

**Management Response and Action Plan****Award ID:****Project ID:****Project titled:****Date:**

Prepared by: F

Position:

Unit/Bureau: Forest Department

Cleared by: Winnie Musonda

Position: Assistant Resident Representative

Unit/Bureau: Environment - UNDP

Input into and update in ERC: Gracious Divunda Position: M&amp;E Analyst

Unit/Bureau: PCOM UNDP

**Overall Comments:**

**Evaluation Recommendation I:** The national FD sign an MoU 'lending agreement' with the District Agriculture Coordinators Office(s), to provide the two tractors to them. This so that the DACOs can rent out the tractors to VAG / ANR farmers on cost-recovery basis, and with sufficient profit for maintenance, insurance and for forest boundary work for two months a year. [National FD, the two DFOs in Serenje and Chitambo with the two DACO offices, with UNDP to draft the MoU and act as a witness]

**Management Response:** Fully accept/ agrees entirely with all the recommendation and will seek actions to achieve the recommendation if it reads, "The Ministry of Lands and Natural Resources sign a Memorandum of Understanding (MoU) with the Ministry of Agriculture to provide the two tractors to them. The District Agriculture Coordinators (DACOs) can rent out the tractors to CFMGs/ VAGs / ANR farmers on cost-recovery basis, and with sufficient profit for maintenance, insurance and for other forestry activities".

Key Action (s)	Time Frame	Responsible Unit (s)	Tracking	
			Status	Comments
Ministry of Lands and Natural Resources and Ministry of		MLNR/MoA		

Agriculture to sign MOU for District Agriculture Coordinators (Serenje and Chitambo) to provide the two tractor services					
<b>Evaluation Recommendation 2:</b> National FD – enter in their 2021 plan and budget – ‘to pilot two community forests (CFS) in Serenje and Chitambo’ [National FD]; and UNDP to assess if the GEF small grants program can supply some funds towards this [UNDP] (according to the budget cycle)					
<b>Management response:</b> Partially accept/ agrees with the recommendation as Community Forest Management Groups that qualify can apply for the GEF Small Grants when advertised but the Forestry Department cannot include this in 2021 as the budget cycle for the period is past.					
Key Action (s)	Time Frame	Responsible Unit (s)	Tracking		
			Status	Comments	
Round 7 of GEF Small Grants is available and communities will be encouraged to apply for funding	Dec 2020-Jun 2021	UNDP/ GEF SGP	Advert to be in place	Adverts for grants to commence in Dec 2020	
<b>Evaluation Recommendation 3:</b> Provincial FD to receive the project Toyota Prado 4WD (or equivalent), so that they can support CF in Serenje and Chitambo, especially in the survey and inventory work for CFMPs. [National FD] (Within one month of Financial closure of the project)					
<b>Management Response:</b> Recommendation not accepted as the Toyota Prado is not a suitable vehicle to conduct Forest Surveys and inventories. The Toyota Prado will be stationed at the Forestry Headquarters and the Provincial Forestry Office will be supported from the National Office.					
Key Action (s)	Time Frame	Responsible Unit (s)	Tracking		
			Status	Comments	
	February 2021	FD	Steering Committee	The Steering Committee to approve the recommendation is scheduled for February 2021	
<b>Evaluation Recommendation 4:</b> UNDP and MLNR / FD jointly write to the three project chiefs to request support that the ANRs can become CFs in the future [UNDP with MLNR / FD]( by end of the project)					

**Management Response:** Recommendation is not accepted and will not seek actions to achieve the recommendation. This is because the procedure for Community Forestry Management does not require Government institutions and Collaborating Partners to write letters of request but the initiation to be done by the local communities (SI no. 11, 2018). The stage of recognition for CFM has already been initiated and the process is under way.

Key Action (s)	Time Frame	Responsible Unit (s)	Tracking	
			Status	Comments
No Action Required				

**Evaluation Recommendation 5:** The ANR boundary pillars and signboards need to be erected, with a VAG maintenance agreement [ZEMA with FD / UNDP to supervise] by June 2021

**Management Response:** Fully accept: agrees entirely with all the recommendation if it is rephrased to read "The ANR boundary pillars and Signboard need to be erected by June 2021 and will seek actions to achieve the recommendation.

