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Initiation Plan / GEF PPG

Project Title: Implementation of the SAP of the Dinaric Karst Aquifer System: improving groundwater governance and sustainability of related ecosystems.

Country: Regional (Albania, Bosnia-Herzegovina, Croatia¹, Montenegro)

UNDP Strategic Plan / Regional Programme for Europe and the CIS (2018-2021)

Strategic Plan Outcome 2. Accelerate structural transformations for sustainable development.

RP Outcome 1. Accelerating structural transformations through more effective governance systems

RP Output 1.6. Solutions and regulatory frameworks to address conservation, sustainable use and equitable benefit-sharing of natural resources, developed in line with international conventions and national legislation through regional and cross-regional initiatives

Gender Marker rating: GEN 1

Initiation Plan Start Date: 10th February 2018

Initiation Plan End Date: 10th July 2019

ATLAS Project ID: 00108122

ATLAS Output ID: 00108104

PIMS ID: 5776

Management Arrangement: UNESCO-IHP

Total budget:

US\$ 150,000

Allocated resources:

- GEF

US\$ 150,000

AGREED BY

Mr. Gerd Trogemann

Manager, Istanbul Regional Hub
Regional Bureau for Europe and the
CIS

Signature

Day/Month/Year

Date 19.02.18

Katerine Paniklous
DIC for IERH / Sr Prog. Coordinator

Mrs Blanca Jiménez-Cisneros

Secretary of the International
Hydrological Programme
Director of the Division of Water
Sciences, UNESCO

Signature

Day/Month/Year

Date

19.02.2018

¹ Croatia, an EU member and therefore not eligible for GEF funding, will fully participate to all project activities with its own funds.

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I. BRIEF DESCRIPTION OF THE INITIATION PLAN/GEF PPG

Objective & Final Outputs

The objective of the GEF PPG is to develop the project concept into a full project: "Implementation of the SAP of the Dinaric Karst Aquifer System: Improving Groundwater Governance and Sustainability of Related Ecosystems". As described in the project concept PIF), this project aims to implement agreed priority actions to strengthen multi-country cooperation and national and regional groundwater governance frameworks and institutional capacity for the sustainable management of the Dinaric Karst Aquifer System and its ecological resources shared by several countries of South-East Europe (Albania, Bosnia-Herzegovina, Croatia (own resources), Montenegro).

The following documents are to be consulted as background for the GEF PPG phase:

- PIF cleared for WP inclusion or GEF Council approved PIF (PFD and child project concept note for projects that are part of a program)
- SESP pre-screening (of PIF)
- Comments from GEF Secretariat, Council, STAP
- Annotated UNDP-GEF Project Document Template and associated guidance included therein

The final outputs of the GEF PPG are:

1. UNDP-GEF Project Document (ProDoc), using the 2017 standard template.
2. Mandatory annexes to the ProDoc, including gender analysis and action plan, and stakeholder engagement plan, among others, and project specific annexes (e.g. landscape profile, institutional and legal analysis, feasibility studies etc)
3. GEF CEO Endorsement Request
4. GEF Tracking Tool
5. Letters of Co-financing
6. Validation Workshop report (as appropriate for projects with a moderate and high SESP risk rating).

Any additional studies and other reports produced under the GEF PPG and not included in Annex to the project document will be submitted to UNDP and saved for future reference.

Key Dates for the GEF PPG

Milestone	Date	Notes
Contracting team of international and national consultants	February – March 2018	The team of consultants to carry out this work should be contracted before March 2018
Mission to the region	Within 6 months after the assignment has started	Planned dates of missions
PPG Inception meeting	Within first three months of PPG implementation	March – April 2018
Planned date for 1 st draft submission to UNDP	1 st November 2018	Planned dates of mission #2
Planned date of internal clearance by both GEF Regional	November 2018	Planned date of internal clearance by UNDP GEF Regional Office and UNDP New York

Technical Advisor and UNDP Principal Technical Advisor		
Validation stakeholder workshop	December 2018	
Planned date of first submission to GEF Sec	30 th January 2019	Planned date of first submission date to GEF Secretariat
Absolute latest Internal submission date for UNDP-GEF review and clearance (in case of delays)	28 th March 2019	The deadline internal submission date must be at least two (2) months prior to CEO Endorsement Deadline
CEO Endorsement Deadline after which the project will be cancelled.	30 th May 2019	The GEF Cancellation Policy means that failure to submit a ProDoc and CEO ER to the GEF Sec by this deadline will lead to the automatic cancellation of the project by the GEF Secretariat.

