



**UNITED NATIONS DEVELOPMENT PROGRAMME JAMAICA  
DEMOCRATIC GOVERNANCE PRACTICE  
EXTERNAL VACANCY ANNOUNCEMENT**

## **I. Position Information**

Job Title: **Consultant - Project Evaluator (National)**

Department: **Democratic Governance**

Activity: **Evaluation of Project – Mainstreaming Migration into National Development Strategies**

Reports to: **Assistant Resident Representative & Governance Advisor**

Type of contract: **Individual Contractor**

## **II. Background**

### ***Project***

The title of the project to be evaluated is ***Mainstreaming Migration in National Development Strategies***. Funded by the Swiss Agency for Development and Cooperation (SDC) through UNDP and implemented jointly with IOM and the Global Migration Group (GMG), the project began implementation in May 2011 and is due to be completed by the end of June 2013.

This project supports the objective of the Government of Jamaica (GoJ) to develop a National Policy and Plan of Action on International Migration and Development (PIMD) for implementation by the relevant government agencies, private sector and non-governmental organizations. Jamaica was selected as one of the four (4) pilot countries for this project in light of the developments made by the GoJ to undertake this initiative. The support from the GMG is geared towards mainstreaming the PIMD into the National Development Plan through coherent action and monitoring by the UN Country Team in Jamaica.

The implementing partner is the Planning Institute of Jamaica (PIOJ) through the Migration Project Unit (MPU).

The project document is available for review at  
<http://www.jm.undp.org/Content/Mainstreaming-Migration-in-National-Development-Strategies>

### ***Evaluation purpose***

The project evaluation will assess the performance of the project in achieving its results. Additionally, the conclusions of the evaluation report will inform the design of the Project Phase II due to begin in the latter half of 2013.

### ***Evaluation scope and objectives***

The evaluation must address the entire project from inception to completion and should embody a strong results-based orientation.

Based on a desk review of all documents produced by the project and other relevant knowledge products, interviews, focus groups, site visits and other research, the Evaluator will produce an evaluation that will:

- Identify outputs produced by the project
- Elaborate on how outputs have or have not contributed to outcomes,
- Identify results and transformational changes, if any, that have been produced by the project and
- Give recommendations regarding Project Phase II

<p>The evaluation should assess:</p> <ul style="list-style-type: none"> <li>• Whether stated outputs were achieved</li> <li>• What factors have contributed to achieving or not achieving outputs</li> <li>• What factors contributed to effectiveness or ineffectiveness of the project, in particular the added value of the consultative/multi-stakeholder process and synergies with other projects/programmes.</li> <li>• The effectiveness of the partnership strategy</li> <li>• The sustainability of the project impact/s</li> <li>• How effectively equality and gender mainstreaming have been incorporated in the design and execution</li> </ul>

<b>III. Deliverables</b>
<p>The Evaluator will produce for approval by UNDP:</p> <ul style="list-style-type: none"> <li>• An evaluation inception report</li> <li>• A draft evaluation report, and</li> <li>• A final evaluation report with lessons learned and recommendations</li> </ul> <p>The Evaluator will also facilitate at least one (1) briefing event for UNDP and relevant stakeholders on the draft evaluation report before finalisation.</p>

<b>IV. Competencies</b>
<ul style="list-style-type: none"> <li><input type="checkbox"/> Strong analytical and statistical skills</li> <li><input type="checkbox"/> Excellent oral and written communication skills including ability to engage stakeholders in open discussions</li> </ul>

<b>V. Recruitment Criteria</b>	
Education:	Advanced degree, preferably in International Relations, Political Science or Law or other Governance or development related field
Experience:	<ul style="list-style-type: none"> <li>▪ Minimum 7 years professional experience in the area of development programming and practice</li> <li>▪ Minimum 5 years of experience in project and/ or programme evaluation.</li> <li>▪ Knowledge of country context</li> <li>▪ Knowledge of and experience with international development assistance programmes</li> <li>▪ Experience with UNDP development programmes would be preferred</li> <li>▪ Knowledge of migration and development issues would be an asset</li> </ul>
Language Requirements:	Excellent command of spoken and written English
Independence	The evaluator must be independent from any organisations that have been involved in designing, executing or advising on any aspect of the project that is the subject of the evaluation
Evaluation Ethics	The evaluation must be conducted in line with the UNEG Ethical Guidelines for Evaluation.

	<a href="http://www.uneval.org/search/undex.jsp?q=ethical+guidelines">www.uneval.org/search/undex.jsp?q=ethical+guidelines</a>
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## VI. Submissions

Interested applicants (individuals or companies) are required to submit:

- A personal or company resume containing information on previous evaluations completed successfully,
- A technical proposal explaining the methodology for conducting the evaluation and a detailed work-plan with timelines
- A separate financial proposal including all costs for conducting the evaluation and producing the deliverables

The successful candidate is expected to be available to begin the consultancy by June 24, 2013.