



UN VOLUNTEER DESCRIPTION OF ASSIGNMENT

Id 700000000002626

VMAM Id GNBR000078

Opportunity Type (Online/Onsite) Onsite

Opportunity Title Partnership and Resource Mobilization Officer

UN VOLUNTEER DESCRIPTION OF ASSIGNMENT

Host Entity	UNDP
Country of Assignment	Guinea Bissau
Duty station	Bissau,
Volunteer Category	International UN Volunteer Specialist
Number of UN Volunteers	1
Duration	12m
Possibility of Extension	Yes
Expected Start Date	10/02/2021
Sustainable Development Goal	PARTNERSHIPS FOR THE GOALS
Disabilities	No

DOA Details

**Organisation
mission and
objectives**

Under the guidance and direct supervision of the Deputy Resident Representative / Head of Programme, the Partnership and Resource Mobilization (PRM) Officer is responsible for the development and strengthening of UNDP's broad and diverse partnership portfolio and resource mobilization efforts. In line with SDG 17 that highlights the importance to mobilize and cement partnerships between governments, the private sector and civil society organization, the PRM officer will support the establishment and management of strategic partnerships with traditional partners, such as bilateral and multilateral organizations, the International Financial Institutions (IFI), as well as tap into the potential of innovative partnerships with the private sector, foundations, think tanks and other stakeholders that can strongly contribute to the achievement of the 2030 Agenda in Guinea Bissau. He/she will oversee all aspects related to partnership and resource mobilization. He/she help to develop a new CO business model with an enlarged and more diversified partner pool. The partnership and resources mobilization Officer will within the institutional framework defy the current approach to business development. UNDP Guinea-Bissau intervenes in different practice areas, including sustainable development (local economic development and employment promotion, climate change adaptation/environment) and democratic governance (public administration and decentralization, justice and rule of law, elections, and support to parliament and CSOs). The office has currently 15 active projects, with a total delivery 30 USD million in recent years. The country office is currently composed by approximately 90 staff members, including both programme and operations. In addition, UNDP also manages the staff working for the Resident Coordinator's office and staff working for GEF and Global Fund. The selected international UNV will develop and implement partnership-building strategy and keep the Office abr

**Assignment
context**

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Task description

Within the delegated authority and under the supervision of Deputy Resident Representative/Head of Programme or his/her designated mandated representative(s), the UN Volunteer Partnership and Resource Mobilization Officer will: Summary of Key Functions: - Supports the elaboration and implementation of communications, partnership and resource mobilization strategy and leads the implementation of related business action plan; - Promotes optimum visibility of Country Office activities, results and thought leadership, including by adopting new channels of communication; - Leads the development of strategic partnerships with Government, IFIs, bilateral donors, multilateral organizations, private sector and foundations and explore innovative cooperation modalities (including South-South cooperation); - Manages UNDP's portfolio on partnerships, and builds relevant networks with development partners and explores new opportunities for cooperation; - Keep the office abreast on the latest development discussions and tap into new cooperation and partnership opportunities; - Advises and guides UNDP's outreach and engagement in the country and worldwide. Supports the implementation of communications, partnership and resource mobilization strategy and leads the implementation of related business action plan: - Develops a new business development plan for CO in close collaboration with the team; - Promotes a culture of innovation, design thinking and explores new opportunities to advance the various portfolios; - Co-designs and supports implementation of the communications, partnership and resource mobilization strategy and action plan; - Monitors trends in development and; ensures alignment of all UNDP products; - Supports timely implementation of communications components through robust engagement with programme and project staff; - Supports administrative procedures and follow-up for all communications related activities;

Eligibility Criteria

Age 27-80
Nationality INTERNATIONAL
Additional eligibility criteria

DOA Requirements**DOA Requirements**

Required education level Master degree or equivalent
Area(s) of specialisation Master's degree in business administration, social sciences, public policy, political science, economics, development studies, international relations or a related area.

Required experience

Required experience 5
Required skills and experience 5 years of relevant experience working on business development, partnership and resource mobilization.

Language

Language	Language skills	Language requirement
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English	Fluent	Yes
Portuguese	Working knowledge	No
Spanish	Working knowledge	No

Area of Expertise

- Communication

Driving license required No

Type of driving licenses

Competencies and values , Client Orientation, Communication, Creativity, Knowledge Sharing

Other information

Living conditions and other remarks

The Republic of Guinea-Bissau, a small country in western Africa, is one of the world's poorest nations. The capital is Bissau and the official language is Portuguese. Many people outside of Bissau speak only an indigenous language or Creole. English is not widely used. The country's 1998-99 civil war and the persistent political instability devastated the economy. Tourist facilities and infrastructure in general are very limited and not up to common minimum standards with respect to tourism. Guinea-Bissau continues to experience periodic political disruptions and instability, although with no violent incidents, all travellers to the country should closely monitor the political situation. Visitors should avoid political gatherings and street demonstrations. Demonstrations typically begin or end in front of the former Presidential Palace in "Praca dos Herois Nacionais." While most demonstrations in Bissau are non-violent, the imbalance of power in the country can lead to violent demonstrations. For safety and security issues, UN Security in the country will provide security advisories and procedures. Guinea-Bissau is a hardship E duty station but considered a family duty station. It has many limitations in terms of reliable education and health services (there is a UN Clinic for UN staff). There are recurrent electricity cuts even in the capital city. There are supermarkets and some restaurants. Guinea-Bissau is a unique country and it provides for an interesting and enriching environment, but also requires a mature level of cultural awareness, as well as more stamina and commitment than elsewhere to make life comfortable and affordable. Therefore, flexibility and the ability and willingness to live and work in harsh and potentially hazardous conditions, involving physical hardship and little comfort, are essential.

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