**Joint UNSDG and RBM Task-team meeting**

 **23rd November 2021**

 **Virtual**

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**Agenda**

1. Communication from the UN SDG TWG co-chair
2. Communication from the RBM TWG chair
3. Reaction to communications from chairs
4. Discussion and provision of information for the IMS survey

**Minutes Proceedings**

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| **Proceedings of the meeting** |
| **Discussion**  | **Action point**  | **Responsible centre** | **Time frame**  | **Implementation of progress action points**  |
| **Minute 01/** **Communication from the Chair**The co -chair of the UNSDG TWG – UNDP chaired the meeting and welcomed members to the second Joint UNSDG and RBM TWGs meeting. He reminded the members that the first UNSDG and RBM Quarterly Task-team meeting was held on 20th October 2021 but due to the need to jointly prepare input to the IMS report that is due by end of November, an ad-hoc joint meeting was called to avoid calling multiple meetings for that purpose. He added that the main purpose of the meeting is to discuss how to fast-track finalization of reporting for the IMS survey which is a UNCT annual reporting exercise, and a corporate requirement. He also said that the UNSDG and RBM sub teams are required to provide vital information to facilitate timely completion of this reporting which will them be finalized for presentation to UN Deputies on Thursday and to UNCT on Monday, before making a submission on Tuesday Nov 30,2021.  |  | All  |  |  |
| **Minute 02/** **Update on the UNSDG sub team work**On behalf of the UNSDG sub-team UNDP also gave an update on the work of the team. He explained that in the last meeting the team deliberated on three main agenda items:1. Finalization of ToRs and financing for the preparation of the JP for data and statistics
2. Update on the CCA review process
3. Update on UNDAF Review

He added that the TORs for the consultancy work on the JP on data and statistics were finalized and three UN agencies-UNWOMEN, UNICEF and UNDP committed over USD80,000 to hire the consultants. On Nov 12, 2021 the UN Task Team for the JP held a successful meeting with UBOS on the process of developing the Programme and received an endorsement from UBOS. Transfer of funds to the management agency (UNDP) is expected to be finalised next week before the recruitment process can be initiated.He said that on the 2021 CCA update, all concerned UN agencies made submissions and RCO is finalizing the update of CCA. Several gaps have been identified;1. There is reference to outdated statistics in some areas;
2. Minimal reference to the impact of COVID 19 in most areas;
3. Poor referencing e.g quoting newspaper stories, missing details on the sources (need for retooling in referencing tools such as APA, Bibtex, word referencing tool in Ms Word etc)
4. Improper use of acronyms that are not common knowledge.

He added that because of this RCO will share the revised version that identifies issues to be resolved and agency responses will be expected within five days once shared. | RCO to fast-track the recruitment process of the consultants and report to the team RCO to finalize synthesis of the 2021 CCA update input and share the revised version with identified issues to be agencies to resolve and share within five days  | RCORCO and all agencies  |  |  |
| **Minute 03/** **Update on** **RBM sub-team work** The Chair of the RBM group said that the RCO submitted the second draft of the UNDAF Review Report on Nov-9, 2021 with Comments expected by close of business Nov-12, 2021. He thanked all those who gave input and added that the report is to be presented to the Deputies on Thursday 25, 2021.  |  | All |  |  |
| **Minute 04/** **4. Discussion and provision of information for the IMS survey**The RCO team presented the IMS survey and the agencies made input to the Step C.4 and C.5. The meeting agreed on the three  most significant achievements of UNCT in advancing the SDGs in Uganda in 2021 that is ; operation of the UN cooperation framework, strengthened the national coordination structures and enabling environment for implementation of the 2030 Agenda and strengthened partnership with the Private Sector. Other achievements were also agreed to be included in this section like; UN Covid-19 response and support to the integrated financing mechanisms.The three main challenges that impacted UNCT joint work in ensuring that Uganda achieves the SDGs in 2021 was also agreed to include;COVID- 19, insufficient coordination among UNCT and Government and insufficient joint financial resources. It was agreed that RCO shares the final draft template with the members of the sub-teams for input before the Deputies meeting.   | RCO to share the final l draft with members for input before the Deputies meeting.  | RCO  |  |  |