Management Arrangements

The UNDP Istanbul Regional Hub will lead the project development process and manage the GEF PPG budget in full consultation with the UNDP-GEF Technical Adviser. The GEF PPG Atlas budget is presented in Section IV: Total Budget and Work Plan.

As appropriate, a Working Group (Project board) will guide the GEF PPG team, and review and endorse the GEF PPG deliverables. The Working Group is responsible for ensuring that the deliverables outlined in this GEF PPG are completed on time and in line with UNDP and GEF requirements. The UNESCO International Hydrological Programme (IHP) and UNDP/GEF RTA will co-chair the Working Group. Working Group members will include: GEF Focal Points or their representatives, Representatives of Ministries and Authorities related to groundwater resources management of the beneficiary Countries as well as neighboring Countries (Croatia, Serbia, as observers).

The GEF PPG team will be composed of the following consultants:

- 1) International Consultant for International Waters UNDP/, GEF Project Development specialist (Team Leader)
- 2) International Consultant in Geohydrology
- 3) National Consultants in Geohydrology in Countries involved in the project
- 4) Monitoring and Evaluation Consultant
- 5) Gender Consultant

Draft Terms of Reference (TORs) for each team member is included in Annex 2 of this Initiation Plan.

II. STAKEHOLDER ENGAGEMENT, PUBLIC DISCLOSURE AND OTHER REQUIREMENTS

To ensure strong country ownership, and in line with the stakeholder engagement requirements outlined in UNDP's Social and Environmental Standards (SES), the development of the project to be undertaken during this GEF PPG phase will be done in full consultation and close engagement with government, CSO and other relevant stakeholders – in particular those who will benefit from and be directly involved in the implementation of the project (i.e. direct project beneficiaries). A list of these stakeholders will be prepared and included in Annex to the project document.

If the Social and Environment Screening Procedure (SESP) included in Annex to the project document, has an overall safeguard risk rating of moderate or high, the following disclosure requirements apply:

1. A final validation workshop report will be prepared summarizing the outcomes of the validation workshop and other consultations undertaken during the PPG phase. This report must demonstrate strong country ownership and will become a key reference document should an environmental and social safeguard complaint/grievance be filed during project implementation.
2. Before CEO endorsement (if appropriate given the GEF cancellation policy) or at the latest by the LPAC meeting, the UNDP-GEF project document, SESP and related management plans, and other relevant information/documents (e.g. ProDoc annexes) will be made available to the public on the UNDP website or open.undp.org. It is recommended to make these documents available for 30 days in advance of the LPAC meeting for moderate risk projects, and 120 days in advance for high risk projects.

III. GEF PPG ACTIVITIES

Component A: Preparatory Technical Studies & Reviews

The following technical studies and reviews will be conducted, building on the PIF and the comments received to the PIF (e.g. from GEF Council and STAP).

a. Desktop and field-based studies and data collection

This research should produce the background information required to prepare the ProDoc and CEO Endorsement Request, including but not limited to:

- Development challenge and strategy (including threats, problems and barrier assessment);
- Review of national policy and legislative frameworks;
- Problem and solution trees developed in consultation with project stakeholders, for a robust Theory of Change (to be prepared in **Component B**, below);
- Review of relevant past and ongoing projects for lessons; and
- Any other analyses required to address all comments on the PIF received from GEF Secretariat, GEF Council members and STAP

b. Gender Analysis

A gender analysis will be prepared to fully consider the different needs, roles, benefits, impacts, risks, differential access to and control over resources of women and men (including considerations of intersecting categories of identity such as age, social status, ethnicity, marital status, etc.) given a project's context, and to identify appropriate measures to address these and promote gender equality and women's empowerment. The analysis will form the basis of a Gender Action Plan and Budget to guide gender mainstreaming during project implementation. The Gender Analysis, and the Gender Action Plan and Budget must be attached as Annexes to the Project Document. See guidance available [here](#).

c. Environmental and Social Safeguard Assessments

The social and environmental safeguards pre-screening (pre-SESP) prepared during the PIF design phase determined the overall risk categorization of this project as low and highlighted potential safeguard risks to be further assessed during the PPG phase.

