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| **Strengthening Forest Area Planning and Management in Kalimantan** | **Back to Office Report (BTOR)**Date: 23 Nov 2021 |
| Name: Lusy Anggraini Sardy  | Phone:+6285219494894 | Travel Authorization 20212468 |
| Approved Mission Itinerary: Jakarta – Bogor – Jakarta  | List of Annexes:  |
| (From) **Inclusive Travel Dates** (To) | Key Counterpart(s) in Each Location: IPSDH-KLHK, PMU |
| 16 November 2021 | 19 November 2021 | Location: Lido Resort - Bogor |
| **Purpose/ Objective of Mission:** *(specify the type of work which has/had to be accomplished – not acceptable to write “see attached”)** Preparation of the 2022 Annual Workplan
* Each Regional office's plans will be presented, and the suitability of AWP 2022 will be discussed in context of the Midterm Review results.
* Preparation for the Project Board Meeting (PBM) on updating the results of the annual work plan exposure in 2022.
* Collect materials and prepare an exit strategy.
* Update Baseline 2021, and the selection of potential Villages to receive support in the second Cluster LVGA on 2022
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| Brief Summary of Mission Findings: *(not acceptable to write “see attached”)***KalFor 2022 Annual Workplan and PBM:** * Discussion of the KalFor 2022 Annual Workplan, which has the same amount for overall budget as Prodoc.
* As part of the ownership of the activity, the outcomes of the 2022 AWP must be discussed with stakeholders (regional and national).
* Regional Facilitators and Component Responsible Persons are asked to complete the AWP 2022 matrix on the link provided, along with an existing budget estimate ([https://undp-my.sharepoint.com/:x:/r/personal/alhamdi\_herman\_undp\_org/Documents/Data/AWP%20KalFor%202022%203.xlsx?d=wc63cbf8010a5460aa8ea624e89cecd8c&csf=1&web=1&e=XLuhHa](https://undp-my.sharepoint.com/%3Ax%3A/r/personal/alhamdi_herman_undp_org/Documents/Data/AWP%20KalFor%202022%203.xlsx?d=wc63cbf8010a5460aa8ea624e89cecd8c&csf=1&web=1&e=XLuhHa))
* Notes on 2022 activities and how they'd be carried out: Flight/accommodation tickets, DSA participants are not included in the ITB scheme event organizer. Meanwhile, if the meeting is a hybrid, the SCB mechanism will be execute by UNDP. There will be an increase in the budget grant allocation in 2022, which will draw the budget for 2024.
* Exposure materials must be developed in accordance with the NPD directives (layout and substance). The detailed presentation is only available as an attachment.
* The flow work for grant also been discuss, and there will be another meeting will be discuss as there will be several CSO in the field.

**Exit Strategy:** * Detailed concerns are prepared as part of the program substance's long-term viability after the project ends.
* Must refer to the achievement of the original project objectives through positive impact activities.
* Taking current conditions and potential achievements into account, mitigating failure risks, accelerating and scaling-up
* Regional Facilitators and Component Responsible Persons are tasked with defining the exit strategy. Link:[https://undp-my.sharepoint.com/:x:/r/personal/alhamdi\_herman\_undp\_org/Documents/Data/Exit%20Strategy.xlsx?d=wb88aeba0efb0410297b7871026bfc177&csf=1&web=1&e=YFPLg2](https://undp-my.sharepoint.com/%3Ax%3A/r/personal/alhamdi_herman_undp_org/Documents/Data/Exit%20Strategy.xlsx?d=wb88aeba0efb0410297b7871026bfc177&csf=1&web=1&e=YFPLg2)
1. **Baseline Update and Selection of Potential Villages (Grants)**
* Updated baseline data on forested areas in APL in 2021 will be discussed, as well as the possibility of villages receiving assistance for the second cluster.
* Baseline Data Book for 2021
* Selecting Potential Villages:
* Villages that have been recommended (either by the Consultant updating the 2021 baseline or by the Regency Government) are assembled using KalFor's criteria with the Directorate's supervision. IPSDH.
* The new potential villages will be pointers to questions that need to be explored when conducting a village assessment, such as village profiles, institutions, regulations, and oil palm plantations.
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| Recommendations/Actions: *(not acceptable to write “see attached”)** Deadline Workplan 2022: 23 Nov 2021 PM; update through the link
* Deadline Exit Strategy: 24 Nov 2021 AM; update through the link
* Deadline PPT PBM: 25 Nov 2021 AM
* Deadline event PBM (Undangan, draft MoM, PPT etc.): 26 Nov 2021 .
 | Distribution (copies to): PMU Only.   |

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