Nov 2011
- UNIAP regional inter-agency working group meeting, 7 October 2011
- UNIAP PMB minutes, 27 May 2011
- Guiding principles for the protection of victims of trafficking in GMS, undated
- UNIAP Phase III funding summary, PPT, May 2010
- PSC Meeting minutes 2002
- PSC Meeting minutes 2003
- PSC Meeting minutes 2006
- PSC Meeting minutes 2007 (Executive summary)
- CNN video clip, Matthew Friedman interview on CNN with Andrew Stevens
- CC video clip 'Thai slave fisherman, 4 April 2011
- UNDP audit conducted by Mazars, 2007, revised draft
- COMMIT Taskforce meeting, 31 January 2012, agenda
- USDOS signed legal agreement dated 9 September 2010 and 4 April 2010
- Norwegian embassy signed amendment, 26 April 2011
- New Zealand embassy signed variation 30 November 2011
- Anesvad foundation agreement 28/8/11
- AUSAID agreement 31 May 2011
- SIDA amendment 22 December 2011
- COMMIT SPA workplan regional, 2011
- COMMIT 3rd SPA, UNIAP proposal, 7 January 2011
- UNIAP, Thailand human trafficking situation analysis, November 2010
- COMMIT, terms of reference, region—wide reintegration assistance
- UNIAP Phase III Annual progress report, January – December 2010
- UNIAP Mitigating the effects of the Global Financial Crisis on trafficking and exploitation in Cambodia, 24 July 2009
- UNIAP technical proposal to USAID Vietnam, 22 May 2008
- ASEAN, 2004, Declaration against trafficking in persons particularly women and children
- UNDP standard functions of regional service centres
- Extract [*Evaluation of UNDP Contribution at the Regional Level to Development and Corporate Results*](#) (UNDP, December 2010)
- Fast Facts APRC, January 2011
- UNIAP Pre-requisition form 'UNIAP activity summary and budget breakdown'
- UN staff rules 2009
- PMB options paper

- UNIAP meeting with donors minutes, 20 July 2006
- Note for file, meeting of UN agencies and concerned donor on UNIAP project manager and Phase III, 12 October 2006
- UNDP, review of UNDP's role in the implementation of UNIAP, draft, 30 June 2011
- UNDP interoffice memorandum, 13 December 2010, 'Persistent cost sharing deficits in 2010' UNIAP Phase III
- UN meeting to discuss Sector Assessment, September 15, 2010, notes
- UN Agency Discussion re Proposed Strategic Review of the Context of Trafficking in the East Asia and Pacific Region, undated
- UNRC inter-office memorandum, 26 September 2007
- UNDP memoranda 'UN inter-agency project on human trafficking in GMS' and 'UNIAP Issues', both dated 25 September 2007
- Other confidential Notes to the File of the UNRC on specific meetings and issues

In addition dozens of emails communication were forwarded to the evaluator from UNIAP or third parties. These were exchanges between UNIAP and others, or they were exchanges about UNIAP.

INDEPENDENT EVALUATION OF UNIAP

PHASE III [2007 – 2013]

Annex 3

Evaluation Schedules

20 February 2012

Asmita Naik, Independent Consultant

BANGKOK REGIONAL LEVEL VISIT OCTOBER – NOVEMBER 2011

Sat 15 October	0605 - Arrive BKK
Mon 17 October	0800-1300 - Mr. Matt Friedman, UNIAP Project Manager (confirmed) UNIAP office 1300-1400 - Dr. Lisa Rende Taylor, UNIAP Technical Advisor (Confirmed) UNDP Meeting Room C, 12 th Floor, UN Building 1445-1645 - Ms. Rebecca Hansen, UNDP Resident Coordinator, UNRC Residence
Tue 18 October	0800-0900 - Telephone interview with Mr. Tim Curtis, Head of Culture Unit who supervise programme covering HT, UNESCO – Tel. 02 391 0577 ext 501 0900-1030 - Mr. Andrew Bruce, Regional Director, IOM (Confirmed); Mr. John McGeoghan Regional Counter Trafficking & Assisted Voluntary Return and Reintegration Specialist, UNDP Meeting Room C, 12 th Floor 1045-1215 - Ms. Thetis Mangahas, Deputy Regional Director, Policy and Programmes ILO, 11 th Floor, A Block 13.00-14.00 - Ms. Pornnipa Buddee, UNIAP Finance & Operations Specialist 14.00-15.00 - Mr. Paul Buckley, Field Operations Coordinator; UNDP Meeting Room C, 12 th Floor, UN Building 15.00 – 17.00 – Mr Matt Friedman
Wed 19 October	0900-1000 - Ms. Miriam Award, Deputy Economic Counselor, US Embassy (Confirmed) 1000-1100 - Mr. Philip Hewitt, First Secretary/NZAID Representative, NZAID (Confirmed); Ms. Romchalee Ngamwiroj, Senior Development Programme Coordinator 1115-1215 - Dr. Bronwyn Wex, Regional Program Manager, AusAid (confirmed) 1315-1415 - Mr. Chatri Moonstan, Senior Program Officer, Norway Embassy (Confirmed) 1430-1530 - Ms. Christine Lundberg, First Secretary, SIDA (Confirmed); Ms. Orawan Raweekoon, National Programme Officer 15.30 – 17.00 - Rebecca Surtees
Thurs 20 October	AM - Thai Gov programme 1300-1430 - Mr. Gary Lewis, Regional Representative, UNODC, 3 rd Floor (Confirmed) – phone interview 1445-1615 - Ms. Diane Swales, Regional Advisor- Child Protection, UNICEF (Confirmed); Ms. Amalee McCoy, Child Protection Specialist; UNDP Meeting Room A, 12 th Floor, A Block
UN Building	
Fri 21 October	AM + PM Thailand Programme

Sat 22 October	0915 - Depart BKK by PG 701 1005 -Arrive in Yangon Programme in Myanmar
Fri 28 October	1640 - Depart from Myanmar by PG 704 1835 Arrive BKK
Sat 29 October	1225 - Depart BKK
Tues 29 Nov	17.00-18.00 - David Feingold, Director, Ophidian Research Institute and International Coordinator for HIV/AIDS and Trafficking, Office of the Regional Advisor for Culture (UNODC) (Phone) 18.00- 19.00 - Martin Reeve Regional Advisor (Human Trafficking) UNODC (phone)
Weds 30	8.00-9.00 – Barbara Orlandini, Chief RC office

MYANMAR

Date	Time	Description
Sat, October 22	10:05	<ul style="list-style-type: none"> - Arrival by PG 701 - Checked in at Traders Hotel - Meeting with UNIAP staff, Ohnmar Ei Ei Chaw, National Project Coordinator
Sun, October 23	Whole day	<ul style="list-style-type: none"> - Free time
Mon, October 24	08:30 – 12:00	<ul style="list-style-type: none"> - Meeting with UNIAP staff, Ohnmar Ei Ei Chaw, National Project Coordinator continued.
	13:00-14:00	<ul style="list-style-type: none"> - Meeting with ARTIP Khin Maung Wynn, Country Project Coordinator ARTIP, Myanmar
	14:30 – 15:30	<ul style="list-style-type: none"> - Saw Victory Moo, Leadership Development Department, Myanmar Baptist Convention - San Aye, Women Department, Myanmar Baptist Convention - Yoo Kyi Mee, Christian Education Department, Myanmar Baptist Convention - Mai Thin Hlaing, Christian Education Department, Myanmar Baptist Convention - Nant Daisy Hlaing, Community Development Department, YMCA - Naw Eh Moo, Home Care Project, YMCA
	16:00 – 17:00	<ul style="list-style-type: none"> - Meeting with Mr. Jason Eligh, Country Manager, UNODC
Tue, October 25	06:00 11:00 12:00 – 13.00	<ul style="list-style-type: none"> - Depart for Naypyitaw - Arrive NPT - Meeting with Mr. Khin Maung Oo, Director of Office of Attorney General; Min Min Htet, Staff Officer, Union Attorney General Office - Ms. Thin Thin Nwe, Deputy Director of Department of Social Welfare
	13.00-7.00	<ul style="list-style-type: none"> - Police colonel Ra Lyan Mone, dept against transnational crime, Min of home affairs, head of operational division; secretary to commit taskforce; secretariat for central body on anti trafficking in persons. - Police brigadier General Khin Maung St, Chief of Police General Staff, Myanmar Police force, Min home affairs (came in later)
Wed, October 26	07:00 12: 00	<ul style="list-style-type: none"> - Depart for Yangon - Arrive Yangon
	12:00:2:30	<ul style="list-style-type: none"> - Meeting with UNIAP

