Supporting Enhanced Climate Action for Low Carbon and Climate Resilient Development Pathway (SECA) Project

Support Towards Implementing Zimbabwe's Nationally Determined Contributions Under the Paris Agreement on Climate Change (STIZ NDC) Project

Board Meeting Minutes DATE OF MEETING: 1 October 2019

Time: 1000hrs-1400hrs

LOCATION: MINISTRY OF LANDS, AGRICULTURE, WATER, CLIMATE AND RURAL RESETTLEMENT

Monomotapa Hotel, Harare

Members present			
Washington Zhakata	MLAWCRR-Chairing	Tirivanhu Muhwati	MLAWCRR
Caroline Kuhudzai	MLAWCRR- Minuting	Rashwens Jerenyama	MLAWCRR
Gerald Komati	MLAWCRR	Alois Tsiga	MLAWCRR
Zenzo Mpofu	UNDP/UNV	Tatenda Gotore	Forestry Com
Shingirai Mtabheni	UNDP/UNV	T Tawengwa	MICSMED
Gerald Mundondwa	MLAWCRR/Water Dpt	Blessing Chabikwa	MoPSE-CDTS
Kelly Moyo	MLG	Lisa Mare	MLAWCRR
Sepo Marongwe	Agritex.	Lawrence Mashungu	MLAWCRR
Tinashe Dhlakama	MLAWCRR	Chiedza Saungweme.	MLAWCRR
Malan Manyundo	MoEPD	Adoas Muneka	BCSDZ
Emily Matingo	MLAWCRR	Tawanda Muzamwese.	BCSDZ
Giant Mudimba	UNDP	Vusumuzi Tshuma	UNDP/UNV
Nachamaba Maguchu	UNDP	Edwin Muleya	BCSDZ
Tatenda Mutasa	MLAWCRR	Desire Nemashakwe	MLAWCRR
Tamburiro Pasipanody	a MSD.	Cecilia Tawodzera	Min of Finance
Dorcas Tawonashe	Strategy Policy Planning	Brian Murewa	IDBZ
Veronica Kakarasi	IDBZ	Hamilton M. Rambe	MICSMED
Wellington Madumira	ZERO	Virginia Mawere	MoTID
Olivia Chibgwe-Badza	CPD	Rodger Mpande	ZERO
Archieford Chemhere	Action24	Noli Maguma	EMA
Linia Gopo	MSD	Sidsel Vognsen	UNDP
Jean-betrand Mhandu	AYICC-ZIM	Pauline Makukutsi	MLAWCRR
Kurai Kapondo	MLAWCRR	Brian Chikawa.	CPD
Tapiwa Kamuruko	MLAWCRR		

Apologies

Dr Leonard Unganai Tawanda Chinogwenya

	ACT	ACTION ITEM	
	Agen	da	
	I.	Welcome, Introductions, Apologies and Adoption of Agenda- W. Zhakata, Director, Climate Change Management Department, MLAWCRR	
	II.	Matters arising from previous minutes- W. Zhakata, Director, Climate Change Management Department, MLAWCRR	
	III.	Presentations on 3 rd Quarter Progress Report including Micro-projects in Gokwe South, Bulilima and Lupane. Brief reports from District UNV Officers-T. Muhwati/S.	
	IV.	Mtabheni/G. Mudimba/Z. Mpofu SECA Project 2019 Revised Annual Work Plan-T. Muhwati, SECA Project Coordinator, CCMD	
	V. VI.	SECA Project Third Quarter Work Plan-T. Muhwati, SECA Project Coordinator, CCMD Discussion - All	
	VII.	Presentation of the STIZ-NDC 3 rd Quarter Progress Report - L. Mashungu, Mitigation Officer, CCMD	
	VIII.	Presentation of the STIZ-NDC 4 th Quarter Work Plan -L. Mashungu, Mitigation Officer, CCMD	
	IX. X.	Discussion – All Any other business – All	
	XI.	Conclusion and Meeting Adjournment – Chair	
1.	Welc	ome Remarks and Introduction The Chair welcomed everyone to the board meeting. Board members briefly introduced themselves.	Mr. Zhakata
		memoers offerry introduced themserves.	
2		genda was adopted with the following amendments:	All
	On item ii, to add "Reading of previous minutes and" before Matters arising		
	To add "Changes in UNDP Project Management Modalities- Ms S Vognsen" before Any other business		
	Secon	ted by Alois Tsiga nded by Veronica Jakarasi	
3	Adop	tion of minutes from the previous meeting	
	i.	Minutes of the 12 th of July 2019 board meeting were adopted as a true record of proceedings with a few adjustments as follows:	All
	1.	Page 3: Under item 4, the subheading should read as "Building Climate Resilience of Vulnerable Agricultural Livelihoods in Southern Zimbabwe"	

