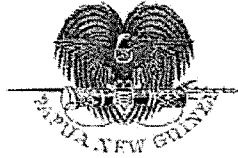




GEF 5 Board Meeting Minutes, Lae

MEETING MINUTES

Meeting/Project Name:	GEF 5 Board Meeting		
Date of Meeting:	25 November 2019	Time:	09:00 – 12.30
Minutes Prepared By:	Patricia, Fiona & Melanie	Location:	Lae International Hotel
Meeting Objectives			
<ol style="list-style-type: none"> 1. Review and matters arising from previous meeting minutes 2. Project updates 3. Review and endorse the Annual Work Plans for the project under CEPA component, YUS & TCA 4. Consider for endorsement WPZ/TKCP letter for a no-cost project extension from 31 July 2020 to 11 November 2020 5. AOB 			
Attendees			
Name	Department/Division	E-mail	Phone
Kay Kalim (Co-chair)	CEPA, SEP Director	kaykalim@gmail.com	7459.3100
Edward Vrkic (Co-chair)	UNDP, Head of the Environment Portfolio and Climate Change Senior Adviser	edward.vrkic@undp.org	7200.6507
Dereck Warakai	East Sepik Provincial Administration	dereckwarakai@gmail.com	
Eric Sakin	West Sepik Provincial Administration	esakin6633@gmail.com	
Jim Thomas	Tenkile Conservancy Alliance	jim@tenkile.com	7314.0170
Robin Kiki	Morobe Province Administration	gkiki.robin@gmail.com	
Francesca Yagama	Treek Kangaroo Conservation Program	francisca.yagama@treekangaroo.org	
Emily Fajardo	UNDP/GEF	emily.fajardo@undp.org	7099.1596
Patricia Kila	UNDP/GEF	patricia.kila@undp.org	7333.4145
Fiona Tsikula	UNDP/GEF	fiona.tsikula@undp.org	
Melanie Raire	UNDP/GEF	melanie.raire@undp.org	



GEF 5 Board Meeting Minutes, Lae

Meeting/Project Name:	GEF 5 Board Meeting		
Date of Meeting:	25 November 2019	Time:	09:00 – 12.30
Minutes Prepared By:	Patricia, Fiona & Melanie	Location:	Lae International Hotel
Topic	Owner		
Welcome:	<p>Mr. Kiki welcomed all participants before Mr. Eric Sakin opened the meeting with a word of prayer. Co-Chair Ms. Kay Kalim verbally outlined the meeting agenda.</p>		
	<p>Mr. Robin Kiki – Welcome Mr. Eric Sakin – Prayer Ms. Kay Kalim & Mr. Ed Vrkic – Co-Chairs</p>		
AGENDA 1. Review and matters arising from previous meeting minutes			
	<ul style="list-style-type: none"> The Secretariat distributed the hard copies of the minutes of the 26th November 2018 and presented the Board Resolutions from the 26 November 2018 meeting for discussions. It should be noted that the soft copies of the minutes were circulated earlier in 2019. Board Resolution 2. The Board asked the Secretariat what action had been taken, regarding a more comprehensive cost submission by Managalas. The PMU advised the Board that the Submission was incomplete, as the proposing entity from the Managalas Community Based Organisation, didn't submit all the information on the Community Based Organisation details such as the IPA registration and advised that the proposal had requested funding for the total amount of K800,000, to establish the Management Committee, the related management plan as well as livelihood activities. A Norwegian entity had also showed a smaller co-funding interest in the proposal. The Board agreed that there was insufficient information for the Board's deliberation on the matter. Ms Kalim stated that this is the final AWP meeting and the CEPA component could consider including Managalas for any PA management training when there was an opportunity. Furthermore, that the UNDP/CEPA take up discussions with Sime Darby for opportunities relating to Managalas and progress this in the first quarter of 2020, as the Managalas Conservation Area (CA) that focussed on the protection of the Queen Alexander Bird Wing butterfly, was a CEPA priority Protected Area under their strategic sectoral plan. <p><i>Board Resolution 1 – That CEPA/UNDP discuss support for the Managalas CA with Sime Darby in terms of establishing the Management Committee and potential livelihood options in the first quarter of 2020.</i></p> <p><i>Board Resolution 2 – That CEPA include Managalas CA members for PA management trainings in 2020.</i></p>		
	<ul style="list-style-type: none"> Board Resolution 3. ToR of review on Fauna Act. The PMU advised the Board that some initial discussions with the Port Moresby Nature Park had taken place regarding support to species work as the PA Bill did not cover biodiversity species. CEPA wanted to work with the PMU on this particular task. <p><i>Board Resolution 3 – That PMU and CEPA work together on the design of the species management database.</i></p> <ul style="list-style-type: none"> Co-Chairs proceeded to endorse and accept the board meeting minutes of the previous meeting. 		