	2:30-3:15	<ul style="list-style-type: none"> - Meeting with UNRC a.i (Mr. Ramesh Shrestha, Rep of UNICEF) - Kanako Mabuchi, Coordination Officer, UN RCO
Thu, October 27	09:00 – 10:00	<ul style="list-style-type: none"> - Meeting with U Sit Aye, Advisor to the President, one of the founder of COMMIT Process
	10:45 – 11:45	<ul style="list-style-type: none"> - Mr. Maciej Pieczkowski, Program Manager, IOM
	12:30 – 13:30	<ul style="list-style-type: none"> - Meeting with UNICEF - Ms. Jeannette Wijnants, Chief Child Protection Section, UNICEF - Ms. Nyunt Nyunt Thane, Child Protection Specialist, UNICEF
	14:00 – 14:45	<ul style="list-style-type: none"> - Meeting with Save the Children Myanmar - Mr. David Brickey Bloomer, Child Protection & Child Rights Governance Director, Save the Children Myanmar
	15:00-16:00	<ul style="list-style-type: none"> - Mr. Chris Herink, National Director, World Vision Myanmar - Dr. Ivan, Operations Director, World Vision Myanmar - Ms Aye Aye, Anti-trafficking in persons specialist
Fri, October 28	08:30 – 09:30	<ul style="list-style-type: none"> - Hajime MATSUOKA, JICA - Mi Mi Cho, Program assistant
	09:30 – 10:30	<ul style="list-style-type: none"> - Mr. Steve Marshall, Liaison Officer , ILO
	10:30 – 12:00	<ul style="list-style-type: none"> - Naw Paw Gaw, Yangon Kayin Baptist Women's Association - Naw Myint Myint Thein, Karen Baptist Convention, Women's Department - Naw Novetta Moe Moe Aye, Karen Baptist Covention, Women's Department - Nant Thanda Aung, Coordinator of Anti-human Trafficking Project, Karen Women Action Group - U Zaw Win Kyi, Project Coordinator, Myanmar Business Executives Association (MBE) - U Kyaw Than Tun, Chairman, Ratna Mahal Education Care Group - U Aung Din, Myanmar Enhancement to Empower Tribal (MEET) - Naw Ler Bwe Wah, Chairman, Women Department, Pwo Kayin Baptist Conference
	13:00-14:00	<ul style="list-style-type: none"> - Meeting with UNIAP - Hnin Hnin Nwe, Project Officer - Nilar Gay, Project Assistant
	14.00-14.30	<ul style="list-style-type: none"> - Meeting with UNIAP NPC
	14:30 – 15:00	<ul style="list-style-type: none"> - Phone interview with Daw Kathy Shein, Country Director of AFXB

THAILAND

<i>Date</i>	<i>Time</i>	<i>Organization</i>	<i>Name</i>
Friday, October 21	09.00 – 10.00	Department of Labor Protection and Welfare (DLPW), Ministry of Labor (MOL)	Ms. Thineeporn Wajeedit Senior Professional Level Labour Specialist
Friday, October 21	10.15 – 11.15	Department of Employment (DOE), Ministry of Labor (MOL)	
Monday, November 28	09.00 – 10.00	Ministry of Social Development and Human Security (MSDHS) National Operation Center on Prevention and Suppression of Human Trafficking (NOCHT)	1. Ms. Saowanee Khomepatr Director of the Bureau of Anti-Trafficking in Women and Children (BATWC) 2. Ms. Sunee Srisangatrakullert Chief of NOCHT 3. Ms. Jameekorn Pinsuk Foreign Relation Officer Professional Level
Monday, November 28	11.00 – 12.00	Thai COMMIT Task Force	Dr. Ratchada Jayagupta the Thai COMMIT TF Member
Monday, November 28	12.00 – 14.00	Thai COMMIT Task Force	Dr. Saisuree Chutikul Advisor to the Thai COMMIT TF
Monday, November 28	15.30 – 16.30	Mekong Regional Law Center (MRLC)	Dr. Pisawat Sukonthapan Director
Monday, November 28	16.30 – 18.00	UNIAP	1. Ms. Suparnee Pongruengphant
Tuesday, November 29	09.00 – 10.00	Department of Special Investigation (DSI), Ministry of Justice (MOJ)	1. Mr. Paisith Sungkaphapong Senior Special Case Inquiry Official Supervising Anti-Human Trafficking Center & DSI officials 2. Pol. Lt. Col. Komvich

			Padhanarath, Chief of Prevention and Suppression, Div 1, Anti-human trafficking centre, DSI
Tuesday, November 29	11.00 - 12.00	Department of International Affairs, Office of Attorney General (OAG)	Mr. Wanchai Roujanavong Director General of International Affairs Department
Tuesday, November 29	12.15 – 12.45	UNIAP	Ms. Pinyavi Chaiwongsrisuk
Tuesday, November 29	13.00 - 14.00	Anti-Human Trafficking Division (AHTD), Royal Thai Police (RTP)	1. Pol. Maj. Jedsada Chomcherngpat Inspector & International Coordinator of ICC 2. Pol. Col Yutthapoom Punlainark, Superintendent of AHTD (Administrative) 3. Pol Lt. Col Attavit Bhiraleys, Dep Superintendent of AHTD (Admin)
Tuesday, November 29	15.00 - 16.30	Save the Children	Ms. Warangkana Mutumol Thailand Cross-border Project Assistant
		World Vision Foundation of Thailand (WVFT)	Mr. Nawng Hkio Anti-HumanTrafficking Protection Manager
		The Labour Rights Promotion Network Foundation (LPN)	Mr. Sompong Srakaew Director
Tuesday, November 29	19.00 – 20.30	UNIAP Thailand	Ms. Pidchaya Pariyanithiroj, NPC

CAMBODIA

Date	Time	Name	Position	Organizations
Dec 4-Sun	19:40	Hotel driver	Driver	Goldiana Hotel
Dec 5-Mon				
	8:00	<i>Lim Tith Picks Ms. Asmita from the hotel and take her to UNIAP</i>	NPC	UNIAP
	8:30-11:00	Mr. So Hoeun Mr. Huot Vichheka Ms. Pich Rathmony	Project Officer Information Analyst Project and Finance Assistant	UNIAP
	11:15-12:15	Mr. Klaing Rim Ms. Anna Olsen	National Project Coordinator Project officer/legal analyst	ILO
	12:15-13:30	<i>Lunch break</i>		
	13:30-14:30	<i>Lit. Col. EM Sovanna</i>	Deputy Chief of Office of Anti-Human Trafficking and Juvenile Protection	Royal Gendarmerie
	15:00-16:00	<i>Maj. Gen. Bith Kimhong Pol Col. Reaksmey Sok, Chief of Juvenile Protection Office</i>	Head of Anti-HT Dept	Ministry of Interior (MOI)
	16:30-18:30	Lim Tith	NPC	UNIAP
Dec 6-Tues				
	8:00	Pick up at the hotel		
	8:15-9:15	Dr. Bruno Maltoni	Project Coordinator	IOM Cambodia
	9:15-10:15	Mr. Olivier LERMET and Ms. Chan Kanha	Country Manager	UNODC

			Project Officer	
	10:45-12:00	H.E. Mrs. SAN Arun Ms. HENG Sithon	COMMIT Chair Secretary of State, Deputy Director General COMMIT member	Ministry of Women's Affair (MOWA)
	12:00-13:30	Lunch break		
	14.00-14:15	Beneficiary of sub-grantee KWCD		
	14:30-15.30	Attend and observe the Stakeholder meeting	NGO staff and gov't officials (around 80)	Lim Tith, UNIAP
Leave the meeting 3:20	3:45 call	Ms. Souad Al. Hebshi	Chief, Child Protection Section	UNICEF Cambodia
	17:00-17:00	Mr. Douglas BRODERICK	UNCR Cambodia	UNDP Cambodia
Dec 7-Wed				
	8:00	Pick up at the hotel		
	9.00-10.00	Mr. VETH Vorn	National Project Coordinator	World Vision Cambodia
	10.00-11.00	Mr. YI Yuth Virak	Country Coordinator	ARTIP
	11.00-1:30	Desk work		
	14.00-14.30	Mr. Ros Va	National Project Coordinator	UN-WOMEN
	15:00-17:00	Mr. Doeun Chandara	Program Officer	KWCD
		Ms. Sum Satum	Ex. Director	
		Mr. Pich Panha	Project Coordinator	TPO
		Mr. Chhom Reasey	Project Officer	LSCW
		Mr. Mom Sokcha	Program Manager	
		Ms. Bou Vannary	Supervisor	CHC
		Ms. Seng Sarady	Supervisor	
		Ms. Ung Kimkanika	Program Managers	SMF
	17.30-18.30	Mr Tith Lim		NPC
	18:18:30	Leave for the airport by the same car used for these three days		

CHINA

Date	Time	Description
Thurs, December 8	16:00	<ul style="list-style-type: none"> - Arrival by TG614 - Check in Hotel
	18:00 -23,00	<ul style="list-style-type: none"> - Meeting with UNIAP staff, Yunxiao He, National Project coordinator
Fri, December 9	07:00--08:00 08:00 – 9:30	<ul style="list-style-type: none"> - Meeting with Mr. Chen Shiqu, head of anti-trafficking Office, Ministry of Public Security - - Meeting with Mr. Huang Taiyun Deputy Director General, Legal Affairs commission, National People's Congress
	9:30-9:45 9:50-10:50	<ul style="list-style-type: none"> - Meeting with Charles Joyner, Chief Technical Advisor of CP-TING Project (Preventing Trafficking for Labour Exploitation in China), ILO plus Guo Jia, National Project Officer, and Su Yanyan, National Project Officer
	10:50-11:15 11:15-12:15	
	12:15-13:20	-
	13:20– 14:00	<ul style="list-style-type: none"> - Mr. Pablo Barrera, UNRC office, UN Coordination Specialist
	14:00-14:30 14:30-15:30	<ul style="list-style-type: none"> - Meeting with Ms. Wang Hongli, director of shelter administration division, Ms. Gao Yueling, former director of shelter administration division, deputy secretary-general of China social welfare foundation; Ms. Luo Xin, Director of int'l cooperation, Ministry of Civil Affairs
	15:30-15:50 15:50-16:50	
		<ul style="list-style-type: none"> - Phone interviewing SC, interviewee Ms. Zhou Ye, Quality Unit Manager
	17:20--18:30	<ul style="list-style-type: none"> - Meeting UNIAP staff , Wang Yi, Information Associate, Emily Reid, Project Officer, Yiping Wu, Project Assistant
Sat & Sun, Dec 10-11	Free time	-
Monday, December 12	8:00	<ul style="list-style-type: none"> - Mr. He Lianhui Deputy Director, General Affairs, NWCCW office/ Ms. Guo Ye, Director of Women's Rights, All China Women's Federation
	09:00 – 11:00	