- ii. Page 3: Under item 4, bullet 5, to add "e" on the word "on" after the phrase "offering to host..."
- iii. Page 3: Under item 4, bullet 5, to remove "ing" on lobbying"
- iv. Page 4: Under Development of Building Codes, second bullet, to write "Tropical Cyclone" instead of T.C
- v. Page 5, second bullet, to add "that establishes the fund" before the full on first sentence. To add "Portfolio" between "Parliamentary" and "Committee" and also to replace "f" with "n" on "of"
- vi. Page 5, third bullet, to add "k" on the word "trac"
- vii. Page 5, seventh bullet, to add "for assistance" between "request" and "was"
- viii. Page 6, first bullet to add a semi colon between "Finance" and "Transport"
- ix. Page 6, third bullet, to add "for assistance" between "request" and "showing"
- x. Page 6, first subheading to be spelt as "IDBZ" instead of "IBDZ"
- xi. Page 7, first bullet, to replace "Got" with "Acquired more knowledge"
- xii. Page 7, second bullet, to write "WMO" in full
- xiii. Page 7, fifth bullet, to add "by MoEPD" after STIZ NDC
- xiv. Page 8, to replace "MoPED" with MoEPD"
- xv. Page 9, fifth bullet, to replace "rejected" and replace with "did not approve"

4 Matters Arising from the previous Board Minutes

Building Climate Resilience of Vulnerable Agricultural Livelihoods in Southern Zimbabwe

 A review of the project proposal from the Green Climate Fund (GCF) secretariat was received. The team working on the proposal are close to producing a final revised document to be send back to GCF for further review. The UNDP is now working on ensuring the proposal is tabled at the 2020 February/March GCF Board Meeting.

Ms Vognsen

EMA accreditation to the Adaptation Fund: The Next Steps

- EMA is in the process of aligning its governance tools in line with Adaptation Fund processes. It will be establishing an Adaptation Fund Steering Committee and will seek further guidance from the Climate Change Management Department in that regard.
- EMA will be recruiting a consultant to develop the Adaptation Fund concept note during the 4th Quarter of 2019 with a view of calling for proposals in early 2020.

Siting of New boreholes in Bulilima and Gokwe South

Ms Maguma

 An in-depth study by ZINWA and the Water Department recommended new sites that have the potential to yield the required amounts of water to satisfy the micro-project needs at Malalume and Mubvumbi. Borehole depths of 50-70metres were recommended to increase the chances of high water yields.

Mr Mundodwa

 The board recommended that ZINWA and the Water Department be involved when the drilling of the new boreholes is done.

Common Data Inventory - Meeting of MSD, NAP, STIZ and FNC

• The four entities met on the 13th of September 2019 to discusses on collaborations and synergies among themselves. The meeting incorporated other stakeholders to look holistically at the issues of data. The meeting recommended basic architecture of how a data sharing system would function. Further engagement is needed.

Mr Mashungu

National Multi-Hazard Committee and use of Flood Hazard Maps

 The board was informed that the National Multi-Hazard Committee is focused on Cyclone Idai and is in the Ministry of Higher and Tertiary Education. The National Adaptation Planning Project was urged to link up with the Committee.

Ms Matingo/ Mr Muhwati

 The board further recommended that there is need the SECA Project and NAP process to mainstream the use of these maps in adaptation planning and implementation.

Climate Change Bill Consultations

- The Climate Change Bill is not yet submitted to the Parliamentary Portfolio Committee on Lands, Agriculture, Water, Climate and Rural Resettlement. Consultations are still underway.
- The Board recommended that the Bill should be circulated to all the Board members.
- The meeting was informed that in the 4th Quarter of 2019 the consultations with the private sector and consultations with the stakeholders in the southern region would be held in Harare and Bulawayo respectively.

Mr Muhwati

Follow up workshop for private sector following energy and water use audits by GCF NDA Readiness Project

 The workshop was conducted. A request was made for workshop materials to be circulated to the companies for future reference and use.

