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| **UNDP Management Response Template** | | |
| Date: 05 November 2021 | | |
| Project BRA/16/G76 - HCFC Phase Out Management Plan (Foam Sector) | | |
| Prepared by: Ana Paula Leal | Position: Project Manager | Unit/Bureau: UNDP Brazil |
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| Input into and update in ERC: | | Unit/Bureau: UNDP Brazil |

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| **Overall comments:** |

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| **Evaluation Recommendation or Issue 1:**  A substantive revision of the Project is suggested to be carried out in the next two months to adjust the implementation time and budget funds for an extended execution period until 2024, and to confirm the list of enterprises to be technologically converted until the conclusion of the Project. | | | | |
| **Management Response:**  A substantive revision of the project requesting additional extension from 31 December 2021 to 31 December 2024 was submitted to the Project Board Committee composed by UNDP, Ministry of Environment and Brazilian Cooperation Agency on May 2021. The request has been approved and signatures by the parties on the final document is in progress. | | | | |
| **Key Action(s)** | **Time Frame** | **Responsible Unit(s)** | **Tracking** | |
| **Status** | **Comments** |
| Substantive revision of the Project BRA/16/G76 in progress. | Up to 30 November 2021 | UNDP | On going | -- |
| **Evaluation Recommendation or Issue 2:**  It is recommended to extend the execution period without harming the funds allocated and scheduled for disbursement to achieve the expected targets and indicators, allowing to make up for the delays caused by the two years of pandemic and the replacement of the contract model for a more suitable LTA type. | | | | |
| **Management Response:**  Substantive revision of the project requesting additional extension from 31 December 2021 to 31 December 2024 was submitted to the Project Board Committee composed by UNDP, Ministry of Environment and Brazilian Cooperation Agency on May 2021. | | | | |
| **Key Action(s)** | **Time Frame** | **Responsible Unit(s)** | **Tracking** | |
| **Status** | **Comments** |
| Substantive revision of the Project BRA/16/G76 in progress. | Up to 30 November 2021 | UNDP | On going | -- |
| **Evaluation Recommendation or Issue 3:**  It is suggested to insist with the National Congress and specific Commissions on the importance to ratify of the Kigali Amendment to the Montreal Protocol. | | | | |
| **Management Response:**  **The Government through MMA and the Ministry of Foreign Affairs is doing its utmost to have the Kigali Amendment approved by the Congress.** | | | | |
| **Key Action(s)** | **Time Frame** | **Responsible Unit(s)** | **Tracking** | |
| **Status** | **Comments** |
| Continue to give all the support for the Kigali Amendment ratification. |  | MMA |  | -- |
| **Evaluation Recommendation or Issue 4:**  It is recommended to hire more national consultants to support SHs, speed up the technological conversion of end-users, and update the list of the enterprises that still adhere to the Project. | | | | |
| **Management Response:**  A pilot phase is ongoing when technical consultant with great experience in the PU market was hired to support a system house in clarifying doubts and convincing their end users through virtual meetings. Although the offer was made to the nine (9) system houses engaged on the Long-Term Agreement with UNDP in 2021, but only one of them accepted the offer. The others preferred to wait for the preliminary results of this pilot phase to decide to join this initiative. | | | | |
| **Key Action(s)** | **Time Frame** | **Responsible Unit(s)** | **Tracking** | |
| **Status** | **Comments** |
| Evaluate pilot phase results and replicate the mechanism to other system houses, if applicable. | Up to 2022 | UNDP | On going | -- |
| **Evaluation Recommendation or Issue 5:**  It is proposed the elaboration of two half-yearly progress reports considering the time cycles required for the conversion of the SHs, Individual enterprises and End Users. | | | | |
| **Management Response:**  The project count with a continuously monitoring and evaluation process carried out throughout its execution, ensuring the availability of management information through Progress Reports for all stakeholders, in addition to meeting criteria defined by the FML regarding the presentation of Progress Reports and Action Plans that supported the preparation of Substantive Reviews, submitted for approval of the Project Board Committee , according to financial contribution needs for the implementation of investment projects. | | | | |
| **Key Action(s)** | **Time Frame** | **Responsible Unit(s)** | **Tracking** | |
| **Status** | **Comments** |
| Continue carrying out project monitoring. | Up to 2021 | UNDP | On going | -- |
| **Evaluation Recommendation or Issue 6:**  It is suggested to hire a consultant to sustain and update the information flow through the website, brochures, videos and seminars to improve the communication with enterprises, public officials, NGOs, business associations, and the general public. | | | | |
| **Management Response:**  The consultant will be hired through project BRA/21/G71 - Institutional Strengthening. The professional will support the Brazilian HCFC Phase out Management Plan (HPMP) and its projects implemented by UNDP, UNIDO and GIZ agencies | | | | |
| **Key Action(s)** | **Time Frame** | **Responsible Unit(s)** | **Tracking** | |
| **Status** | **Comments** |
| Support the Ministry of Environment to draw the Terms of Reference. | Up to 2022 | MMA | Standing by | -- |
| **Evaluation Recommendation or Issue 7:**  It is recommended the elaboration of a document (manual) containing the systematization of the procedures carried out in conversion projects of different kinds, good practices and lessons learned during the different phases of implementation. | | | | |
| **Management Response:**  A Guide named “Use of Flammable Blowing Agents in the Preparation of Completely Formulated Polyols and of Foams for the Polyurethane Production Chain” was developed to support the enterprises in terms of the required safety parameters for those which opted for flammable technological options, with good practices and lessons learned during the investment projects implementation and is being edited for further electronic publication. Furthermore, a final report good practices and lessons learned during the different phases of implementation will be prepared. | | | | |
| **Key Action(s)** | **Time Frame** | **Responsible Unit(s)** | **Tracking** | |
| **Status** | **Comments** |
| Carry out awareness-raising and training activities when possible. Although diffusion of technology occurs relatively quickly, changes in awareness and behavior of technicians in their work routines may take years. | Up to 2024 | UNDP | On going | -- |
| **Evaluation Recommendation or Issue 8:**  It is recommended to include in the substantive review a column in the section referring to "Assumptions", i.e., prerequisites to be obtained for the achievement of Outputs and Outcomes, and their corresponding risk assessment rating if obtained within the proposed timeframe. | | | | |
| **Management Response:**  When the substantive review of the project was submitted to the Project Evaluation Committee in May 2021, the consultant responsible for the mid-term evaluation had not completed its evaluation due delays on the contract execution (June 2021). Therefore, there was not enough time to include the recommendation in the final document. | | | | |
| **Key Action(s)** | **Time Frame** | **Responsible Unit(s)** | **Tracking** | |
| **Status** | **Comments** |
| The recommendation will be adopted if the project undergoes another substantive review | Up to 2024 | UNDP | Standing by | -- |