	11:00-11:30	- <i>Meeting with Madame Wan Yan, Former Deputy Director-General, NWCCW Office</i>
	11:30—12:30	- Meeting with Mr. Par LILJERT, DG Special Envoy & Head of Liaison Office, International Organization for Migration (IOM)
	12:30-13:30	
	13:45-14:30	- Tele interview with WV, Eng Kee, Goh, China Coordinators Meeting with Jolanda Van Westering, Chief of Child Protection, Daming Wang, Specialist of Child Protection, UNICEF
	14:30 – 16.00	Meeting with NPC

LAO PDR

Date	Time	Description
Mon. January 23	12.55	- Arrived by TG - Check in at Sabaidee hotel
	14.00	- From Hotel to UNIAP office
	14.30-15.30	- Meeting with Ms. Thoummaly Vongphachanh, Deputy of Secretariat/Lao COMMIT TF
	15.30-19.00	- Meeting with UNIAP staff, Xoukiet Panyanouvong, National Project Coordinator
Tue. January 24	8.00-8.30	- Meeting with UNIAP staff 1. Ms. Nila Douanesouvanh, National Information Officer 2. Ms. Viengvilay Sinprasith, Project Assistant and Financial; 3. Ms. Malayvanh Khamheaug, Research Assistant; 4. Mrs. Sebastian Boll, research consultant; 5. Ms. Laura Pineiro Nogueira, Intern
	9.00-10.00	- Meet with Mr. John Whan Yoon, World Vision East Asia Regional Office (EASO), based in Laos Anti-Trafficking Regional Project Manager - Meet with Ms. Sourivonexay Phommaly, Advocacy Coordinator, WVL
	10.45-11.30	- Meeting with Mr. Khamkeo Manola, formal deputy director of investigation dept. and member of COMMIT TF - Meeting with Ms. Livong Laoly, deputy director of Anti-Human Trafficking Dept. member of COMMIT TF
	13.30-14.30	- Meeting with Mr. Kiengkham, head of Secretariat/Lao COMMIT TF
	15.00-16.00	- Mr. Saleumxay Kommasith, Director of International Organisations Department, MOFA
	16.15-17.00	- Mr. Leik Boonwaat UNODC Representative - Ms. Sommany SIHATHEP, National Project Officer, Project Childhood - 'Protection Pillar' - Ms. Project Assistant, X26 Project: Strengthening Criminal Justice Responses to Human trafficking in Lao PDR, United Nations Office on Drugs and Crime (UNODC), Lao PDR
	10.00-11.00	- Sophie NUON (Ms), Head of Office, IOM, Vientiane, Lao PDR - Veomaniseng PHOMTHAVISAY, Project Assistant, Counter-Trafficking Unit
	11.15-12.00	- Meet with Ms. Keomany Soudthichak, Deputy project coordinator of PEWC project, Village Focus International
	13.30-14.30	- Meet with Mr. Mingkhounkham Sisavath, National Project Coordinator ILO Triangle Laos
		- Meet with Mr. Kolakot Venenvakham, Child Labour Project Coordinator, ILO

	15.00-15.45	- Meet with Ms. Sarah Morgan, Head of Child Protection Unit, SCI
	16.00-16.45	- Meeting Ms. Verity Rushton - Chief, HIV/AIDS Section, - Officer-in-Charge, Child Protection Section,
	18.00-19.30	- Meeting with Xoukiet Panyanouvong, National Project Coordinator

Bangkok Visit January 2012

Date	Time	Details
Sat 21-Sun 22 Jan	0000	flight London to Bangkok
Sun 22 Jan		arrival Bangkok hotel Bkk for 1 night –Novotel Airport booked
Mon 23 Jan-Wed 25 Jan Mon 23 Jan	1145-1245	Lao Country Visit – programme Arrive Lao and pick-up by UNIAP Hotel in Laos for 2 nights (Sabaidee Hotel)
Wed 25 Jan	2150 2250 (25-30 Jan)	Depart from VTE Arrive BKK Hotel BKK for 5 nights – Centre point Petchburi booked
Thurs 26 Jan	1530-1630	Meeting with Barbara Orlandini
Fri 27 Jan UNDP Meeting Room 12 th Floor	1030-1200 13.00 – 14.00 1430-1630 1700 -2000	Meeting with Dr Maureen, UNRC, a.i. and Barbara Orlandini (confirmed) UNIAP group meeting Meeting with EMG Meeting with Matt Friedman
Sat 28	1400-1700	Meeting with Lisa Rende Taylor and phone interview 12 Jan
Mon 30	Fri 27 th Jan 5-8pm	
Tue 31 UNCC, Meeting Room G	0900	Extended PMB meeting

Extra Interviews

Mon 9 th Jan, 9am (phone)	Norman Sanders, officer in charge, UNDP APRC
Mon 9 th Jan, 11am (phone)	Phil Marshall, trafficking specialist, and former UNIAP project manager
Thurs 12 th Jan, 9am (phone)	Yuxue Xue, RR Thailand a.i. UNDP
Sat 3 rd Dec, 2pm	Edel Silan, Regional director, Save the Children
Thurs 12 th Jan, 2.30pm (phone)	Ann Jordan, trafficking specialist, and Director, American University Washington College of Law, US
Thurs 12 th Jan, 3pm (phone)	Mike Dottridge, trafficking specialist
Mon 16 th Jan, 9am (phone)	Phil Robertson, trafficking specialist and former UNIAP project manager
Mon 16 th Jan, 1pm (phone)	Dr. Kevin Bales, trafficking specialist and President and Co-Founder Free the Slaves, US
Thurs 26 th Jan 9.30pm (Bkk) (phone)	Ambassador Luis CdeBaca, Office to Monitor & Combat Trafficking in Persons, U.S. Department of State
Mon 16 th Jan, 4.30 pm (phone)	Susu Thatun , trafficking specialist and former UNIAP project manager
Fri 27 th Jan, 4.00-4.30pm	Max Tunon, CTA, ILO Triangle project
Fri 27 th Jan, 5pm (phone)	Stephen Browne – <i>Director, Future of the UN Development System (FUNDS) Project, Geneva</i>
Sat 4 th Feb, 1pm (phone)	Michael Miner, former donor representative SEARCH/CIDA
Sun 5 th Feb (email)	John Fredrick, trafficking specialist
Tues 7 Feb (email)	Matt Love, MTV Exit

INDEPENDENT EVALUATION OF UNIAP

PHASE III [2007 – 2013]

Annex 4

Evaluation Terms of Reference

20 February 2012

Asmita Naik, Independent Consultant

UNIAP Evaluation TOR

Note – key changes were agreed to timeframe and other matters in the inception report prepared by the evaluator at the start of the process.

Background and Context

The United Nations Inter-Agency Project on Human Trafficking in the Greater-Mekong Sub-region (UNIAP) was established in 2000 to allow UN agencies to promote a coordinated approach and response to trafficking with stakeholders involved in fighting it, supported by improved information on the subject and the efficacy of responses. Phase I (2000-2003) promoted critical analysis, built linkages between agencies and supported small-scale pilot initiatives to address emerging issues. Phase II (2003-2006), originally seen as a consolidation phase, supported the development of a sub-regional Memorandum of Understanding (MoU) between the governments of the six Greater Mekong Sub-region (GMS) states (Cambodia, China, Lao PDR, Myanmar, Thailand and Vietnam), accompanied by a Sub-regional Plan of Action (SPA I) to operationalise the agreement. This process, known as the Coordinated Mekong Ministerial Initiative against Trafficking (COMMIT, to which UNIAP functions as the Secretariat), provides a sub-regional institutional framework for counter-trafficking initiatives. Phase III (originally for the period of January 2007 to November 2009) aims to further consolidate and institutionalise existing initiatives, complemented by a “research and development” role. According to the Phase III project document, UNIAP has the following four objectives:

- Objective 1: Services to Governments. To support Governments in the institutionalization of effective multi-sectoral approaches to combat trafficking.
- Objective 2: Services to UN Partners. To maximize the UN’s contribution to the overall anti-trafficking response including the COMMIT process.
- Objective 3: Services to the anti-trafficking sector in general including donors. To facilitate optimal allocation and targeting of anti-trafficking resources.
- Objective 4: Special Projects. To continue to play a catalytic role in the anti-trafficking response by identifying and supporting special projects to address new and emerging issues and opportunities.

The Phase III cycle of the project was to end in November 2009. The Project Management Board (PMB) first decided on 6 June 2008 to extend it until November 2010. On 31 May 2010 the PMB agreed on an additional one-year extension, until the end of 2011. It was also agreed to carry out a final evaluation of the project during this additional year. The PMB later (15 December 2010) decided to further extend the project until the end of 2013.

UNIAP is managed from a Project Management Office in Bangkok, with Country Offices in the capitals of the six GMS states. An estimated funding requirement for Phase III of UNIAP and its further extensions is US\$15 million of which US\$12.9 million has been committed to date by some 15 different donors, whose contributions range from US\$2,300 to US\$2.9 million in size. US\$2.1

million thus remains to be raised for the Project.