Mr Nemashakwe

NDC Participation

 NDC Partnership representatives came into the country in August 2019 get clarity from the sectors finalise the implementation arrangements. Recruitment of the embedded Advisor is underway and will be supported by the SECA Project. Progress has been delayed as UNDP and the Government are still looking for suitable candidate. Mr Mashungu

IDBZ Accreditation

 The Bank has received the first accreditation stage comments and a response is expected to be sent to the GCF by 20 October 2019. Ms Jakarasi

Forestry Commission-Study on drivers of deforestation

 A validation workshop was done in July together with consultations of forestry definition. The Commission is now finalising the report after receiving feedback from the stakeholders.

Mr Gotore

- The Forestry Commission recommended a recalculation of country's rate of deforestation using the latest methodologies and formulas so that they compare figures over period of time effectively.
- The forestry definition consultation was the initial meeting with the stakeholders and there is still need for further consultations so that thet have a nationally agreed definition before they conclude the work.

Training Programme for Academia on LEDS and MRV, Water Audit and Water Management

A follow up meeting with the chairperson of the UZ
Department of Mechanical Engineering and the
Coordinator for the Renewable Energy Programme was
held. The Department is yet to submit a concept note as
agreed at the meeting. The Chair emphasized that there is
need to follow up to make sure the concept note is
developed and submitted.

Mr Mashungu

Follow Up on Global Platform for Disaster Risk Reduction

• As a follow up to the meeting held in Geneva on the side lines of the Global Platform for Disaster Risk Reduction Conference, the World Meteorological Organisation (WMO) will be sending a technical team to Zimbabwe to meet with various stakeholders from the 9th to the 11th of October 2019. The mission aims to document the needs of the country in relation to strengthening its weather and climate early warning systems.

Ms Gopo

CAPRI Project

	The board recommended Mr Mashungu to attend Ozone Board meetings and directly communicate with the Ozone Manager.	Mr Mashungu
	MoEPD Energy Efficiency Concept Note A concept note on energy efficiency was developed and submitted to Climate Management Department. It is going to be part of pipeline energy projects.	Mr Manyundo
	 Learning Visit to Russia The Russia visit was scheduled for October 2019. However, the targeted dates (21 to 25 October) are coinciding with hosting of the Russia-Africa Summit in the City of Sochi. UNDP Russia advised that most senior government officials will be in Sochi so it would be an inappropriate time for the Zimbabwe Delegation to visit Moscow. New dates will have to be sought by the project management team. Zimbabwe Environmental Regional Organisation (ZERO) indicated that they would share analytical material between Russia and Africa to help the delegation to Russia in their trip preparations. 	Mr Muzamwese Mr Mashungu
	Development of MOU with Forestry Commission on Equipment being bought under the Project • There is need to craft some guidelines on the use and expectations of the STIZ-NDC Project with regards to the purchased equipment. This should be done in the fourth quarter.	Mr Mashungu
5	Presentation of 2019 SECA Third Quarter Progress Report Delivery rate stands at 38% as of 30 September 2019. The key highlights for the quarter were: • The groundwater assessment at Mubvumbi Nutrition Gardens in Gokwe South and Malalume in Bulilima; • Support to Government participation in the Southern Africa Regional Climate Outlook Forum (SARCOF) and the SDG High-Level Political Forum. • Commissioning of completed interventions in Buhera and	Mr Muhwati
	Chiredzi districts by the Hon. Minister of Lands, Agriculture, Water, Climate and Rural Resettlement. In Bulilima: The SECA Project has continued its close collaboration with the Amalima Project, Forestry Commission, EMA and Agritex in building community resilience by	Mr Mpofu

sensitizing	communities	on	best	practices	and	the
promotion of	of volunteerism					

In Lupane:

 Community ownership arrangements for the Zinaphi Honey Processing Centre have been concluded with the Kusile Rural District Council, building plan approved and work is in progress. Sizing of the solar energy requirements for SECA renewable energy intervention underway.

Mr Mudimba

In Gokwe South:

 The community in Machakata has begun enhancing the interventions at Mubvumbi Nutrition Gardens using their own resources. In the quarter under review 2 livestock water troughs completed to ensure that livestock obtains water outside the bounds of the gardens.

Ms Mtabheni

Comments on the SECA 2019 Third Quarter Progress Report

- The low delivery rate was attributed to the revised annual work plan which added additional TRAC resources in the 3rd Quarter and CC Learn resources in the 4th Quarter.
- Basing the delivery on resources spent only is not enoughit should be based on outcomes. The board recommended that other qualitative measures be used to measure project delivery and success.