The purpose of these assessments is to identify ways to avoid negative environmental and social impacts where possible (e.g., through site selection). If risk avoidance is not possible, then mitigation and management measures must be identified, in line with the UNDP Social and Environmental

Standards (see section B-f below). If the required assessments cannot be undertaken or finalized during the PPG, they must be completed during the first phase of project implementation.

d. Identification of project sites

Based on the above reviews, and through consultation with stakeholders, the targeted project demonstration sites will be identified.

e. Financial planning

Co-financing will be confirmed and additional sources identified through a series of consultations with partners to ensure a coherent and sustainable financing package for the project, including post-GEF grant phase to the extent possible.

f. Other required studies

No additional surveys and studies will be required.

Component B: Formulation of the UNDP-GEF Project Document, CEO Endorsement Request, and Mandatory and Project Specific Annexes

Based on the technical studies and reviews undertaken under **Component A** (detailed above), the full UNDP-GEF Project Document will be developed (following the 2017 annotated UNDP-GEF Project Document available [here](#)), and the GEF CEO Endorsement Request (available [here](#)) will be prepared.

The GEF PPG Team Leader will be responsible for the consolidation and finalization of all required materials.

Preparation of the UNDP-GEF ProDoc includes a specific focus on the following areas, which do not exhaustively capture the required ProDoc content:

a. Theory of Change

The detailed theory of change (ToC), based on the studies and data collection undertaken in **Component A**, will be developed. The selected approach will be identified, with a clear rationale backed by credible evidence, integrating gender concerns into the approach. Additional guidance is available in the Annotated UNDP-GEF ProDoc template.

b. Results Framework

Based on the studies and data collection undertaken in **Component A**, the Results Framework will be further defined with appropriate Objective-level and Outcome-level quantitative and qualitative SMART indicators and mid-term and end-of-project targets. It will be designed in line with the following parameters:

- Do not include outputs or activities in the results framework. Outputs and corresponding indicators can be included in the results section and/or in Annex to the project document.
- Prepare a maximum of 2-3 indicators for the Objective and each Outcome. Aim to keep the total number of indicators in the results framework (and that require annual reporting to the GEF) to 15-16.
- Give special attention to include gender-responsive outcomes and other socio-economic benefits.
- Collect baseline data for each indicator using existing national sources when feasible.
- Disaggregate indicators by sex, including number of direct project beneficiaries.
- Set realistic mid-term targets and end-of-project targets that can be achieved by project closure.
- Summarize risks and assumptions, and sources of verification/data.

See the annotated UNDP-GEF Project Document template for additional guidance on developing the Results Framework.

c. Monitoring and Evaluation (M&E) Plan and Budget

The on-the-ground monitoring could be undertaken by national institutes/universities as appropriate. Clarify the roles of various groups involved in project M&E, how project-level monitoring links with data collected at the national level, and specify the frequency of monitoring. Specify monitoring tools to be used; clarify responsibilities for completing the mid-term and terminal GEF Tracking Tools (see below). Complete the M&E budget included in the UNDP-GEF Project Document noting that the total budget should be between 3-5% of the GEF grant.

d. Stakeholder Engagement Plan

Based on the consultations undertaken during the PPG phase, a Stakeholder Engagement Plan will be developed.

e. Gender Action Plan and Budget

Based on the Gender Analysis conducted in **Component A**, the Gender Action Plan and Budget will outline the gender-specific outputs to be delivered during project implementation in order to promote gender equality and women's empowerment and to ensure that inequalities are not exacerbated. As part of the work of preparing the Gender Action Plan, indicators should be proposed for inclusion in the Results Framework to facilitate the monitoring of the proposed gender mainstreaming actions.

f. Social and Environmental Standards

In line with the assessments conducted during **Component A** (above) and in line with UNDP's Social and Environmental Standards (SES) policy and all associated SES Guidance Notes, the SESP will be finalized and all moderate and high risks identified in the SESP will be reflected in the risk table and risk section of the project document.