A mid-term evaluation was carried out in 2009 with the stated objective to “systematically assess how effectively the four Phase III objectives are being fulfilled and to offer concrete recommendations, where appropriate, for improving Project performance”. The evaluation provided a number of recommendations in relation to project management, project governance, communication, project objectives, gender and human rights.

2. Evaluation purpose

The purpose of this evaluation is two-fold:

1. Building on the mid-term evaluation, it will provide a solid assessment of the project’s relevance, effectiveness, efficiency, impact and the likely sustainability of benefits.
2. The evaluation will also provide a series of recommendations and proposals for improving project design, governance and management structures, and strategic programme approaches in order to inform decisions concerning the future course of action.

The primary users of the evaluation will be the PMB and the six member countries of the COMMIT process for which UNIAP has been functioning as the Secretariat.

3. Evaluation scope and objectives

1) Timeframe

The emphasis of the evaluation will be on the current Phase III (2007-2011). However, the evaluation will take into consideration changes in the context as well as key milestones in the history of the entire project period to date. It will validate the outcomes of the previous phases as reported in the final evaluations as well as the findings of assessments and reviews that have been undertaken to date.

2) Geographical coverage

The evaluation will cover all six countries of this regional project and reach out to all principal stakeholders, i.e. six governments of the GMS, relevant UN agencies (including RC offices in each country of implementation), donors, CSOs and beneficiaries, and UNIAP regional and country offices.

3) Substantive scope

The evaluation will analyze the relevance, effectiveness, efficiency, impact and sustainability of all four main components of the project (“objectives” mentioned in p.1) in terms of results achieved against objectives, ownership of stakeholders, “client satisfaction”, and sustainability of the

concerned actions/functions, both financial and organizational. It should consider the inter-agency nature of the project, exploring the extent to which it has allowed the UN and other parties to work in a more coordinated manner with partners, develop synergies in their counter trafficking response, how this has proved possible to achieve in practice, and the efficacy of the model.

The evaluation should make an assessment of the extent to which the UNIAP project has led to tangible improvements in the prevention of and response to trafficking in the region and the corresponding impact on victim rescue and prosecution of offenders, and comment on areas where such improvements have not been achieved. It will also consider the overall effectiveness of the governance and management structure and communication – both internal and external. In addition, the evaluation will also allow stakeholders to consider whether the objectives of the project remain appropriate ten years after the project inception.

4) Specific objectives

In line with the overall purpose of this evaluation, its specific objectives will be as follows.

- Determine the extent to which results stated in the project document were achieved, including progress on implementation of recommendations from previous evaluations.
- Assess level of ownership of relevant stakeholders of the project as a whole and its individual components.
- Analyze sustainability of the project's actions and key functions in financial, organizational, and expertise terms.
- Assess organizational, governance, management and communication structures and their efficiency and effectiveness in meeting the objectives of the project (as a whole and in its four components).
- Indicate relevance of the project in relation to the stated goal of aiming “to make a tangible and sustained impact on human trafficking in the GMS” and comment on the extent to which those actions have had such an impact.
- Highlight areas where significant progress has not been possible, noting the reasons for lack of progress and lessons learned.
- Assess how effectively the project strengthens the UN's mandated role and comparative advantage in the area and complements individual agencies' work at the national and regional level.
- Based on these findings, provide recommendations and proposals for improving strategic programme approaches of the project as well as its design and governance, management and communication structures in order to inform decisions concerning the future of the project.

4. Evaluation questions

The evaluation should be able to answer the following questions:

1) Relevance

1.1 Are the project objectives and expected results suited to the needs of GMS countries and the GMS region overall?

1.2 Do the project approach and activities reflect current international and regional standards with regards to human trafficking, including those specific to men, women and children?

1.3 How are “special projects” identified? What criteria are utilized for their selection?

2) Effectiveness

2.1 What direct and indirect changes have occurred due to the project?

2.2 To what extent did the design and implementation of project activities contribute towards the results achieved?

2.3 What were the major factors that influenced the achievement or non-achievement of the objectives/results?

2.4 Are there unintended results?

2.5 What mechanisms are in place in order to ensure the project’s performance and accountability including both programmatic and financial accountabilities, and how effective are they?

2.6 Are the appropriate project governance, management and communication structures in place to achieve the expected results?

2.7 Does the project coordinate effectively with the project partners and beneficiaries (GMS governments, UN, CSOs)? Are synergies effectively built?

2.8 To what extent are the project partners and beneficiaries receiving the services they need?

2.9 How satisfied are the project partners and beneficiaries with the services they received?

2.10 To what extent is the project adding value to existing anti-trafficking programmes and linkages?

2.11 To what extent have the project staff contributed towards the delivery of the expected results?

2.12 What effect did the region-based approach of the project have on the project as a whole versus implementing the components on an individual country-by-country approach?

3) Efficiency

3.1 Are resources used efficiently towards meeting the project objectives?

3.2 Does the resource allocation between support to the COMMIT process and other activities reflect the agreed 70/30 principle?

3.3 Were the project objectives achieved on time?

3.4 Was the project implemented in the most time- and cost-efficient manner compared to alternatives?

4) Impact

4.1 How have the capacities of the project partners and beneficiaries changed as a result of the project?

4.2 What tangible changes in the situation of trafficking have been achieved as a direct result of the project?

4.3 How has inter-agency coordination and collaboration changed as a result of the project interventions?

4.4 What significant changes have the activities achieved for the project partners and beneficiaries?

4.5 Can the results achieved be attributed to the project intervention?

5) Sustainability

5.1 What is the level of ownership of the concerned actors (GMS governments, UN, CSOs) to the project, including with respect to project activities, project priorities, strategic developments and budget allocation?

5.2 To what extent has the project contributed to the generation of regional and national capacity, such that it will be sustainable if donor funding ceases?

5.3 What were the major factors that have influenced the achievement or non-achievement of sustainability of the project interventions?

5.4 What structures are now in place to ensure the long-term sustainability of regional cooperative efforts in counter-trafficking?

5. Evaluation process and methods

The evaluation will be carried out using a combined approach including participatory methods. Methodology will be designed by an evaluation specialist in consultation with the evaluation management group.

The evaluation specialist is expected to collect data at both the regional and the country levels, studying information from secondary sources and produce new information. Data collection methodology will include:

- 1) Documents desk review (see Annex 4 for a list of documents to be considered)
- 2) Questionnaires and/or individual semi-structured interviews with key stakeholders, i.e. UN agencies regional and country representatives; six governments' representatives (persons representing the governments at the COMMIT process meetings); international NGO partners to the project (see Annex 3); and donors to UNIAP's current phase.
- 3) Focus group discussion (according to stakeholder groups and geographical focuses) to be considered. This should include civil society organisations at the country level working with survivors of trafficking, representatives of the partners to the project at the working level (governments, UN agencies, international NGOs).
- 4) Multi-stakeholders workshops to discuss and validate findings

Qualitative assessment should be backed up by statistical analysis of questionnaires' responses. The following timeframe and steps are planned:

Activities Dec 10 June July August Sept Oct Nov Dec Jan

1. TOR drafted and consensus reached with all stakeholders
2. Selection of consultants and hiring process
3. Project documents desk review – home-based – 6 working days
4. Development of evaluation methodology and preparation of evaluation inception report – home-based / 15 working days
5. Methodology review by Evaluation Management Group and feedback provided
6. Consultation of stakeholders at regional level (Bangkok) – 5 working days
7. Field visit in the first three GMS countries (1 week each) – 18 working days
8. Data classification, systematization, and analysis

9. Elaboration of mid-term findings – 2 working days
10. Presentation of mid-term findings to the PMB and feedback provided – 5 working days
11. Field visit in the second three GMS countries (1 week each) – 18 working days
12. Drafting of Report – could be home-based / 12 working days
13. Submission of first draft and review by PMB and stakeholders
14. Workshop to present draft findings to all stakeholders – 5 working days
15. Finalization of Evaluation report

* The Evaluation specialist is expected to commit for 80 working days over a six-month period (tentatively between August 2011 through January 2012).

6. Evaluation products (deliverables)

The evaluation specialist will deliver the following:

- a. Evaluation inception report—should detail her/his understanding of what is to be evaluated and why, showing how each evaluation question will be answered by way of: proposed methods; proposed sources of data; and data collection procedures. The inception report should include a proposed schedule of tasks, activities and deliverables. The inception report should also identify the site visit(s) in each country and it should elaborate on the selection criteria for those sites selected.
- b. Mid-term findings – initial findings to be shared and discussed with the PMB in a PowerPoint format.
- c. Draft evaluation report – for distribution to all project’s counterparts for comments.
- d. Final evaluation report

7. Management arrangements

The Principal Project Representative (a role played by the UN Resident Coordinator for Thailand) will be accountable to ensure overall implementation and quality of the evaluation process. The Evaluation Management Group (see below) will facilitate the overall process and provide specific guidance and advice to the evaluator through the Chief of the UN Resident Coordinator’s Office for Thailand.

The evaluation specialist will have the following main roles and responsibilities.

Who: Actors and Accountability What: Roles and Responsibilities

Evaluation specialist ♣ Ensure the overall implementation of the evaluation TOR.

