

Annual Work Plan

Year: 2018

Project Number: 00094414: YEP Joint Programme

Project Title: One UN Youth Employment Programme (1UN-YEP)

EXPECTED OUTPUTS And baseline, indicators including annual targets	PLANNED ACTIVITIES List activity results and associated actions	TIMEFRAME				RESPONSIBLE PARTY	PLANNED BUDGET			
		Q1	Q2	Q3	Q4		Funding Source	Budget Description	Amount USD	
Outcome 1 Employability of Youth is enhanced by a nationally integrated system which matches supply of education and skills with labour market Output 1.1 A system is in place for labour market training to provide relevant skills and experience leading to employment for young job seekers Baseline: <ul style="list-style-type: none"> There is no integrated national level e-platform of labour market information SNYC do not maintain a database of youth profiles with youth employment Indicators: <ul style="list-style-type: none"> National e-platform labour market information system in place At least 300 youths (data disaggregated) registered on the YEN e-platform Database of completed profiles of community-based youth uploaded to 	Activity Result 1.1.1: At least 300 youth, 50% of whom are females are registered on the YEN e-platform Activity action: 1. Advocacy for YEN e-platform 2. Linkages of YEN e-platform to LMS 3. Quarterly M&E Activity Result 1.1.2: At least 50 youths are able to secure employment through alignment of skills to employment demands in the e-platform & Labour Market Information System Activity action: 1. Update database of employment for skills matching 2. Identify from e-platform & LMS skills and knowledge to securing employment 3. Quarterly M&E Activity Result 1.1.3: At least 100 youths trained with soft skills and training relevant to employment demand. Activity action: 1. Identify training needs from e-platform and create training programmes, or use existing training programmes 2. Register as a Non Formal Provider with SQA 3. Coordinate and facilitate trainings					MW/CSD SNYC MCIL				
							UNDP TRAC	Training/Workshop 75700		

national e-platform labour market information system	3.1 SCA Grass root training		UNDP Regional		
Output 1.2 Young people have access to career development services	4. M&E Report Activity Result 1.2.1: 80 PSET/TVET students and 100 out of school youth receives career development services				
Baseline: No system to integrate and coordinate existing career development services and create new ones in response to youth needs	Activity Action: 1. 5 PSET/TVET students receives training fees for 2019 2. Monitoring visits			UNDP TRAC Training/Workshop 75700	1,820.00
Indicators: • An integrated system signposting youth job-seekers to services from a range of providers New career development services created in response to needs of youth transitioning to the labour market	Activity Result 1.2.2: 100 unemployed youth placed under internship program with public & private sector			UNDP TRAC Training/Workshop 75700	15,000.00
	Activity Action: 1. Consultation of internship programme with public and private sector 2. Develop internship program for out of school youth 3. Identify from e-platform & other partners youth for internship program 4. Internship 2018 Advocacy 6. Quarterly M&E		UNDP Regional UNDP Regional UNDP Regional	Audio Visual & Printing (74200) Training/Workshop 75700	1,420.00 750.00
SUB TOTAL					18,990.00
Output 2.1: A dedicated Youth Employment Fund is established under the CSSP facility to direct support for community-based youth.	Activity Results 2.1.1: At least 5 villages/community based proposal assisted			MMWCSD	
Baseline: There is no dedicated Youth Employment Fund (YEF) within domestic funding institutions	Activity Action: 1. Procurement of training materials, tools & equipment's for Youth Community Plantation (YCP)				
Indicator: A YEF is established within a	3. 125 youth identified for the YCP and registered on the e-platform 4. Monitoring visit 5. Quarterly M&E		UNDP Regional	Travel 71600	5,000

