



**Project: Conservation of Critical Wetland Protected Areas and Linked Landscapes**  
Sub Project Management Unit  
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*Hanoi, 27 November, 2019*

To: Institute of Strategy and Policy on Natural Resources and Environment (ISPONRE)  
UNDP Vietnam

CC: Project Management Unit (PMU)

**Subject: Request UNDP to provide Procurement support**

Dear Dr. Nguyen The Chinh, Director of ISPONRE

Dr. Nguyen Trung Thong, Program officer of UNDP

Under the scope of the project “Conservation of Critical Wetland Protected Areas and Linked Landscapes”, funded by GEF through UNDP Vietnam, in position of the Co-Implementing Partner (CIP), the Nature and Biodiversity Conservation Agency (BCA) has been working closely with ISPONRE (National Implementing Partner- NIP) to implement the project according to the Agreement between NIP and CIP, inconsistent with the project document adopted by Ministry of Natural Resources and Environment. According to the Agreement, CIP is responsible for implementing component on enhanced policy and legal framework on wetland conservation and in charge of the establishment of Thai Thuy wetland protected area (WPA) in Thai Binh province. Up to now, the Government has approved the Decree 66/2019/NĐ-CP date 29 July 2019 on conservation and sustainable use of wetlands and the Thai Thuy WPA has been established according to the Decision 2514/QĐ-UBND dated 6 September 2019 by Thai Binh People’s Committee. The project shall support the implementation of the Decree 66/2019/NĐ-CP and Thai Thuy WPA in boundary demarcation, equipment and other technical support for enabling its operation.

Considering the upcoming project ending and in order to accelerate the implementation of AWP 2019 as agreed among NIP, CIP and UNDP, we would like to request NIP and UNDP support in the procurement procedure of a number of activities including:

1. Activity 1.1.3.1.4: National consultants to review, update and revise the List of important wetland areas according to the Decree 66 /2019/ND-CP on wetland conservation and sustainable use, total budget \$20,000.
2. Activity 1.3.2.2.6: Demarcating the boundary of Thai Thuy WCA in the field, total budget \$45,000.
3. Activity 1.3.5.1.3: Procure office equipment and machines for patrolling for Thai Thuy WCA operation, total budget \$40,000.

We thanks for your support and shall work closely with UNDP in the development of Terms of Reference, bidding document; bidding evaluation; contract management and monitoring of contract implementation to ensure the achievement of the designed outputs.

Yours faithfully,

Hoang Thi Thanh Nhan  
Director of Sub Project Management Unit