- ♣ Develop methodology for the evaluation and detailed work plan.
- ♣ Travel to the six GMS countries to conduct interviews and focus groups discussions.
- ♣ Organise and conduct as appropriate multi-stakeholder workshops and other events.
- ♣ Elaborate findings and draft the evaluation report.
- ♣ Present outcomes of the evaluation to the PMB and other stakeholders and provide regular briefing to the Evaluation Management Group.

The evaluation specialist will interact with the following actors and bodies.

Who: Actors and Accountability What: Roles and Responsibilities

Project Principal Representative (UN Resident Coordinator in Thailand) ♣ Ensure the independence of the evaluation exercise and quality of evaluations.

- ♣ Prepare a management response to all evaluations and ensure the implementation of committed actions in the management response.

Project Management Board plus the other 4 GMS countries (not represented in the Board) ♣

Represent the interests of stakeholders involved in the project.

- ♣ Serve as a “sounding board” for the evaluation process.
- ♣ Provide inputs to the review of the evaluation methodology and draft report.

Evaluation Management Group consisting of the Regional Advisor on Human Trafficking of UNODC, a representative of UNEDAP and chaired by the Chief of the UN Resident Coordinator Office ♣ Act as evaluation manager to manage the overall evaluation process.

- ♣ Prepare TOR for the evaluation ensuring participation of stakeholders.
- ♣ Facilitate recruitment and selection of the evaluation specialist.
- ♣ Facilitate communication between the evaluation specialist and senior management, project staff and PMB.
- ♣ Monitor evaluation implementation and provide guidance to the evaluation specialist.
- ♣ Report to PMB/PPR any significant deviation from the evaluation plan.
- ♣ Facilitate and ensure knowledge of evaluation mid-term and final findings.
- ♣ Facilitate preparation of management response to the evaluation and implementation of the recommendations.

UNIAP Regional Project Manager and

Project Staff (both at Regional Project Management Office and Country Offices) ♣ Facilitate the work of the evaluation specialist by providing relevant information, documents and contacts.

- ♣ Provide a staff who will act as an Administrative Assistant to the evaluation specialist (see below).
- ♣ Facilitate the work of the evaluation specialists in her/his country visits by providing necessary administrative and logistical support including arranging an interpreter.
- ♣ Facilitate and ensure the preparation and implementation of relevant project management responses.
- ♣ Facilitate and ensure knowledge sharing and use of evaluative information.

The evaluation specialist will work with help from an Administrative Assistant who will be assigned by the project to provide necessary administrative and communication support as follows. The UNIAP's Project Management Office in Bangkok will identify a staff who will perform this function.

Who: Actors and Accountability What: Roles and Responsibilities

Administrative Assistant ♣ Facilitate implementation of the evaluation by the evaluation specialist by providing her/him administrative and communication support in organizing meetings, country visits, workshops and other arrangements (eg. translation services in respective countries if needed) in coordination with UNDP and UNIAP project staff at the country level.

♣ Assist the organization and classification of the information collected.

♣ Any other duty as requested by the evaluation specialist.

The evaluation specialist will be provided with office space at the UNDP Country Office for Thailand, which is the fiduciary for UNIAP as a project. The UNDP will also facilitate other logistical arrangements for the evaluation specialist to travel to the concerned countries. UNIAP's project staff at the country level will be responsible for administrative and logistical arrangements in loco and setting up requested meetings and workshops.

Methodology, mid-term findings and draft report will be reviewed by the Evaluation Management Group through the Chief of the UN Resident Coordinator Office.

8. Evaluation specialist and required competencies

The following will be the expected qualification, skills and experiences of the evaluation specialist.

Education

- Advanced university degree in social science, public administration, management or related fields.

Skills

- Excellent inter-personal and communication skills.
- Excellent written and spoken English and presentational skills.
- Extensive knowledge of qualitative and quantitative evaluation methods.
- Knowledge of the UN system a strong asset.

Professional experience

- At least 10 years of experience in evaluation of social development programmes.
- Experience in multi-country programme evaluations, possibly in the development field and with international organizations (at least eight evaluations)

Important: The evaluation specialist needs to explicitly declare her/his independence from any

organizations/individuals that have been involved in designing, executing or advising any aspect of UNIAP. Selection process will ensure that the evaluation specialist does not have any relationship with UNIAP and its related personnel in the past, present or in the foreseeable future.

9. Evaluation ethics

Evaluations in the UN are to be conducted in accordance with the principles outlined in both UNEG Norms and Standards for Evaluation in the UN System and by the UNEG Ethical Guidelines for Evaluation. These documents will be attached to the contract. The evaluation specialist is required to read the Norms and Standards and the guidelines and ensure a strict adherence to it, including establishing protocols to safeguard confidentiality of information obtained during the evaluation.

Interested persons should submit a detailed resume, and UN Personal History Form (P11), financial proposal specifying a total lump sum amount-consultant fee and travel cost, with a cover letter clearly stating the position title by 7 July 2011. Women candidates are encouraged to apply. Kindly send the application to:

Procurement Unit

G.P.O Box 618, Bangkok 10501 or email to: rcb.procurement.th@undp.org

Only shortlisted candidates will be notified

Annexes to the Terms of Reference

1. UNIAP Phase III project document (including results framework; to be provided by the UNIAP's Project Management Office in Bangkok)
2. UNIAP Phase III annual work plans and budgets
3. Monitoring plans and indicators, including project progress reports (to be provided by the UNIAP's Project Management Office in Bangkok)
4. List of key stakeholders and partners (to be provided by the UNIAP's Project Management Office in Bangkok)
5. Documents to be consulted:
 - a. COMMIT– Memorandum of Understanding and Sub-regional Plan of Actions (to be provided by the UNIAP's Project Management Office in Bangkok)
 - b. UN agencies programmes to combat human trafficking (a list to be provided by the UNIAP's Project Management Office in Bangkok)
 - c. CSOs programmes at regional and national level (a list to be provided by the UNIAP's Project Management Office in Bangkok)
 - d. Partnership arrangements/Memorandum of Understanding (to be provided by UNDP)

e. Project funding agreements with donors (to be provided by UNDP)

f. Previous evaluations and assessments (to be provided by UNDP)

g. UNDP Handbook on Planning, Monitoring and Evaluating for Development Results (to be provided by UNDP)

6. Evaluation matrix format (to be used by the evaluation specialist in the inception report)

Relevant evaluation criteria Key Questions Specific Sub-Questions Data Sources Data collection
Methods / Tools Indicators/ Success Standard Methods for Data Analysis

INDEPENDENT EVALUATION OF UNIAP

PHASE III [2007 – 2013]

Annex 5

Letters from key stakeholders in chronological order

20 February 2012

Asmita Naik, Independent Consultant

NZ AID Letter dated 29 September 2010



NZODA/8/1/17

United Nations Resident Coordinator, Thailand
Chair
United Nations Inter-Agency Project on Human Trafficking
United Nations
Bangkok

Attn: Ms Gwi-Yeop Son

Dear Gwi

Thank you for the invitation to the UNIAP Project Management Board (PMB) meeting scheduled for 1 October 2010. Please give my apologies as unfortunately I will not be able to attend this important event. In order to provide input from the donors supporting the project I would like to nominate Mr Michael Miner, Regional Director, SEARCH (Southeast Asia Regional Cooperation in Human Development) to attend the meeting.

Given the importance of the meeting we would like to contribute the following for consideration by the PMB:

1. At the last PMB meeting we agreed to extend the UNIAP project by one year to the end of 2011. Both New Zealand and Sweden have committed funds during that period.
2. However the originally planned completion of Phase II approaches, and in line with good development practice, we recommend that a review of the UNIAP project be undertaken to establish whether the resources provided have been well disbursed, produced value for money, achieved the planned outcomes and impacts in addressing human trafficking and comment on future assistance to the sector.
3. If agreed, New Zealand would like to offer to coordinate with the PMB and the UNIAP project team to implement the review between October and December, 2010.
4. The report should be completed in time for presentation to the COMMIT meeting planned for January, 2011 for consideration and comment. It should also be presented to the UNIAP PMB prior to this. This timing provides the opportunity to design a mechanism for further assistance to human trafficking in the region as needed.

- 5 In order to access resourcing we propose that those donors who have already committed resources to UNIAP and wish to support the review, request that UNIAP allocate adequate resources to undertake the review from within the UNIAP budget.
- 6 Following the completion of the review, the PMB will meet to discuss the review and the recommendations about the assistance to human trafficking from 2012. The Board will propose a way forward for the COMMIT meeting in January 2011.

I wish the Board well in their deliberations on 1 October 2010 and look forward to hearing the outcomes of the discussion.

Kind regards



Philip Hewitt

First Secretary – Development

New Zealand Embassy

cc: UNIAP Board Members
 Tomas Lundstrom, SIDA
 Michael Miner, SEARCH
 Lawrence Petroni, USAID
 Chatri Moonstan, NORAD
 Pattama Vongratanavichit, Embassy of Canada
 Sonomi Tanaka, Asian Development Bank

Letter from five COMMIT Governments dated 29 September 2010

To: HE Gwi Yeop-Son, Chairwoman of UNIAP Management Board

Cc: UNIAP Management Board Members

We, Representatives of the COMMIT member countries, are deeply concerned about the recently released decision in relation to the termination of UNIAP's operation at the end of 2011. A number of countries were very surprised and shocked to learn that UNIAP would come to an end.