domestic funding institution, and functioning effectively	Activity Results 2.1.2: At least 50 young farmers trained on improved production practices	FAO	Refer annex for TCP Project Agreement (TCP/SAM/3603)	20,000
	Activity Results 2.1.3: At least 40 young farmers trained in agribusiness management, marketing and farm to market linkages	FAO		
Output 2.2: A system is established to promote youth entrepreneurship Baseline: There is no Small Business Incubator (SBI) Indicator: Establish a centralised community-based SBI model (with-in walls & with-out walls concept)	Activity Result 2.2.1: Small Business Incubator is operating within a Public-Private Partnership modality			
	Activity Action:	MWCSO MNRE		
	1. Consultation with 120 vulnerable families on the SBI (Wow)	UNDP Regional	Training/Workshop 75200	830,000
	2. MOU signing			
	3. Basic Business Training for 120 families	UNDP Regional	Training/Workshop 75700	7,000
	4. Seed funding for small business startups for 120 families	EWACC	Training/Workshop 75700	12,200
	5. Mobilize funds for SBI with walls	EWACC	Grants / Mat. & Goods 72600 / 72300	120,000
	6. SBI Tender	UNDP TRAC	Audio Visual & Printing (74200)	
	8. Quarterly M&E			
	Activity Result 2.2.2 Farm to Table Warehouse is operating to support young organic farmers and facilitate linkages between domestic farm supplies & the market demands			
Activity Action:	UNDP SDG Trust Fund	Training/Workshop 75700	128,258	
1. Delivery of organic agriculture training for community youth	WIBDI MWCSO			
2. M&E Report on Farm to Table	WIBDI UNDP MWCSO	Contractual Services 71400		
Activity Results 2.2.3 Increase number of Young Entrepreneurs registered in the National Young Entrepreneurs Exchange Forum & Awards				
Activity Action:	UNDP TRAC	Training/Workshop 75700		
1. Delivery & Advocacy of National Career Expo & Youth Week Program	MWCSO	Audio Visual & Printing (74200)	5,680,000	

<p>Output 2.3: Youth Employment priorities are integrated into the National Youth Policy</p> <p>Baseline: Youth in Informal economy are not covered in the National Youth Policy & the Labour Employment Act</p> <p>Indicators: Raise awareness & advocacy events addressing the empowerment of youth in the informal economy</p> <p>Outcomes:</p>	<p>Activity Result 2.3.1 Provide capacity building trainings for youth groups & youth development stakeholders</p> <p>Activity Action: 1. Green social enterprise training & support for youth groups 3. Monitoring Visits 4. Quarterly M&E</p>	<p>MW/CSD MNRE</p>	<p>EWACC UNDP TRAC</p> <p>Training/Workshop (75700) Training/Workshop 75700</p>	<p>298,968.00</p>
<p>Outcome 3: A nationally integrated approach to youth employment builds capacity and creates an enabling environment for the empowerment of youth in the informal economy.</p> <p>Output 3.1 The Programme Management Unit is established and fully functional to support the implementation of the joint YEP</p> <p>Baseline: Zero PMU for joint programme</p> <p>Indicators: PMU staff are recruited and functioning in implementation of YEP</p>	<p>Activity Result 3.1 UNDP & MW/CSD administration processes are followed and completed</p> <p>Activity Action: 1. Final AWP & budget 2018 approved in CEED meeting 2. 2017 4th Quarterly Progress Report 3. PMU Supplies 4. Quarterly Progress Report submitted to ACEO 5. Revise YEP ProDoc 6. YEP ProDoc Consultation 7. Letter of Agreement (LOA) MW/CSD/UNDP signed 8. PMU 2018 staff salary 9. National UNV</p>	<p>MW/CSD</p>	<p>UNDP TRAC UNDP TRAC UNDP TRAC UNDP TRAC UNDP TRAC UNDP TRAC UNDP TRAC UNDP TRAC UNDP TRAC</p> <p>Supplies (72500) Local Consultant (71300) UN Volunteer (71500)</p>	<p>11,600 52,500 11,600 64,100.00</p>
<p>SUB TOTAL</p>				

Breakdown of Funds

Output 1		18,990
- UNDP TRAC (1,820)		
- UNDP Regional (17,170)		
Output 2		296,458
- UNDP TRAC (5,680)		
- UNDP Regional (12,830)		
- UNDP SDC Trust Fund (128,258)		
- UNDP EWACC (132,200)		
- FAO (20,000)		
Output 3 - UNDP TRAC		64,100
TOTAL FUNDS REQUESTED FOR 2018 - UNDP TRAC		71,600
- UNDP Regional		30,000

Approved by:



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CEO - Ministry of Women, Community & Social Development

Date: 30/07/18

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