

Vietnam – Korea Mine Action Project

Joint Project Coordination Committee (JPCC) Meeting

Time: 14:20 – 16:30, Wednesday 3rd November 2021
Venue: International Conference Room, 290B Lac Long Quan Str., Hanoi.
Co-chairs: Mr. Tran Trung Hoa, VNMAC General Director, Project Director;
Mr. Terence Jones, UNDP Resident Representative a.i.; and
Mr. Cho Han-Deog, Country Director KOICA Vietnam

JPCC MEETING MINUTES

At 14.20hrs on 3rd, November 20201, the JPCC meeting commences.

I. ISSUES FOR DISCUSSION:

1. Budget transfer to clearance operation
2. Handover of S&C data and land released to Quang Binh and Binh Dinh authorities:
3. KOICA, UNDP and VNMAC high-level visit to Quang Binh
4. Final review conference
5. Project properties management:
6. Procedures and requirements for project closure:
7. Preparation for the KVPVP

II. MEETING CONCLUSIONS:

Upon discussion, following issues are agreed by the JPCC members:

1. Budget transfer to clearance operation:

Agree to transfer unused funds from other activities to clearance operation in Quang Binh (Ngu Thuy Bac and Thuong Trach communes). The total reallocated budget is about 310,000 USD for clearance operation which will be finished by mid-November 2021. If there is a supplemental amount, the operation will continue.

JPMU will quickly review and discuss on the detailed budget transferable to clearance operation, timely exchange information and effective use of the budget.

2. Handover of S&C data and land released to Quang Binh and Binh Dinh authorities:

S&C operations will finish before 30th November 2021. The project will hand over all of the S&C database and land released to the localities for management and use about 15 days after completion of S&C operation i.e. 15th December 2021.

The JPCC agrees with these arrangements, taking note that the transfer of database should be completed before project closure. This is of special importance to Quang Binh because the province is not included in the next phase of the project and in Quang Binh, the database center has been established with the purpose of consolidating and coordinating information of all mine action projects in the province. The handover of database is important and needs to publicize the information so that all stakeholders can access.

3. KOICA, UNDP and VNMAC high-level visit to Quang Binh

All sides agree that the visit will be organized in the first week of December 2021 (the time also depends on COVID-19 situation). JPMU will coordinate with Quang Binh province to develop the detailed plan for the high-level visit within context of the tight schedule of the year-end period while ensuring participation of key officers.

4. Final review conference

All sides acknowledge the necessity of organizing the final review conference of the project because this is a large and model project for KOICA. It is suggested to consider the combination of the final review conference of KVMAP with the launch of the next phase. All sides need to coordinate closely to plan for the event, deciding the composition of participants (possibly including international organizations, regional mine action operators).

The time for the workshop is tentatively set in March 2022.

5. Project properties management:

The management and handover of the project's properties should be implemented according to the Law of Vietnam regarding properties in ODA projects. It is necessary to conduct inventory of the equipment and property that have been handed over to VNMAC for the implementation of the KVMAP such as cars, bomb and mine detectors, computers, information management software, other intangible properties (data.) These equipment and properties will be utilized for the implementation of the KVPVP.

6. Procedures and requirements for project closure:

The 1st phase of the project has been implemented successfully; all sides need to promptly review and complete the remained tasks, budget and have timely adjustments, ensuring smooth transition to the 2nd phase of the project.

All project activities will be ended in November 2021 and liquidation should be made in December 2021. The project final evaluation will be implemented in parallel during this time.

7. Preparation for the KVPVP:

The project will be implemented in 3 provinces of Binh Dinh, Quang Ngai and Thua Thien Hue. VNMAC agrees with the content of KOICA's 2nd survey and will coordinate with UNDP and DSA to complete the 2nd survey as well as effectively implement KVPVP in the coming years.

The KVPVP is an umbrella project with 4 sub-projects: sub-project on S&C and IM implemented by VNMAC and the 3 sub-projects implemented by the 3 provinces. Project owners are directly responsible for the implementation of each sub-project following the law of Vietnam and donor's regulations. All sides agree to consider the increase of budget proportion of sub-project on S&C and IM. This is to ensure the major focus of the project as a mine action one and to generate more safe land for livelihood and socio-economic development of local people.