Mitigation and management measures for moderate and high risks will be developed and included in the project document, or included as a separate management plan in Annex to the project document, as required per UNDP's SES. If the mitigation and management measures cannot be fully detailed at the PPG phase (e.g., sites have not been determined), an environmental and social management framework (ESMF) will be prepared outlining the steps to be taken during the first phase of project implementation to address the moderate and high risks. The ProDoc must clearly state that none of the associated project activities will commence until: the assessment(s) have been completed; the required management plan(s) have been prepared; the plan(s) have been disclosed and approved by the Project Board.

g. GEF Tracking Tool(s)

The following required GEF Tracking Tools will be prepared, in line with the relevant GEF objectives, and included as an Annex to the ProDoc. Indicators from the GEF Tracking Tools can be included in the Results Framework as appropriate. See the GEF's website for the most up-to-date templates as these may change.

GEF-6 International Waters Tracking Tool

h. Project Management Arrangements

Based on the stakeholder analysis and consultations undertaken in **Component A** above, agreement(s) on project management and governance arrangements—including roles,

responsibilities and accountabilities of lead and partner Agencies—will be secured early in the project development phase and will be fully detailed in the ProDoc.

i. Completion of the required official endorsement letters

These letters include the official letters on co-financing guarantee(s) from participating government institutions, bilateral development partners, multilateral development partners, NGOs, private sector, or others who wish to provide cash or in-kind contributions to the project.

A GEF OFP endorsement letter will also be required for any new participating countries to a global or regional program/project that was not included with the PIF/PFD submission. Updated GEF OFP endorsements letters are also required if the requested GEF grant amount has changed since PIF/PFD approval.

Component C: Validation Workshop and Report

A validation workshop will be held with relevant stakeholders to present, discuss and validate the project activities, and the final draft of the UNDP-GEF project document if possible. A validation workshop report will be prepared for projects with an overall safeguards risk rating of moderate or high.

IV. TOTAL BUDGET AND WORK PLAN FOR GEF PPG

ATLAS Project ID:	00108122
ATLAS Output ID:	00108104
Award Title:	SAP of the Dinaric Karst Aquifer System
Business Unit:	SVK 10 - Regional Centre - Istanbul
Project Title:	Implementation of the SAP of the Dinaric Karst Aquifer System: improving groundwater governance and sustainability of related ecosystems
Project (PIMS) ID:	5776
Implementing Partner:	UNESCO IHP

GEF Outcome/Atlas Activity	Responsible Party	Fund ID	Donor Name	Atlas Budgetary Account Code	ATLAS Budget Description	Amount US\$	Budget Notes
Project preparation grant to finalize the UNDP-GEF project document for project "Implementation of the SAP of the Dinaric Karst Aquifer System: improving groundwater governance and sustainability of related ecosystems."	UNESCO	62000	GEF TRUSTEE	71200	International Consultants	49.500	A
				71300	Local Consultants	40.500	B
				71600	Travel	10.000	C
				74500	Miscellaneous Expenses	3.600	D
				75700	Trainings	36.400	E
				72100	Contractual Services Companies	10.000	F
PROJECT TOTAL					150.000		

Budget Notes:

Budget Note	Items	Total estimated person weeks	Budget	Budget Note
A		40	49.500	Please see Annex 2 for key responsibilities.
B		27	40.500	
C			10.000	<i>The budget will support airfare and DSAs for the UNESCO representative and international experts to the region to meet with stakeholders participation of experts in meetings to develop strategic baselines, negotiate institutional arrangements, work with national teams and stakeholders including national legal experts to plan for national legal and institutional settings transformations and finalize financial planning and co-financing, provide inputs for work plans, and to chair all stakeholder meetings. It includes also the travel of the national consultants to the regional stakeholder validation workshop.</i>
D			3.600	<i>Cost of translation, printing, communication, Internet and email charges.</i>
E			36.400	<i>Costs of workshops and roundtables and associated charges.</i>
F			10.000	<i>Costs of services with companies for e.g. holding the meetings with hotels.</i>