From our understanding, COMMIT has been regarded as a good practice of regional cooperation to address the problem of human trafficking, that other regions are now beginning to learn from. For example, COMMIT's achievements were highly regarded in the recent report submitted by the UN Special Rapporteur on trafficking in persons to the fourteenth session of the Human Rights Council. We appreciate UNIAP bringing COMMIT to the attention of both the UN Special Rapporteur and the ASEAN Secretariat, as was demonstrated by their presence and presentations at the COMMIT Senior Officials Meeting in Bagan, in January 2010.

As the willing and able Secretariat to the COMMIT process since its birth, over the last 6 years, UNIAP has performed excellently in providing both technical and financial support to this Government-led initiative. The work UNIAP has done has added significant value to the efforts of the six Mekong governments to coordinate and organize the work already happening within each country. In so doing, UNIAP have fundamentally helped to fulfill the potential of the COMMIT process to the stage it has reached thus far. UNIAP as secretariat has always respected our role as the decision-makers in the process, and at the same time, offered expert advice and guidance when requested. The technical support provided by UNIAP regional and country staff has been very effective in supporting our national goals. The continuity of this process is important to us.

The COMMIT Governments are very grateful for the support provided by donors. It is our understanding that the donors are supportive of UNIAP and many of them have asked for information about when a fourth phase would take place.

In response to this decision, we, members of this regional initiative would like to raise the following issues:

Firstly, we would request UNIAP Management Board to announce this decision in an official way, outlining the rationale behind such an important decision. Several of the COMMIT taskforces would like to understand on what basis this decision was made? Did it take into consideration the unique accomplishments and achievements made by UNIAP?

Secondly, as we are aware, there are two Government representatives of the six governments on the Management Board on a rotation basis. For 2010, the Governments of Thailand and Vietnam are currently taking this responsibility. However, none of the Governments were consulted during the decision making process. This would pose a question around the role of the Government in the UNIAP Management Board.

Thirdly, the governments of the Greater Mekong Sub-region, under the framework of the COMMIT MoU, Article 32, designated UNIAP as the Secretariat to the COMMIT Process hence, the decision to terminate UNIAP that would lead to the amendment of Article 32 of the MoU should be made in consultation with the governments of the GMS, and all the governments should follow the process for amending the MoU in accordance with Article 34 of the COMMIT MoU. UNIAP serves as Secretariat to the COMMIT Process by invitation of the COMMIT Governments. If UNIAP were ended, the Governments would be the decision-makers regarding the entity to be invited to serve as COMMIT Secretariat.

Fourthly, at the meeting with the representatives of the six governments at the SPA III Review Meeting in Bangkok on 10 September 2010, HE Gwi Yeop-Son explained the reason for making this change was that the UNIAP project was ten years old. However, in reality, there have been other UNDP projects that have gone on for many more years (twenty years in the case of the Mekong River Commission, raised as an example). Fifthly, as COMMIT is a regional cooperation mechanism, UNIAP has been a willing and able Secretariat, as referenced in the initial MOU, with a comprehensive approach that

seems to us unique in the UN system. As most UN agencies having specializations that result in them focusing on a portion of the counter trafficking response, we are unclear as to what organization would be able to provide similarly holistic support.

Sixthly, this decision has been made only 15 months prior to the closure of UNIAP. It would be highly desirable for the COMMIT Process to have more time with the current systems in place, in order to explore different alternatives for both Secretariat services, in terms of technical support, and possible funding sources.

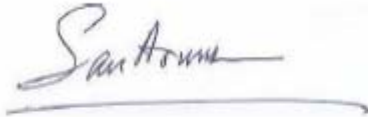
Lastly, UNIAP is actively working with the Six Governments to develop the next Sub-Regional Plan of Action 2011 - 2013. If UNIAP stopped its service at the end of 2011, there would be interruption in the implementation of this plan.

The report of UN Special Rapporteur on trafficking in persons to the Human Rights Council highlights that the efforts at the international level are not sufficient and they need to be complemented and adapted to a regional perspective, which provides a better setting closer cooperation, facilitated by a stronger feeling of ownership and greater adaptability to local approaches and realities on the ground. Therefore, the Special Rapporteur puts forward one of the key recommendations that is to promote a coordinated approach to combat human trafficking within a region through regional or sub-regional cooperation mechanisms. In order to maintain and strengthen our cooperation to fight against human trafficking Greater Mekong Sub-region, we would urge the UNIAP Management Board to reconsider the time frame to extend UNIAP's operation beyond 2011.

The COMMIT Process is still young – only 6 years old. It requires additional support through its maturation. In an extended timeframe, the member governments can explore more sustainable approaches and will be able to put in place other mechanisms that ensure sustainability. Since regional forums like COMMIT need time to develop, we highly appreciate your consideration in providing the conditions needed for this.

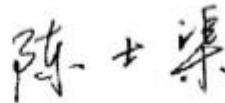
For the Government of the Royal Kingdom of Cambodia

Name: HE. San Arun,
Title: Minister of State, Ministry of Women's Affairs
Date: 29 September 2010



For the Government of People's Republic of China

Name: Mr. Chen Shiqu,
Title: Head of Office of Combating Against Human Trafficking, CID, Ministry of Public Security.
Date: 29 September 2010



For the Government of Union of Myanmar

Name: Pol. Brig. Gen. Khin Maung Si
Title: Chief of Police General Staff, Myanmar Police Force, Ministry of Home Affairs
Date: 27 September 2010



For the Government of the People's Democratic Republic of Laos

Name: Mr. Kiengkham Inphenthavong
Title: Deputy Director of General Police Department, Ministry of Public Security
Date: 28 September 2010



For the Government of the Socialist Republic of Vietnam

Name: Mr Le Van Chuong
Title: Deputy Administrator, National Standing Office to Combat Crimes and Drugs, Ministry of Public Security
Date: 29 September 2010



US Government Statement read at UNIAP PMB on 1 October 2010



Embassy of the United States of America

Bangkok, Thailand

U.S. Statement to be read and distributed at the UNIAP Board Meeting
October 1, 2010 Bangkok, Thailand.

The United States government is a strong supporter of the work of the United Nations Inter-Agency Project on Trafficking (UNIAP) and the extremely impressive track record UNIAP has developed in its ten years of work. We are disturbed to hear of plans made -- without the consultation of key donors - to terminate UNIAP at the end of 2011, and would like to voice our strong opposition to this unwarranted move.

UNIAP's work in the international anti-trafficking community is well-known and highly regarded, most recently praised in a formal report by the UN Special Rapporteur for Human Trafficking. It has become a leader in innovative and highly effective responses to human trafficking, and the U.S. government considers it to be a key vehicle for advancing anti-trafficking efforts in the Mekong sub-region. The Coordinated Mekong Ministerial Initiative against Trafficking ("COMMIT") has proven to be a successful forum that brings together governments in the Mekong region for cooperation and dialogue on human trafficking. Much of the credit for COMMIT's success goes to the UNIAP staff, which provides critical technical support to the Mekong governments in support of their national goals. After UNIAP's years of solid efforts in refining the systems that run the COMMIT process, it does not make sense to us to change an approach that is working well. In addition to its proven track record, UNIAP's cost efficiency and limited need for overhead costs are key reasons the United States and other donors have been supportive of its work. In our view, UNIAP is doing some of the best work being done anywhere in the world on anti-trafficking.

The fact that major donors only recently heard about this significant move made without their consultation raises many questions, most importantly:

On what basis was the initial decision to close the UNIAP program made?

Who was consulted, and why were donor countries not involved in this evaluation process? Where was the transparency and accountability in this process?

The U.S. Government has been an active supporter and donor of UNIAP's efforts for several years now. The U.S. Department of State's Office to Monitor and Combat Trafficking in Persons is currently supporting two UNIAP projects – one which will / is projected to run through 2013 – through UNDP, totaling \$1.25 million. This funding commitment reflects our confidence in UNIAP's unique and effective role in assisting governments in the region to improve their response to human trafficking. If UNIAP were to be disbanded, our current projects would be in jeopardy; the Department of State's Office to Monitor and Combat Trafficking in Persons would then need to re-assess how best to use these funds.

The United States government would like to be put on the record as a strong supporter of UNIAP as it currently functions, and in firm opposition to any move that would dissolve this entity. At this time, we call upon each UN agency (including IOM, UNODC) and other donor governments to publicly express their position on UNIAP's work for the record at this Board Meeting.



Lawrence J. Petroni

First Secretary Economic Section

U.S. Embassy Bangkok

Royal Thai Government letter dated 11 November 2010

No. 0230/ 25420



Ministry of Social Development and Human Security
1034 Krung Kasem Road, Pomprab,
Bangkok 10100
Tel. 0 2306 8628 Fax. 0 2306 8629

11 November 2010

Dear Ms. Gwi-Yeop Son, Chairperson of UNIAP Management Board and
Resident Coordinator Thailand

**Subject : Request for information related to the UNIAP Board
Meeting held on 1 October 2010**

On behalf of the Royal Thai Government, I would like to thank you for
your cooperation in giving support to the COMMIT Process.