The KVPVP needs to establish a Joint Steering Committee (not the same as the Joint Project Coordination Committee in KVMAP) in order to have general supervision to all sub-projects. The composition of the Joint Steering Committee consists of KOICA, UNDP, VNMAC and MOD agencies, relating agencies and provinces.

Regarding process, all stakeholders and 4 sub-projects shall report proposal to the Joint Steering Committee to develop the pro-doc to be submitted to MOD and MPI for approval procedure.

There will be no incentive allowances for the staff participating in the implementation of the project and this will be considered as the contribution from the Vietnamese side for the project. The project budget will be maximized to serve and deliver benefits to the target groups and local people in the project provinces.

VNMAC expects to continue receiving technical support from UNDP during the process of design, approval and implementation of the project. Following requirements of the Decree 56 on ODA management, VNMAC needs to work closely with the MoD and the MPI to provide necessary clarifications the approval process.

Detailed information will be updated and discussed in separate meetings on the KVPVP.

This Minutes are agreed upon by all JPCC members.



Tran Trung Hoa
General Director
VNMAC



Cho Han-Deog
Country Director
KOICA Vietnam



Patrick Haverman
Deputy Resident Representative
UNDP Vietnam

Annex 1: Joint Project Coordination Committee Meeting Agenda – 3rd November 2021

TIME	SESSION	FACILITATORS/ PRESENTERS
13:30 - 14:00	Welcoming delegates	JPMU
14:00 – 14.05	Introducing meeting content and objectives	Mr. Nguyen Trong Hung – JPMU
14:05 – 14:20	Opening remarks	Mr. Tran Trung Hoa Mr. Terence Jones Mr. Cho Han-Deog
14:20 - 14:40	Presentation of Key Project Results	Mr. Nguyen Trong Hung – JPMU
14:40 - 15:40	Discuss and decide key project closing issues: <ul style="list-style-type: none">- Transferring unused budgets from other activities to clearance operations in Quang Binh province.- Time and content of the project terminal workshop- Procedures and requirements for project closure- Preparation for the project phase II	Mr. Tran Trung Hoa Mr. Terence Jones Mr. Cho Han-Deog DSA/MOLISA
15:40	Summary and conclusion	Mr. Tran Trung Hoa
16:00	Group photo	Mr. Nguyen Trong Hung – JPMU

Annex 2: List of Participants

Vietnam National Mine Action Center:

- Mr. Tran Trung Hoa, General Director
- Mr. Nguyen Hanh Phuc, Standing Deputy General Director
- Mr. Nguyen Van Nghiep, Deputy General Director
- Mr. Giang Cong Bau, Deputy General Director
- Other VNMAC staff working in the Vietnamese PMU in KVMAP

Ministry of Labour, Invalids and Social Affairs:

- Ms. Pham Thi Hai Ha, Deputy Director of DSA
- Mr. Dam Huu Hiep, Official, DSA

KOICA Vietnam:

- Mr. Cho Han-Deog, Country Director
- Ms. Han Mira, Deputy Country Director
- Ms. Hoang Hanh Nguyen, ODA Specialist
- Mr. Park Sung Bin, Project Officer
- Ms. Minjong Ham, KMCO

UNDP Vietnam:

- Mr. Terence Jones, Resident Representative a.i.
- Mr. Patrick Haverman, Deputy Resident Representative
- Ms. Diana Torres, Assistant to Resident Representative, Head of Governance and Participation Unit
- Mr. Nils Christensen, Chief Technical Advisor, KVMAP (zoom)
- Ms. Bui Phuong Tra, Programme Officer
- Mr. Tran Quang Lam, Project Manager, KVMAP
- Other UNDP staff working in the KVMAP JPMU

Binh Dinh Province Military Command:

- Mr. Nguyen Van Du, Deputy Commander
- Mr. Pham Huu Quang, Head of Engineering

Quang Binh Province Military Command:

- Mr Nguyen Duy Hung, Head of Engineering
- Mr. Phan Thanh Phong, Engineering officer

