

**Justification for the Engagement of a Contractor (Firm)
Based on a Direct Contracting Modality**

Name of the Proposed Contractor	CHRG ELECTRIC VEHICLE TECHNOLOGIES INC.
Key Qualifications	<p>The Firm has relevant experience in electric transport and charging stations, with leadership and management experience. It is by far the only known firm that has extensively conducted both feasibility studies on electric vehicle charging stations and construction of such charging stations with involvement of and in collaboration with local government units in the Philippines.</p> <p>Examples of such projects include the following:</p> <ul style="list-style-type: none"> • Quezon City solar electric vehicle charging network • Feasibility study for the optimal placement of QC charging network • UP Town Mall, Taguig City parking lot charging deployment • Brgy. Ayala-Alabang, Muntinlupa City E-Trike fast charging station • Tuguegarao City government complex charging station network • UP Diliman solar charging stations and E-Trike fleet management • Cauayan City, Isabela charging station <p>Key members of the team who will be engaged have advanced degrees or ongoing further studies in electrical engineering and business management. Other members have a bachelor's in electrical engineering, information technology, and business administration or certified mechanics by the Technical Education and Skills Development Authority (TESDA).</p>
Contract Duration	85 days spread over 3 months
Brief Description of the Assignment	This engagement will specifically support the activities of the LCT Project on conducting a feasibility study for solar-powered electric vehicle charging stations (EVCS) in each of the pilot cities, with due consideration to the standards and guidelines of pertinent laws, regulations, and plans such as, but not limited to, Republic Act 11697 (Electric Vehicle Industry Development Act) and Comprehensive Roadmap for the Electric Vehicle Industry (CREVI).

Major Outputs for this Assignment	<ul style="list-style-type: none"> Complete specifications, dimensions, and characterization of the EVCS design, adequate and comprehensive enough for guidance in construction and installation for the following cities: <ul style="list-style-type: none"> Pasig City, Metro Manila Sta. Rosa City, Laguna Complete technical and financial feasibility studies for the installation of solar-powered EVCS with a detailed design of EVCS in the following cities: <ul style="list-style-type: none"> Pasig City, Metro Manila Sta. Rosa City, Laguna 		
Contract Value	PHP 3,870,000.00 or USD 65,626.59 (UNORE ForEx USD1=PHP58.97 as of October 2022)		
Cumulative Contract Amount the Past 12 months	USD 0		
Payment Terms	Percentage	Deliverables/Outputs	Deadline
	30%	Upon submission and acceptance of the following: Inception report and detailed work plan, including the methodology in accomplishing the deliverables.	10 November 2022
	40%	Upon submission and acceptance of the following: Complete and final specifications, dimensions, and characterization of the EVCS design, adequate and comprehensive enough for guidance in construction and installation: <ul style="list-style-type: none"> Pasig City Sta. Rosa City 	20 December 2022
	30%	Upon the submission and acceptance of the following: Complete technical and financial feasibility studies for the installation of solar-powered EVCS with a detailed design of EVCS in the following cities:	10 February 2023

Commented [JC1]: @Chynthia Mae Miraran @Rowena Nolasco Imperia

		<ul style="list-style-type: none"> • Pasig City • Sta. Rosa City 	
Result of Evaluation of Offer Against Requirements of the TOR	CHRG Electric Vehicle Technologies, Inc.'s offer proves to be responsive to the requirements of the TOR, based on their qualifications, competencies, experience, and resources.		
Is an Extension of this contract Likely? Why or Why not?	No		
Is the Justification for Direct Contracting Based on FRR 121.05 Below? If yes, kindly justify in the table below. If not, pls. explain	Yes		
Value for Money Assessment	The technical qualifications and project management background of the Firm are commensurate with their financial proposal.		
Quality Assurance Mechanism	CHRG Electric Vehicle Technologies, Inc. shall be under direct supervision of the Project Manager, overall supervision of the National Project Director and oversight from the UNDP Climate Action Programme Analyst, to whom all outputs shall be submitted. The consultant will be working directly with the Project Management Unit and expected to coordinate with the Department of Transportation (DOTr) and concerned project stakeholders. Outputs will be reviewed, monitored, and approved by UNDP and DOTr, with technical guidance from the Regional Technical Adviser, and inputs from TWG or Project Board where necessary.		
Risks and Mitigation Mechanisms	A weekly meeting/teleconference with the contractor will be done to regularly monitor progress and assess any risks to implementation within the specified timeline. Any risks shall be communicated to the IP and UNDP for appropriate contract management actions. Payments will only be released upon certification that the submitted outputs are of acceptable quality to DOTr and UNDP. An evaluation of the Firm's performance will be submitted prior to the release of the final tranche. The evaluation will determine whether the assignment was		

	satisfactorily performed and, if not, adjustments shall be made to rectify any lapses or points that will be jointly identified by DOTr and UNDP. The Firm will also be covered with medical insurance for the duration of the contract.
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Check and Explain the Justification for Direct Contracting In Accordance with UNDP FRR 121.05

Circumstances That Allow the Use of Direct Contracting
There is no competitive marketplace for the requirement
<p>The Firm is by far the only known firm that has extensively conducted both feasibility studies on electric vehicle charging stations and construction of such charging stations with involvement of and in collaboration with local government units in the Philippines.</p> <p>The Promotion of Low Carbon Urban Transport Systems (LCT) Project commenced on 16 November 2017 and will end on 16 May 2023, following an 18-month extension. The project, a CO-supported NIM funded by the Global Environment Facility (GEF), has experienced significant implementation delays from its inception due to various factors, including, among others, the initial lack of institutional support from the Government Implementing Partner (IP); high staff turnover; and COVID-19 delaying implementation of major activities and the government's suspension of public transportation, adversely impacting the transport sector, including the low carbon transport sub-sector. There is renewed support and commitment from the IP and transportation is almost back to normal operations, which allows for gradual recovery and provides entry point for promotion of low carbon transport. The passage of the Electric Vehicle Industry Development Act also provides a stronger enabling environment for the promotion of LCT investments in the country.</p> <p>Given that there is 7 months left to accelerate programme implementation, it is crucial to procure such services urgently to provide the much-needed strategic and technical advisory support to the project to ensure that key results are achieved by May 2023.</p> <p>Low carbon/sustainable transportation is still a niche market and expertise in-country is quite limited. Based on the market research of the LCT team, CHRG Electric Vehicle Technologies, Inc. is the best fit and most experienced local firm to fulfill the demands of the engagement while keeping the price reasonable.</p> <p>Considering the exigencies and CHRG Electric Vehicle Technologies Inc.'s fit for purpose, UNDP is directly contracting the firm for 85 days for a total of USD 65,626.59 to deliver on key outputs to support accelerating the implementation of the LCT project.</p>

This Note-to-File was Prepared and Submitted by :

Signature
Name Raisa Neith Salvador
Designation Project Manager, LCT Project
Date Signed

Commented [JC2]: @Rowena Nolasco Imperial
@Chynthia Mae Miraran

Commented [CM3R2]: done Sir. Chino :)

This Note-to-File is endorsed by :

Signature	
Name	Floradema Eleazar
Designation	Team Leader
Date Signed	

This Note-to-File is cleared by :

Signature	
Name	Samantha Gunasekera
Designation	Operations Manager
Date Signed	

The justification on this Note to File is sufficient and the Direct Contracting of the Firm is hereby approved by :

Signature	
Name	Selva Ramachandran
Designation	Resident Representative
Date Signed	