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Minutes Prepared By:	Patricia, Fiona & Melanie	Location:	Lae International Hotel
Agenda, Notes and Decisions			
<p>AGENDA 2. Presentation of the Project's progress including challenges in 2019</p> <ul style="list-style-type: none"> • The five Project outcome indicators are all on track; • The Mid Term Review overall project rating was <i>Moderately Satisfactory</i>; and sustainability rating was <i>Moderately Likely</i>. • Most of 2020 would be focussed on Varirata National Park interventions and operational closure requirements such as the lessons learnt and the terminal evaluation. • Building on GEF4, Ms. Kalim discussed some lessons learnt that can be carried into GEF5, especially relating to balancing of conservation needs and livelihood initiatives. Currently, GEF4 supports the exporting of organic and smoke-free premium cocoa beans from Pomio District. To meet the huge demand of the Japanese market, CEPA proposes to extend the Cocoa Initiative into GEF 5 sites, particularly YUS and Torricelli sites and Provinces, to further develop the sustainability of Protected Areas. 			Ms. Patricia Kila
<p>AGENDA 3. Presentation and endorsement of the Annual Work Plans</p>			
<p>CEPA component – PMU to present</p> <ul style="list-style-type: none"> • Patricia Kila presented the 2020 workplan for the CEPA component. • Board Resolution 1. Board accepted and endorsed the CEPA 2020 AWP. Mr. Warakai moved the motion to accept the 2020 budget and AWP and was seconded by Mr. Sakin. 			Ms. Patricia Kila
<p>TMR – TCA to present</p> <ul style="list-style-type: none"> • Jim Thomas presented the 2020 workplan for Torricelli Mountain Range. • He extended appreciation to GEF 5 for the various training programmes and stated that the training has contributed a lot to the working progress for TCA rangers. TCA acknowledge GEF 5 to be the biggest funding source for the NGO to date and commended CEPA/UNDP for the on going support. • Board Resolution 2. Board accepted and endorsed the TCA 2020 workplan in principle and agreed that TCA would work with UNDP to reconcile the discrepancies in the budget for 2020. 			Mr. Jim Thomas



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YUS – TKCP to present			Ms. Franceasca Yagama
<ul style="list-style-type: none"> - Francesca Yagama made an oral presentation of the 2020 workplan and expressed appreciation for the support brought in by the CEPA/UNDP project, particularly for the drone training for rangers and 3D Model for YUS landscape. She noted that these have given a better perspective of the YUS-landscape that is informative to the communities. • Ms. Yagama also mentioned that YUS is applying for no cost extension until 11 Nov 2020. • Board Resolution 3. Board endorsed the 2020 activities for YUS in principal and YUS to work with PMU to finalise the 2020 AWP. Likewise, UNDP to facilitate YUS request for a no-cost extension to GEF. 			
4. AOB			
Action		Due Date	
1. PMU to look at and explore for a ranger exchange programme under the capacity building with PAU and VNP			
2. PMU organized Project M&E training/workshop		9-10 Dec 2019	
3. PMU to circulate draft meeting minutes		Mid-December 2019	

Ms Kumaras Kalim
 Director, SEP Division
 CEPA
 Chair

Date: 24/01/2020.....

Edward Vrkic
 Senior Climate Change Advisor
 UNDP
 Co-chair

Date: ...24/01/2020.....