V. GEF PPG ACTIVITIES TIMEFRAME AND BUDGET

PPG Activity	Month 1	Month 2	Month 3	Month 4	Month 5	Month 6	Month 7	Month 8	Month 9	Month 10	Month 11	Month 12	Month 13 ²	Month 14 ²	Month 15 ²	Month 16 ²	Budget (US\$)
Component A: Technical studies, etc.	X	X	X	X													45.500
Component B: Formulation of ProDoc, etc.					X	X	X										45.500
Component C: Validation Workshop								X									22.200
Delivery of final outputs									X								36.800

² For full-sized projects only

VI. MANDATORY ANNEXES

Annex 1: GEF CEO PIF/PPG Approval Letter



GLOBAL ENVIRONMENT FACILITY
INVESTING IN OUR PLANET

Naoko Ishii
CEO and Chairperson

October 30, 2017

Ms. Adriana Dima
GEF Executive Coordinator
United Nations Development Programme
One United Nations Plaza
304 East 45th St
UN Bldg., 10th floor
New York, NY 10017

Dear Ms. Dima:

I am pleased to inform you that I have cleared the project concept detailed below for inclusion in the upcoming work program. I have also approved your request for project preparation grant.

Financing Sought	Project Identification Form (PIF) Clearance for Work Program Inclusion and Project Preparation Grant (PPG) Approval
GEF SIC ID	9919
Agency(ies)	UNDP
Agency ID(s)	5776 (UNDP)
Focal Area	International Waters
Project Type	Full-Sized Project
Country(ies)	Regional (Albania, Bosnia Herzegovina, Croatia, Montenegro)
Name of Project	Implementation of the SAP of the Drenas Karst Aquifer System: Improving Groundwater Governance and Sustainability of Related Ecosystems
Indicative GEF Project Grant	\$5,145,000
Indicative Agency Fee	\$488,775
PPG Grant	\$150,000
PPG Agency Fee	\$14,250
Funding Source	GEF Trust Fund

Break-down of Indicative Agency Fee

Agency	Trust Fund	40% Fees to be committed at Council Approval	Fees to be committed at CEO Endorsement	Total (US\$)
UNDP	GEF	\$195,510	\$293,265	\$488,775

This PIF clearance and PPG approval is subject to the comments made by the GEF Secretariat in the attached project review document. It is also based on the understanding that the project is in conformity with

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E-mail: gef@unfccc.org

Ms. Adriana Diaz

- 2 -

October 30, 2017

GEF focal areas strategies and in line with GEF policies and procedures. Please ensure that your final project equipment, with all Secretariat and Council comments fully addressed, is submitted such that CEO endorsement can be provided within 15 months of Council approval of the work program.

Sincerely,

Chief Executive Officer and Chairperson

Attachment: GEF-SFC Project Review Document
Copy to: Country Operational Focal Point GEF Agency, STAP, Trustee

Annex 2: Draft Terms of Reference (TORs) of Consultants Financed by the Project Preparatory Grant (GEF PPG)

The cost per consultancy week and number of weeks provided below are indicative only and may be revised.