We would like to inquire about several matters related to the
implementation and the management of the COMMIT Process. Most recently, at the
UNIAP Management Board ("Board") Meeting held on 1 October 2010, and reported
to me by the Thai Government representative, there seems to be some practices which
are discriminatory and unprofessional and which lack transparency. We would like to
seek further inquiries and would appreciate your reply

- 1) A letter was sent to you as Chair of the Board which was signed by the
representatives of five countries, namely Cambodia, China, Lao PDR,
Myanmar, and Vietnam. This letter was presented at the Board
meeting, and began with the statement "We representative of the
COMMIT Member Countries". You may have noted that this letter
was signed without Thailand. I was informed that the Thai COMMIT
Taskforce has no knowledge of this letter being drafted, consulted,
signed and/or sent to your office. The Royal Thai Government would
like to inquire the following: (i) who initiated and drafted this letter;
(ii) how was the drafted letter sent out to the representatives of the 5
other COMMIT countries; (iii) when and how did the consultation
about the content of the letter among the 5 other COMMIT countries
take place; (iv) whether the representative of each country who signed
the letter received the authorization from their respective government,
(v) how did the 5 other COMMIT countries decide to exclude Thailand
and what were the reasons, (vi) whether the UNIAP Regional Project
Manager (Mr. Matthew Friedman) was informed about this initiative of
sending this letter; what his role was in this undertaking; and whether
he gave advice to include Thailand; (vii) when exactly did the UNIAP
Regional Project Manager receive this signed letter, (viii) why did the
UNIAP Regional Project Manager and the Acting Thailand National

Project Coordinator (Ms. Pornnipa Buddee) not inform the Royal Thai Government immediately about the letter before the actual meeting of the Board took place? The Royal Thai Government takes this incidence very seriously.

- 2) Another discriminatory practice against Thailand was in regards to interpretative services available during the Board Meeting. We received information, both oral and written, from the Thailand National Project Coordinator that each Government representative who attends the Board meeting must be able to speak English well and could not bring in an accompanying interpreter. And yet at the Board meeting dated on 1 October 2010, there was an interpreter from another country (Vietnam) attending the meeting to provide interpretative services for the Government representative from Vietnam. Not only was he acting as the interpreter but he also happens to hold the position of UNIAP National Project Coordinator. We considered this a discriminatory practice towards the Thai Government and is unacceptable.
- 3) At the same Board meeting a statement was read out and distributed on behalf of the United States Government. In regards to this the Royal Thai Government has the following questions: (i) as this U.S. statement has no official letterhead and there was no signature, we would like to learn which Office, representing the U.S. Government drafted this letter as well as who the accountable person is; (ii) In regards to paragraph 2 of the letter which states, "Much of the credit for COMMIT's success goes to the UNIAP Staff..." we would like to question the validity and reliability of such official statement because success in Thailand is the result of the work of many officials and NGOs who are directly involved with the implementation of the UNIAP Project, (iii) if the 6 Greater Mekong Sub-region countries have been very successful by the COMMIT Process, why is it that the U.S. Trafficking in Persons (TIP) Report 2010 downgraded 3 of the 6 countries? In this connection, we would like to report that when the Thai representative asked the UNIAP Regional Project Manager about this downgrade at the COMMIT Taskforce Meeting held on 9-10 September 2010, Mr. Matt Friedman said absolutely nothing while two countries mentioned that the U.S. TIP report is more political than actually reflecting the real situation; (iv) In response to paragraph 4 of the letter which states: "If UNIAP were to be disbanded, our projects would be in jeopardy; the Department of State's Office to Monitor and Combat Trafficking in Persons would then need to re-assess how best to use these funds." This statement shows the lack of understanding of anti-trafficking work in the region, as there are many agencies and organizations who have been working to protect and promote the human rights of all victims of trafficking.

We also learned from the Thai representative at the said Board meeting who asked the Vietnamese representative about the reason for not sending the draft letter to Thailand for consideration for signing. She mentioned that the Vietnamese Representative said that “Thailand did not agree to extend the UNIAP Project on COMMIT Process beyond 2011 therefore the letter was not sent to Thailand”. We would like to explain that Thailand only restated the Board’s decision according to the Minutes (attachment 1). Thailand also supports two studies as proposed by the Board and as you yourself presented at the COMMIT Taskforce Meeting which are the UN Strategic Assessment on Trafficking in Persons and the COMMIT Review. Thailand agrees with the Board that further work beyond 2011 should be discussed after the two studies have been completed.

It is noted that during the first day of the COMMIT Taskforce Meeting where the six COMMIT countries were considering activities of the SPA 3 (2011-2013), the UNIAP Regional Project Manager, intentionally or unintentionally, never once mentioned to or informed the member countries about the Board’s decision to temporarily extend the work of COMMIT up to 2011. This has led the 6 countries to misunderstand that things will be carried out as usual. Not until you yourself who came in the following morning to inform the group about the UN Strategic Assessment study which is much needed and the possibility of reviewing the participation of the UN entities in this whole process even beyond the COMMIT did the members understand the situation. Then the group discussed further that the combating of trafficking may require the wider involvement from other countries in the region outside COMMIT.

It may be beneficial to all at this time to mention about the structure governing the COMMIT Process. We have previously voiced our concern about having only 2 representatives from the 6 countries on the UNIAP Project Management Board. It is unfortunate that neither the Board minutes are sent to all member countries nor the 2 representatives consult the agenda with the rest of the countries prior to the meeting. Therefore, whatever is being discussed or decided, there will be at least 4 countries who are not informed. From 2002-2007, UNIAP held a Project Steering Committee (PSC) made up of representatives of the 6 GMS countries who acted as governing body for UNIAP. As these PSC Meetings have cease to be held and the PSC functions have been erased, the sense of ownership by the GMS Governments of UNIAP is gone, and the collaboration among the countries is lost.

In the past 3 years, we have been disappointed with the management of the UNIAP as COMMIT Secretariat. First, there is not sufficient detail and information on the financial support contributed by the donors. Moreover, UNIAP Secretariat acts as secondary donor who contributes approximately 100,000 USD per year to each country. We have never received any copies of the donor contracts with UNIAP in order to understand the proportion and the actual amount given to COMMIT Process through UNIAP and how the decisions for financial allocation are made. In the last UNIAP Mid-term Evaluation Report completed in 2009, there were many comments by those who were interviewed that were not included in the final report and also in the COMMIT Sub-Regional Plan of Action (2005-2007): Progress Report, there were instances where the results of UNIAP technical support were over-

claimed. Please see also comments sent by Ministry of Social Development and Human Security to UNIAP Regional Manager in September 2007 (attachment 2).

I would like to take this opportunity to remind you that it was Thailand who took the initiative and proposed to Mr. Robert England as Regional Representative and UN Resident Coordinator of Thailand, and Principal Project Representative of UNIAP) and to the UNIAP (Mr. Phil Marshall as its Manager) in 2003 to undertake the project of establishing a MOU on combating trafficking in persons for 6 countries in the Mekong region. Thailand has since been continuously and actively participating in all COMMIT activities as well as giving full support in multilateral and bilateral cooperation. Only within the past few years Thailand has been disappointed with the management of UNIAP which has lack transparency. From beginning 2007 forward we have made many substantive suggestions to Mr. Friedman as Regional Project Manager for improvement but these have been repeatedly ignored. You have been informed periodically both by us and other partners of ineffective management by UNIAP. Two excellent UNIAP National Project Coordinators for Thailand resigned, much to our regret.

We deeply regret that instead of fostering unity and solidarity among and the full participation of the six countries as was carried out previously, UNIAP has since 2007 created divisiveness and misunderstanding among us which has become an obstacle in the harmonization of our work on combating trafficking in persons.

The Royal Thai Government works closely with the UN system at all levels including at the HQ level in New York, Geneva and Vienna. We recognize the important work carried out by the UN agencies and international community. In this connection, we would like to continue our collaboration and we would appreciate receiving your reply to our inquiries and look forward to further collaboration.

We sincerely hope you will understand our situation and that in your capacity as a chair of the Board, you will exercise your leadership to show the transparency and accountability of the UNIAP secretariat as worthy to be trusted by the countries in this region.

Yours sincerely,

A handwritten signature in black ink, appearing to read 'P. Kambhu', with a stylized circular flourish at the beginning.

(Mrs. Panita Kambhu)

Permanent Secretary

Ms. Gwi-Yeop Son,
Chairperson, UNIAP Management Board
United Nations Resident Coordinator, Thailand
United Nations Building, Rajdamnern Nok Avenue,
Bangkok 10200

* See list attached.

Board members

Mr. Douglas Broderick
UN Resident Coordinator, Cambodia
Tel: +855 23216167 ext.120
Fax: +855 23210214 /712042
Email: douglas.broderick@undp.org

Mr. Philip Hewitt
First Secretary/NZAID Representative Thailand, Cambodia, Lao PDR, Myanmar
Tel: +66 2 251 4375
Fax: +66 2 253 9045
Email: Philip.Hewitt@nzaid.govt.nz

Mr. Lawrence Petroni
First Secretary, Economic Section, U.S. Embassy Bangkok
Tel: +66 2 205 4639
Fax: +66 2 254 2839
Email: petronilj@state.gov

Mrs. Maria Alcestis Abrera-Mangahas
Deputy Regional Director
ILO Sub-regional Office for East Asia
Tel: +66 2 288 1722
Fax: +66 2 288 3056
Email: mangahas@ilo.org

Mr. Andrew Bruce
Regional Representative for Southeast Asia
IOM Regional Office for Southeast Asia
Tel: +66 2 343 9351
Fax: +66 2 286 0630
Email: abruce@iom.net

Mr. Gary Lewis
Representative
Regional Centre for East Asia and the Pacific, UNODC
Tel: +66 2 288 2100
Fax: +66 2 281 2129
Email: gary.lewis@unodc.org

Mr. Martin Reeve
Regional Advisor (Human Trafficking)
Regional Centre for East Asia and the Pacific, UNODC
Tel: +66 2 288 2549
Fax: +66 2 281 2129
Email: martin.reeve@unodc.org

