

**ADAPTING NATIONAL AND TRANSBOUNDARY WATER RESOURCE MANAGEMENT IN SWAZILAND TO
MANAGE THE EXPECTED IMPACTS OF CLIMATE CHANGE**

Project No: 00077723

PIMS No. 3603



LOCAL PROJECT APPRAISAL COMMITTEE (LPAC) AND JOINT PROJECT CLOSURE MEETING

DATE:	20 th October 2016	
TIME:	09h30 to 13h55	
VENUE:	Mountain Inn, Indaba Conference Room, Mbabane	
1. AGENDA and distributed material	<ol style="list-style-type: none"> 1. Welcome Remarks <ol style="list-style-type: none"> 1.2 Adoption of Agenda 1.3 Reading of minutes and Matters arising 2. Remarks by MNRE Principal Secretary 3. Presentation of the 2015 Annual Report and Lessons Learnt (Narrative) – PART 1 <i>Discussions and Approval</i> 4. Presentation of the 2015 Annual Report (Financial) – PART 2 <i>Discussions and Approval</i> 5. Presentation of Terminal Evaluation Management Action <i>Discussions and Adoption</i> 6. Presentation of the Sustainability Plan <i>Discussions</i> 7. Approval for Project Closure and follow-up actions 8. Closing Remarks 	Distributed Material <ol style="list-style-type: none"> 1. Agenda 2. Terminal Project Report 3. Financial Report 4. Terminal Evaluation Report and management response and action plan 5. DWA Sustainability Draft Plan 6. LPAC Project Completion Check List.
PRESENT:	<ol style="list-style-type: none"> 1. Mr. Obed Ngwenya (DWA) Chair 2. Ms. Sithembiso Hlatshwako (UNDP) 3. Mrs. Winnie T. Stewart (PS-MNRE) 	

	<ol style="list-style-type: none"> 4. Ms. Xolile Nxumalo (MNRE) 5. Mr. Sam Sithole (SWADE) 6. Mr. Bongani Magongo (MOA) 7. Mr. Sicelo Mashwama (SWSC) 8. Ms. Hlobisile Skhosana (MTEA) 9. Ms. Lynn Kota (SWADE LUSIP-GEF) 10. Ms. Duduzile Nhlengethwa-Masina (MET) 11. Mr. Ray Gama (SWADE) 12. Ms. Anne Kruger – EEWUD (RBAs) 13. Mr. Mmeli Ntuli – DWA - Technician 14. Mr. Caiphus Dlamini – DWA – Design Engineer 15. Mr. Meshack Dlamini – DWA-Environment 16. Mr. Limbo Dlamini – DWA 17. Ms. Victoria Dlamini – DWA- Laboratory 18. Mr. Ncamiso Mhlanga (National Project Manager) 19. Ms. Maggie Phungwayo (Project Admin) Recorder
APOLOGIES:	<ol style="list-style-type: none"> 20. Dr. Leonard Ndlovu - NWA 21. Mr. Sakhiwe Nkomo (PTC chairperson) 22. Mr. Bernard Shongwe (Alternate NWA) 23. Ms. Sindy Mthimkhulu (MNRE) 24. Ms. Siphwe Sibandze (MEPD) 25. Mr. Gcina Dladla (SEA) 26. Mr. Elwyn Dlamini (Usuthu RBA and SWSC) 27. Mr. Collen Zwane (KOBWA)
1. Chairpersons Remarks and Matters Arising	<p>1.1 Chairperson Remarks</p> <p>A word of prayer was rendered by the Project Manager (Mr. Mhlanga) at 09.30. The meeting was officially opened by the PB chairperson Mr. Ngwenya at 09.30am. He highlighted that the meeting was the last meeting and also serves as the Local Project Appraisal Committee (LPAC) meeting, which is a UNDP project management procedure.</p> <p>He applauded the commitment and cooperation demonstrated by the Project Board (PB) and Technical Committee (PTC) Members throughout the four-year period of project implementation and then called for adoption of the minutes.</p> <p>Adoption of the Agenda</p> <p>The Agenda of the meeting was adopted with minor changes on the flow of items.</p> <p>1.2 Reading and Adoption of minutes</p> <p>The minutes of the previous Joint PB and PSC were reviewed and adopted with minor corrections.</p> <p>1.3 Matters Arising:</p> <p>1.3.1 The meeting requested progress on the information hub for all project outputs. The Project Manager highlighted that all the project information,</p>