All

• The Department of Small and Medium Enterprises Development pointed out that they are ready to provide business training, governance training and assist establish market linkages with local and foreign markets.

Report

Adopted By: Ms Vognsen Seconded By: Ms Tawodzera

Presentation on the SECA 2019 Fourth Quarter Work Plan

Mr Muhwati

Key highlights of the presented workplan were the following:

- The new activities in the work plan related to the Development of the National Climate Change Learning Strategy activities with resources from the UNITAR Climate Change Learn Programme and designing and printing of the National Adaptation Planning stocktaking report developed under the SCCA IPS Project.
- The conclusion of subnational level activities in Bulilima, Lupane and Gokwe South through the drilling of boreholes and procurement and installation of solar energy equipment.

 Government Participation at COP25 and participation of Youth Organisations at the COP25 Conference of Youths, Chile

Comments on the SECA 2019 Forth Quarter Work Plan

 A recommendation was made to increase the budget for designing and printing of materials (National Adaptation Stocktaking reports was allocated \$5000, and district material awareness materials was allocated \$3000) as a lot of work was being done but there is not enough publicity and documentation.

 A comment was made to reduce foreign travel and allocate the funds to real project activities. However it was noted that international engagement heighten the Ministry's chances to get additional resources needed by the country to implement climate change related projects.

The workplan was adopted as follows:

Proposed: Mr Manyundo Seconded: Ms Maguma

7 Presentation on STIZ-NDC 2019 Third Quarter Progress Report

The major highlights were as follows:

Delivery as on 30 September 2019 was on 59%

- The project is concluding the development of the Low Emission Development Strategy and Measurement, Reporting and Verification Framework which are key outputs of the project.
- A meeting with Local Government Stakeholders on circular economy looking focusing on issues of waste management was held.
- A training workshop with Ministry of Finance and IDBZ on climate finance programming was conducted and further capacitation of the Finance Ministry on climate change is required.
- Procurement of forestry sector data collection, processing and storage equipment to support operationalisation of National Forestry Data Inventory was done.

Comments on the STIZ-NDC 2019 Third Quarter Progress Report

- Mr Mashungu highlighted that we do not have a fully fledged MRV yet but a guideline in now place.
- It was commented that he project is doing well in awareness campaigns and meeting even the use of social

All

Mr Mashungu

All

	media, but there is need to also follow up on action points that come out of these meetings				
	The report approved as follows: Proposed by Ms Chibgwe Seconded by Ms Mashawi				
	Presentation on the STIZ-NDC 2019 Fourth Quarter Work	Mr Mashungu			
	 Key highlight from the proposed work plan were as follows: Promotion of LEDS through meetings with key stakeholders in 5 regions with the Forth National Communication team. Launch of the Renewable Energy Policy. Launch of the LEDS. Participation in UNFCCC meetings. Development of policy briefs layout, printing, articles in print media. Comments on the STIZ-NDC 2019 Forth Quarter Work Plan To adjust some of the budget to reflect what is in the Annual work plan and to add gender issues in work of the STIZ-NDC Project 	All			
	Project. Workplan was adopted as follows: Proposed by Mr Murewa Seconded by Ms Saungweme				
8	 Changes in UNDP Project Management Modalities UNDP has revised its guidelines to make projects more effective and simplified in that board meetings have been reduced to three instead of the previous four per year. Draft 2020 Annual and 2020 first quarter workplans are expected by end of November to accelerate delivery. 	Ms Vognsen			
	Closing Remarks				
	 The Chair recommended everyone to read the minutes and follow up on action items. The Chair extended appreciation to everyone for participating in the proceedings of the meeting. There being no other business, the meeting was adjourned at 1400hrs. 	Mr Zhakata			

Signature:

Director: Climate Change Management Department

Ministry of Lands, Agriculture, Water, Climate and Rural Resettlement

Control Assertion Agriculture, Water, Climate and Rural Resettlement

Director: Climate Change Management Department

Control Assertion Agriculture, Water, Climate and Rural Resettlement

Control Assertion Agriculture, Water, Climate and Rural Resettlement

Director climate Change Management Ministry of Lands, Agriculture, Water, Climate and Rural Resettlement

Control Assertion Agriculture, Water, Climate and Rural Resettlement

Director climate Change Management Ministry of Lands, Agriculture, Water, Climate and Rural Resettlement

Control Assertion Agriculture, Water, Climate