Position, Type and Cost	Role, Deliverables and Qualifications
<p>TEAM LEADER</p> <p>Position: <i>International Consultant for International Waters UNDP/, GEF Project Development specialist (Team Leader)</i></p> <p>Type: IC</p> <p>Cost per person week: US\$2,500</p> <p>Number of person weeks needed: 7 weeks</p>	<p>Role</p> <p>The International Consultant for International Waters UNDP/, GEF Project Development specialist will be the GEF PPG Team Leader and will be responsible for quality assurance and timely preparation of all reports and documentation, including the finalized UNDP Project Document (ProDoc) and CEO Endorsement Request, with all mandatory and project specific Annexes and supporting documentation. S/he will be responsible for managing all consultants on the GEF PPG Team, and coordinating the Team's work.</p> <p>Deliverables</p> <ol style="list-style-type: none"> 1) <u>Management of the GEF PPG Team</u> <ol style="list-style-type: none"> a. Define and submit a detailed methodology and work plan in consultation with the other consultants with clear delegation of responsibilities for the International Consultants (ICs) and National Consultants (NCs); b. Ensure that project development is participatory, gender-responsive and based on extensive stakeholder engagements; and c. Verify and ensure that all project components are technically sound and cost effective. 2) <u>Preparatory Technical Studies and Reviews (Component A):</u> With inputs from the other national and international consultants, as detailed in their respective TORs: <ol style="list-style-type: none"> a. Compile baseline/situational analysis for the full-size project (FSP). This will include a precise definition of baseline projects, activities, budgets, goals and co-financial links to GEF outcomes; definition of GEF incremental value per outcome and output; and presentation of results of the incremental cost-analysis in matrices as appropriate; b. Oversee the stakeholder analysis and consultations and ensure that they are complete and comprehensive; c. Ensure the preparation of the gender analysis and ensure its findings are meaningfully integrated into the project's strategy, theory of change and results framework; d. Ensure action points, including risk assessments, from the UNDP Social and Environmental Screening Procedure (SESP) at the PIF stage ("pre-screening") are fully implemented during the PPG, and update that screening in an iterative fashion throughout the PPG, as appropriate; e. Conduct/oversee the identification of the project sites, with documentation of selection criteria; f. Oversee the consultations with partners regarding financial planning; and g. Ensure completion of any additional studies that are determined to be needed for the preparation of the ProDoc and all other final outputs. 3) <u>Formulation of the ProDoc, CEO Endorsement Request and Mandatory and Project Specific Annexes (Component B):</u> With inputs from the other national and international consultants, as detailed in their respective TORs, and based on international best practice: <ol style="list-style-type: none"> a. Develop, present and articulate the project's theory of change; b. Develop the Results Framework in line with UNDP-GEF policy;

	<p>c. Develop a detailed Monitoring and Evaluation Plan and Budget;</p> <p>d. Oversee and ensure the preparation of a Stakeholder Engagement Plan;</p> <p>e. Oversee and ensure the preparation of a Gender Action Plan and Budget;</p> <p>f. Update the SESP based on assessments undertaken during Component A, and ensure the development of environmental and/or social management plan(s) for all risks identified as Moderate or High in the SESP;</p> <p>g. Prepare the required GEF tracking tool(s);</p> <p>h. Secure and present agreements on project management arrangements;</p> <p>i. Ensure the completion of the required official endorsement letters; and</p> <p>j. Synthesize all analyses, studies, etc. that are prepared under Components A and B to produce the draft UNDP-GEF ProDoc, GEF CEO Endorsement, and all mandatory and project specific Annexes, using the required templates.³</p> <p>4) Validation Workshop (Component C):</p> <p>a. Lead the validation workshop to present, discuss and validate the final draft ProDoc and mandatory and project specific annexes, with a special focus on the SESP and any management plans; and</p> <p>b. Oversee all necessary revisions that arise during the workshop.</p> <p>c. Ensure completion of Validation Workshop Report.</p> <p>5) Final Deliverables:</p> <p>a. Consolidation of all technical and consultation inputs including from national stakeholders, UNDP, GEF Secretariat, STAP and GEF Council, into a well written and concise UNDP ProDoc with all required sections and Annexes, in line with the standard UNDP-GEF ProDoc template and annotated guidance;</p> <p>b. Completion of the GEF CEO Endorsement Request;</p> <p>c. All documentation from GEF PPG (including technical reports, etc.); and</p> <p>d. Validation Workshop Report.</p> <p>Qualifications</p> <ul style="list-style-type: none"> ▪ Master's degree or higher in a relevant field, such as Hydrology ▪ Minimum 20 years of demonstrable experience in the technical area of international water management project development; ▪ Fluency in written and spoken English
<p>INTERNATIONAL CONSULTANT</p> <p>Position: <i>International Consultant in Geohydrology</i></p> <p>Type: IC</p> <p>Cost per person week: US\$1,000</p> <p>Number of person weeks needed: 7 weeks</p>	<p>Role</p> <p>International Consultant in Geohydrology will provide a regional perspective and support the national hydrologists within each country to ensure the overall scientific quality of the studies. In specific s/he will be responsible for carrying out tasks related to PPG Components A, B and C, including:</p> <p>Deliverables</p> <p>1. Component A: Technical review</p> <p>a. Review and comment on the baseline studies and assessments carried out by national consultants under Component A, and develop the regional assessment;</p> <p>b. Mobilize and engage stakeholders during the project design under Component A.</p> <p>2. Component B: Formulation of the ProDoc, CEO Endorsement Request and Mandatory and Project Specific Annexes</p> <p>a. Institutional arrangements, monitoring and evaluation</p> <p>b. Draft and coordinate the development and finalization of the project documentation: finalization of project results</p>