	<p>reports, assessments and tools were uploaded into the DWA IMS system and are accessible to all system users.</p> <p>1.3.2 Clarity was requested from the Department of Water Affairs (DWA) on whether the groundwater monitoring system was utilised. The Chairperson (DWA Director) highlighted that the system was not implemented because of financial resources constraints.</p> <p>1.3.3 The meeting requested that the Monitoring Form and Reports for community projects established under the project be circulated to all PB and PSC members. The meeting further recommended the adoption of the project Exit Strategy and integration of the outcomes into the DWA programmes.</p>
<p>2. Remarks by MNRE Principal Secretary</p>	<p>2.0 Remarks by the Principal Secretary – MNRE</p> <p>2.1 The Ministry of Natural Resources and Energy (MNRE) Principal Secretary (PS) Mrs. Winnie Stewart expressed gratitude on behalf of the government for the successful implementation of the project that it has benefited many people in Swaziland. The support provided by UNDP was appreciated as well as other partners in particular the Ministry of Agriculture (MOA).</p> <p>2.2 The PS further acknowledged receipt of the assets from the project and further requested the DWA to take good care of equipment and vehicle.</p> <p>2.3 The PS appreciated the support from UNDP on the support provided towards finalizing the National Water Policy.</p>
<p>3. Presentation of the Terminal Project Report (Narrative) for Discussions and approval</p>	<p>3.0 The Project Manager presented the Terminal Evaluation Project Report which highlighted all project achievements based on the three (3) outcomes and outputs as stipulated in the project document. The major challenges experienced during the 4-year period were also highlighted such as inadequate data and information, limited pool of national consultants and inadequate clarity on the ownership of outcomes. Lessons from the project implementation were also presented as part of the main report (<i>See - 2016 Terminal Evaluation for Adapting National and Transboundary Water Resources Management to Expected Climate Change Project, and Management Actions Report</i>).</p> <p>Discussions</p> <p>3.1 The Meeting requested clarity with regards to the management of the sand dams with emphasis on whether the synergy was built with the Ministry of Agriculture (MOA) in sustaining the management of dams. It was clarified that MOA is part of the project and assurance was given that they will continue supporting the sand dam programme and provide the necessary management and maintenance.</p> <p>3.2 The meeting also requested clarity on whether DWA had established a long-term plan for constructing sand dams and upscaling the programme. It was highlighted that the sand dams have been integrated into DWA plans together with budgets. The National Meteorological Service Department (MET) highlighted that the sand dams can be included into the GCF climate change readiness proposal as an adaptation option for upscaling</p> <p>3.3 The meeting further expressed its appreciation to UNDP for successfully guiding</p>

	<p>the project to success. It was noted that the issue of building local consultancy capacity should be addressed in the country.</p> <p><i>Approval– The Project Terminal Report was approved and adopted.</i></p>
<p>4. Presentation of Financial Report</p>	<p>4.0 The Project Manager presented the financial report starting from the 2016 annual expenditure and then the entire project financial report from 2012.</p> <p>4.1 Discussions</p> <p>4.1.1 Clarity was sought on whether the project developed a website as indicated in the budget line item for communications. It was clarified that the website was not developed due to logistical challenges within MNRE. The MNRE website is yet to be reviewed. The resources were however utilised to develop communication and IEC materials. UNDP was requested to assist with further funding to the Ministry to upgrade the DWA website.</p> <p>4.1.2 Clarity was requested on an expected refund payment from HI-fi Corp- Clarity was given that the project is yet to be refunded before project operational closure.</p> <p><i>Approval – The financial report was approved and adopted with the suggested actions to ensure timely operational closure of the Project.</i></p>
<p>5. Presentation of the TE Report and Management Actions</p>	<p>5.0 The Project Manager presented the Terminal Evaluation report focusing on the assessment findings, recommendations and further presented the follow-up management actions. The following discussions were made:</p> <p>5.1 Discussions:</p> <p>5.1.1 The meeting felt that the management responses adequately responded to the TE recommendations.</p> <p><i>Adoption – The TE report and management Actions were approved.</i></p>
<p>6. Presentation of the sustainability plan</p>	<p>6.0 The Technical officers from the Department of Water Affairs who were part of the project implementation team, presented a draft 5-year Sustainability Plan for the project.</p> <p>Discussions</p> <p>6.1 Concerns were raised on the lack of the upscaling component in the Sustainability Plan. The concern was welcomed and DWA indicated incorporation into the final plan.</p> <p>6.2 The meeting pointed out that the plan was deficient of the financial aspects especially for the maintenance and upscaling programme of project interventions. The concern was noted for inclusion and budgeting focusing on Government funding support. In addition, UNDP reported that the Rainwater Harvesting is being up-scaled through the national response to the El Nino drought response with support from CERF funds. It was reported that in total 80 additional schools stand to benefit.</p> <p>6.3 The DWA was requested to take lead on the project and identify a focal point for the implementation of follow-ups. The focal point will from time to time give feedback to the PB and PTC members on progress of the sustainability plan.</p> <p>6.4 It was noted that Alien Invasive plant control programme was not included into</p>

	<p>the plan and the sentiments were adopted for inclusion in consultation with Ministry of Tourism and Environmental Affairs, Department of Forestry.</p>
<p>7. Project Closure</p>	<p>The UNDP Programme Specialist (PS) presented on the objectives of the meeting, highlighting the LPAC role in review of the project achievements in light of the set outcomes that: the project was aligned to the 2011-2015 Country Programme Document for the UNDP. It was pointed out that all the project assets will be handed over to the Government through the Ministry of Economic Planning and Development (MEPD), that will hand over the assets to the DWA for sustaining the project outcomes.</p> <p>All project funds will be retired and any financial balances in the HACT account be transferred to UNDP. It was however highlighted that all GEF Funds were completely utilised and any outstanding funds were a contribution from UNDP which would be utilised for the National Water Policy for integration of the climate change issues.</p> <p>The meeting reflected on the presentations on project achievements and financial disbursement pointing out that the project activity implementation has been completed. It was however indicated that the call for review of the National Water Policy which would be catered for by the UNDP given that the GEF resources have been exhausted.</p> <p>The meeting requested for handover of equipment and project assets to the MNRE-DWA through the MEPD.</p> <p>Lastly, highlight was made on that the project will be operationally financially closed in phases by June 2017.</p> <p>The meeting approved the project closure along UNDP procedures (<i>see Project Completion Checklist</i>).</p>
<p>8. Closing Remarks</p>	<p>Chairperson thanked all the PB, PSC and DWA members for attending the meeting and for the cooperation demonstrated during the project activity implementation. It was also noted that the project achieved most of its set targets and had a wide impact nationally and in rural communities to inform future transboundary undertaking.</p>
<p>9. Closing Prayer</p>	<p>Meeting was closed in prayer at 13h55.</p>