



МІНІСТЕРСТВО ЗАХИСТУ
ДОВКІЛЛЯ ТА ПРИРОДНИХ
РЕСУРСІВ УКРАЇНИ

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MINISTRY OF ENVIRONMENTAL
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№ _____ від _____ 20__ р.

Ms. Dafina Gercheva
Resident
Representative
United Nations Development Program

**Letter of Support to request GEF Agency Execution
for project "Promoting sustainable livestock
management and ecosystem conservation
in Northern Ukraine"**

Dear Ms. Dafina Gercheva!

In my capacity as GEF Operational Focal Point for Ukraine, I hereby request the UNDP in Ukraine, the GEF implementing agency for the aforementioned project, to also carry out execution services for the above project, on an exceptional basis.

UNDP is requested to provide all services related to support of execution of all project technical outputs and project management activities, summarized as follows:

- Procurement of goods, services and works on a transparent and competitive basis, including preparation of procurement plans, terms of reference and procurement packages, ensuring procurement processes, contracting and contract management, required to implement all technical outputs and manage the project properly.
- Identification and/or recruitment of project personnel and consultants according to UNDP norms and requirements, management of consultant activities, other HR-related services, to enable implementation of all technical outputs and proper project management.
- Financial services, including processing of payments for the project under all technical outputs and project management activities, creating vendors, payment reconciliation, and preparation of expenditure reports to partners and donors;
- Logistics support services, including duty travel for project personnel and consultants working under technical outputs, project event management;
- Equipment and Asset Management services, including IT equipment maintenance, licenses and ICT support for the project team and project activities;
- Maintenance of records of all project-related documentation;

- Preparation of progress reports and financial reports for the project;
- Financial auditing for the project.

The execution services to be provided by the Ministry of Environmental Protection and Natural Resources of Ukraine are expected to include:

- Chairing of the Project Steering Committee and coordination participation of other ministries, state agencies and other stakeholders in project implementation, etc;

Execution activities, including those provided by the UNDP in Ukraine, will be described in detail in the GEF CEO Endorsement request and accompanying project documents, including the project budget.

Sincerely,

**GEF Operational Focal Point for Ukraine,
Director of the Department
on Strategic Planning and
International Cooperation**




Olena MISKUN

**GEF Political Focal Point for Ukraine,
Deputy Minister
On European Integration
of the Ministry of Environmental Protection
and Natural Resources of Ukraine**

Iryna STAVCHUK