³ Please verify with the UNDP-GEF team that the correct templates are being used.

	<p>framework; definition of the M&E work plan, sustainability plan, and management arrangements;</p> <p>c. Carry out stakeholder consultations in relation to Component B.</p> <p>3. <u>Component C: Finalization of project document</u></p> <p>a. Draft and finalize the Project Document. Incorporate all technical inputs and results of consultations into a Project Document (including annexes) following all UNDP/GEF guidelines and requirements.</p> <p>b. Organize and participate in the inception and regional stakeholder validation workshops.</p> <p>Qualifications</p> <ul style="list-style-type: none"> ▪ Master's degree or higher in a relevant field, such as Hydrology ▪ Minimum 10 years of demonstrable experience in the technical area of water management Project Development ▪ Fluency in written and spoken English
<p>NATIONAL SPECIALIST</p> <p>Position: 3 x National Consultants in geohydrology (Albania, Bosnia-Herzegovina, Montenegro)</p> <p>Type: NC</p> <p>Cost per person week: US\$500</p> <p>Number of person weeks needed: 27 weeks x 3</p>	<p>Role The national consultant will be responsible for carrying out tasks related to PPG Components A, B and C, within their country, including:</p> <p>Deliverables</p> <p>1. <u>Component A: Technical review</u></p> <p>a. Develop preliminary national reports based on available information on legislation, institutions and needs relating to groundwater protection, use and dependency in the basin. This will supplement information developed for the TDA/SAP and will be used to ensure the current project is closely aligned to national policies and priorities;</p> <p>b. Develop national assessments from available information on groundwater in the karst aquifers and related ecosystems;</p> <p>c. Develop national and contribute to the regional assessments of potential pilot demonstrations identified in the SAP and revalidation of the importance of these against common agreed criteria, to identify pilot projects to pursue, and elaborate details on planned pilots.</p> <p>2. <u>Component B: Formulation of the ProDoc, CEO Endorsement Request and Mandatory and Project Specific Annexes</u></p> <p>a. Provide inputs and develop the national components of the country s/he represents to contribute to the full UNDP-GEF Project Document;</p> <p>b. Provide inputs and develop the national components of the country s/he represents to the GEF CEO Endorsement Request.</p> <p>3. <u>Component C: Finalization of project document</u></p> <p>a. Provide requested inputs to development and finalization of Project Document and other relevant project documentation.</p> <p>b. Participate in the inception and regional stakeholder validation workshops.</p> <p>Qualifications</p> <ul style="list-style-type: none"> ▪ Bachelor's degree or higher in a relevant field, such as hydrology; ▪ Minimum 5 years of demonstrable experience in the technical area of hydrology; ▪ Fluency in written and spoken English
<p>M&E</p>	<p>Role The Monitoring and Evaluation Consultant will provide a monitoring plan with detailed information on the progress of the outputs, deliverables and planned</p>