Mr. David Feingold
Director
Ophidian Research Institute and International Coordinator for HIV/AIDS and Trafficking
Regional Unit for Culture in Asia and the Pacific, UNESCO
Tel: +66 2 391 0577 (ext.504)
Fax: +66 2 391 0866
Email: ophidianfilms@hotmail.com

Mr. Laurence Christopher Gray
Regional Advocacy Director
Tel: +66 2 391 6155
Email: laurence_gray@wvi.org

Heads of COMMIT Taskforce

Cambodia
H.E. Madame San Arun
Head of COMMIT Taskforce
Minister of State
Ministry of Women's Affairs
Tel: +855 -12- 222 497
Email: sokun_ian@yahoo.com

China
Mr. Yang Dong
Head of COMMIT Taskforce
Deputy Director General
Department of Criminal Investigation
Ministry of Public Security
Tel: +8610-662-61100
Fax: +8610-662-66490

cc: Mr. Chen Shiqu
Head of Office of Combating Against Human Trafficking, CID
Ministry of Public Security
Tel: +86-10-66262888
Fax: +86-10-66262090
Email: chenshiqu@126.com

Lao PDR
Mr. Kiengkham Inphengthavong
Head of COMMIT Taskforce
Deputy Director of General Police Department
Ministry of Public Security
Tel: +856-20-2243957

cc. Ms. Thoummaly Vongphachan
Director General of Counseling and Protection Center for Women and Children
Lao Women's Union
Tel: +856-20-2212093
Email: laocapcwac@yahoo.com

Mr. Saleumxay Kommasith
Director General of Department of International Organization
Ministry of Foreign Affairs
Tel: +856-20-2206363
Email: sal.kommasith@gmail.com

Myanmar

Pol. Brig. Gen. Khin Maung Si
Head of COMMIT Taskforce
Chief of Police General Staff
Myanmar Police Force
Ministry of Home Affairs
Tel: +95-67-412038 and +95-67-412269 (c/o Pol. Lt. Col. Rallyan Mone)
Fax: +95-67-412139 (c/o Pol. Lt. Col. Rallyan Mone)
Email: 1) khinmz@mpf.gov.mm
2) mone1442@gmail.com

cc: Colonel Sit Aye
Head of Transnational Organized Crime Unit
Myanmar Police Force

Vietnam

General Pham Quy Ngo
Head of COMMIT Taskforce
Vice Minister
Ministry of Public Security
Tel: +84-4-3824-8497
Fax: +84-4-3934-1237

cc: Colonel Le Van Chuong
Standing Member of the Vietnam COMMIT Taskforce
Deputy Administrator
National Standing Office to Combat Crimes and Drugs
Ministry of Public Security
Tel: +84-4-3938-7268
Email: vohongha130@yahoo.com

Donors

Mr. Michael Miner
Regional Director
SEARCH (Southeast Asia Regional Cooperation in Human Development)
Tel: +66 2 229 5561

Fax: 66 2 229 5560

Email: 1) miner.michael2@gmail.com

2) michaelminer@searchproject.ca

Mr. Chatri Moonstan

Senior Program Officer

Norwegian Embassy

Tel: +66 2 204 6533

Email: Chatri.Moonstan@mfa.no

INDEPENDENT EVALUATION OF UNIAP

PHASE III [2007 – 2013]

Annex 6

UNDP Asia Pacific Regional Centre Information

Asmita Naik, Independent Consultant

20 February 2012

FAST FACTS

Asia-Pacific Regional Centre



OUR APPROACH

The [Asia-Pacific Regional Centre \(APRC\)](#) of the United Nations Development Programme provides policy expertise and advisory services in the areas of Poverty Reductions and MDGs achievement, Democratic Governance, Crisis Prevention and Recovery, Environment and Sustainable Development, HIV/AIDS and Health and in the cross-cutting areas of Gender, Capacity Development and Knowledge Management. The Centre acts as a hub of development knowledge, an advocate for equitable human development and inclusive growth, a promoter of South-South cooperation, a facilitator of regional dialogues on sensitive and emerging development issues, a pioneer of innovative sustainable solutions and a broker of efficient development aid. The APRC provides internationally grounded quality policy advice and technical support that costs less than market prices and is available on short notice. Our in-depth familiarity with the region and detailed knowledge of donor requirements allow us to spot emerging issues, to draw on experiences and lessons learned through face-to-face networking and communities of practices and to elaborate transformative solutions to regional development problems.

WHAT WE DO

WE SUPPORT the [24 UNDP Country Offices](#) across the region through tailored policy advisory services, project backstopping, programming, operations and knowledge management support. We rapidly deploy joint teams in response to emergencies in the region prone to natural disasters and humanitarian crisis. Priority for direct support is given to Least Developed Countries, Small Islands States

MATTERS OF FACT

- Regional Service Center established in 2005;
- APRC operates from two locations: Bangkok and Suva;
- 24 UNDP Country offices covering 37 countries in Asia and the Pacific benefit the APRC services;
- US\$ 100 mln.-total value of the Regional programme (2008-2013) managed by APRC;
- 14 ongoing regional and sub-regional projects, jointly implemented with 20 co-financing partners;
- 7 in-house Practice Teams of policy advisors and development experts;
- 20 regional knowledge networks and thematic community of practices bringing together UNDP experts and development partners from national governments, civil society groups, UN

and Landlocked Developing nations as well as to conflict and post-conflict nations.

WE DEVELOP and MANAGE REGIONAL AND SUBREGIONAL PROJECTS

in response to current and emerging development challenges that cannot be easily dealt with at national level: migration, human trafficking, HIV/AIDS, violence against women, climate change, disaster risk preparedness. Through policy dialogue and advocacy we assist development partners across the region to address jointly trans-national issues and to foster regional cooperation.

WE CONTRIBUTE to the ACTIVITIES OF THE UNITED NATIONS REGIONAL TEAM

and lead its Regional Peer Support Group in the provision of guidance and oversight for a coherent work of the UN Country Teams across Asia and the Pacific.



IMPACT

- Assisted in the immediate response to sudden crisis including droughts, earthquakes, cyclone, floods and landslides in more than 15 Asia-Pacific countries;
- Responded to climate change by contributing to the reduction of 962 mln tones of carbon dioxide emissions and protecting nearly 3 mln hectares of forests; initiated a new regional dialogue on climate change financing and efficient aid;
- Promoted human rights based approach to access to justice (HRBA2J), which inspired a movement across Asia and Pacific with country initiatives in Indonesia, Cambodia, Sri Lanka, India, Afghanistan, Bangladesh, China, Maldives, Mongolia, Nepal, Lao PDR, Timor Leste and Viet Nam and establishment of a Regional HRBA2J advocacy and partnership platform initiated by the APRC;
- Assisted in the building of an end-to-end early warning systems in Indonesia, Sri Lanka, Maldives, Thailand and India;
- Transformed the Pacific financial sector by providing mobile money services to 228 000 islanders through inclusive finance approach to the least banked region in the world;
- [Partnered](#) with UN agencies and national and regional stakeholders to change social norms and engage men to stop gender based violence through social media and creative advocacy campaigns;
- Established a [Capacity Development for Development Effectiveness facility](#) with the World Bank, the Asia Development Bank and the Government of Japan, to facilitate collaboration between governments and donors for mutual accountability of official development aid. The **aideffectiveness.org** portal has gone global and provides resources to reforming the governance of the development aid;
- Published and launched the flagship [Asia-Pacific Regional Human Development Report](#) which is a powerful advocacy tool, presenting in-depth analysis and calling attention to priority regional issues and policy options on anticorruption, gender, trade, poverty and migration.

MANAGEMENT

The Asia-Pacific Regional Centre is led by the Deputy Director of the UNDP Regional Bureau for Asia and the

PARTNERSHIPS

Across the region and beyond we forge broad range and types of partnerships to leverage the effects of our activities and to deliver sustainable results. From 2008 to 2010 we worked with 40 funding and cost-sharing partners, including bilateral (government and development cooperation agencies), multilateral (international organizations and the EU), UN specialized agencies, funds and programmes, International Financial Institutions (the World Bank and the Asia Development Bank), private companies and non-governmental organizations. We continue to strengthen our cooperation and partnership with regional and sub-regional intergovernmental organizations such as the Association of Southeast Asian Nations (ASEAN), the South Asian Association for Regional cooperation (SAARC), the Pacific Islands Forum (PIF).

THE WAY FORWARD

The APRC sees its future of a strong knowledge-based expert organization and a leading development partner in a rapidly changing regional economic and political environment. The striking progress of the Asia-Pacific region in achieving development results is widely recognized. East Asia and the Pacific had by far the strongest overall human development Index performance of any region in the world. China, Nepal, Indonesia, Laos are among top human development index performers since 1970. Yet 'multidimensional' poverty, gender gaps, rising inequality, vulnerability to climate change and natural disasters, insufficient social protection policies, democratic deficits in governance and institutions are identified as some of the region's big challenges. With an increasing number of Middle Income Countries graduating from UNDP programmes the regional development cooperation landscape is changing as well. The Asia-Pacific Regional Centre is embarking on testing and articulating new development cooperation models, including new modalities for South-South cooperation in order to strengthen its role, partnerships and contribution to human development in Asia and the Pacific. **or more information visit: URL: <http://asia-pacific.undp.org> URL: <http://www.undppc.org.fj/> UNDP Asia-Pacific Regional Centre**
January 2011