Key Action (s)	Time Frame	Responsible Unit (s)	Tracking	
			Status	Comments
Procure and support the erection of ANR boundary pillar and signboard	30 <sup>th</sup> June 2021	ZEMA / FD		

**Evaluation Recommendation 6:** The 'crop residue to charcoal' briquetting 'drum and press set' needs: a press designed for it that can be locally-made, or locally-sourced at a reasonable cost; a promotion leaflet with website supplier listed; be adopted by DoE as an improved energy-efficient technology [TDAU / DoE, with support from UNDP. By end of 2021

**Management Response:** Fully accept agrees entirely with all the recommendation and will seek actions to achieve the recommendation.

Key Action (s)	Time Frame	Responsible Unit (s)	Tracking	
			Status	Comments
i. Engage UNDP Acc. Lab to explore the possibility of supporting the designing of the press and	December Dec. 2020	TDAU/ DOE		The DOE to reach out to the UNDP Acc. Lab. to establish the collaboration

charcoal briquetting drum				
ii. Design a press for the crop residue and charcoal briquetting drum and press that can be locally sourced in collaboration with UNDP Acc. Lab	Dec. 2021	TDAU		New designs for press for the crop residue and charcoal briquetting drum and press produced depending on availability of funding
<b>Evaluation Recommendation 7:</b> All equipment and infrastructure need servicing before handover, including the tractors, and the solar power inverter at Chitambo DFO. [FD / UNDP] By financial Closure of the Project				
<b>Management Response:</b> Fully accept, we agree with the recommendation that states the equipment and infrastructure need servicing before handover and suggest that this may require the use of funds saved from other activities such as Terminal Evaluation (TE) Consultant budgeted at USD40,000 and has a contract sum of USD20,691.				
Key Action (s)	Time Frame	Responsible Unit (s)	Tracking	
			Status	Comments
Service all equipment and infrastructure before handing over	Feb 2021	UNDP/FD		
<b>Evaluation Recommendation 8:</b> Post-project, for the maintenance of boundaries and fire breaks, the VAGs either need to provide 'community labour days' or generate a tax from the NTFPs being sold from these forests, for the purpose of paying for the clearance of boundary lines, and fire control monitoring. [FD / DIT to advise the VAGs] (by June 2021)				
<b>Management Response:</b> Fully accept agrees entirely with all the recommendation and will seek actions to achieve the recommendation.				
Key Action (s)	Time Frame	Responsible Unit (s)	Tracking	
			Status	Comments
The VAGs that have been established and capacitated do undertake activities for effective management of natural resources e.g fire management	On going	CFMGs/VAGs with oversight by FD		FD with its District staff will monitor the implementation of action plans and this is ongoing.

Roland SERI, Deputy Resident Representative

Name and Title: \_\_\_\_\_

Signed: \_\_\_\_\_

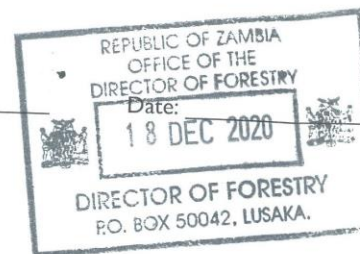
United Nations Development Programme

Date: 29-Dec-2020

Name and Title: MAKUMBA Ignatius / DIRECTOR FORESTRY



Signed:   
Forest Department



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Freeform Signing

### Electronic Record and Signature Disclosure:

Not Offered via DocuSign

### In Person Signer Events

### Signature

### Timestamp

### Editor Delivery Events

### Status

### Timestamp

### Agent Delivery Events

### Status

### Timestamp

### Intermediary Delivery Events

### Status

### Timestamp

### Certified Delivery Events

### Status

### Timestamp

### Carbon Copy Events

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### Timestamp

### Witness Events

### Signature

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### Notary Events

### Signature

### Timestamp

### Envelope Summary Events

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