<p>Position: Monitoring and Evaluation Consultant</p> <p>Type: IC</p> <p>Cost per person-week: US\$ 1000</p> <p>Number of person-weeks needed: 24 weeks</p>	<p>activities and provide possible actions to be taken to assure timely delivery of the outputs.</p> <p>Deliverables</p> <ol style="list-style-type: none"> 1) <u>Preparatory Technical Studies and Reviews (Component A)</u>: Prepare inputs and support the required analyses/studies, as agreed with the PPG Team Leader, including: <ol style="list-style-type: none"> a. Prepare inputs for the baseline/situational analysis for the full-size project (FSP). This will include a precise definition of baseline projects, activities, budgets, goals and co-financial links to GEF outcomes; definition of GEF incremental value per outcome and output; and presentation of results of the incremental cost-analysis in matrices; b. Support the stakeholder analysis and consultations and ensure that they are complete and comprehensive; c. Support the preparation of the gender analysis; d. Support the action points, including risk assessments, from the UNDP Social and Environmental Screening Procedure (SESP) at the PIF stage (“pre-screening”) are fully implemented during the PPG, and support the iterations of that screening in an iterative fashion throughout the PPG, as appropriate; e. Support the identification of the project sites, with documentation of selection criteria; f. Support the completion of any additional studies that are determined to be needed for the preparation of the ProDoc and all other final outputs. 2) <u>Formulation of the ProDoc, CEO Endorsement Request and Mandatory and Project Specific Annexes (Component B)</u>: Prepare inputs and support the development of final PPG deliverables, as agreed with the PPG Team Leader. 3) <u>Validation Workshop (Component C)</u>: <ol style="list-style-type: none"> a. Contribute to the validation workshop; and b. Support all necessary revisions that arise during the workshop, as appropriate. <p>Qualifications</p> <ul style="list-style-type: none"> ▪ Master’s degree or higher in a relevant field, such as Hydrology; ▪ Minimum 7 years of demonstrable experience in the technical area of project management; ▪ Fluency in written and spoken English
<p>GENDER CONSULTANT</p> <p>Position: Gender Consultant</p> <p>Type: IC</p> <p>Cost per person-week: US\$500</p> <p>Number of person-weeks needed: 2 weeks</p>	<p>Role</p> <p>The Gender Consultant will guide gender mainstreaming during the project implementation and will ensure that relevant plans, such as the Gender Action Plan, are completed and delivered timely.</p> <p>Deliverables</p> <ol style="list-style-type: none"> 1) <u>Preparatory Technical Studies and Reviews (Component A)</u>: Prepare inputs and support the required analyses/studies, as agreed with the PPG Team Leader, including: <ol style="list-style-type: none"> a. Lead and advise on the stakeholder analysis and consultations and ensure that they are complete and comprehensive; b. Prepare the gender analysis and work closely with the Team Leader to ensure its findings are meaningfully integrated into the project’s strategy, theory of change and results framework; c. Support action points, including risk assessments, from the UNDP Social and Environmental Screening Procedure (SESP) at the PIF stage (“pre-screening”)

	<p>are fully implemented during the PPG, and update that screening in an iterative fashion throughout the PPG, as appropriate; and</p> <p>d. Support completion of any additional studies that are determined to be needed for the preparation of the ProDoc and all other final outputs.</p> <p>2) <u>Formulation of the ProDoc, CEO Endorsement Request and Mandatory Annexes as well as project specific annexes (Component B)</u>: Prepare inputs and support the required analyses/studies, as agreed with the PPG Team Leader, including:</p> <ol style="list-style-type: none"> a. Prepare the Stakeholder Engagement Plan; b. Prepare the Gender Action Plan and Budget; c. Contribute to the updated the SESP, as needed, based on assessments undertaken during Component A; d. Support the development of environmental and/or social management plan(s) for all risks identified as Moderate or High in the SESP; and e. Support the agreements on project management arrangements. <p>3) <u>Validation Workshop (Component C)</u>:</p> <ol style="list-style-type: none"> a. Contribute to the validation workshop; and b. Support all necessary revisions that arise during the workshop, as appropriate. <p>Qualifications</p> <ul style="list-style-type: none"> ▪ Master’s degree or higher in a relevant field, such as Sociology ▪ Minimum 5 years of demonstrable experience in the technical area of social sciences and water management ▪ Fluency in written and spoken English;
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