**Evaluation Plan**

The evaluation plan outlines what is to be evaluated, with whom and by when. It provides clarity as to the overall strategic coverage of the programme by evaluation. All units responsible for country, regional and global programmes are required to prepare a plan for the programming cycle.

In line with the recent Executive Board decision, responsible units are required to make the evaluation plan available as an annex to all programme documents that are submitted for approval. The plan submitted to the Board should, at a minimum, outline the intended outcome evaluations and the proposed timing of each evaluation. For country offices, identifying strategic areas for evaluation is an integral part of the Country Programme Document preparation process and should draw on the UNDAF M&E plan. During the CPAP preparation, the country offices should further elaborate the plan. To remain relevant and user-oriented, the plan should be reviewed at the annual work planning process, and if necessary, be updated.

The plan should be strategic so that the evaluations will generate the most critical and useful information for decision making. It should take into account other evaluations planned by the government and other development partners. All mandatory evaluations should be included in the evaluation plan. Outcome evaluations, as identified in the plan, and project evaluations required by a partnership protocol, such as GEF evaluations, constitute mandatory evaluations for programme units.

The plan should be costed for efficiency in implementation. Senior managers of the programme units are responsible for securing sufficient financial and human resources to carry out planned evaluations. The programme units are responsible for uploading the evaluation plan and updating any changes in the [Evaluation Resource Centre (ERC).](http://erc.undp.org/index.aspx?module=Intra)

Units exercising a line oversight function are responsible for reviewing evaluation plans for coverage and quality, and monitoring compliance. For instance, the Regional Bureaux review the evaluation plans of country offices, and monitor their evaluation compliance. The Evaluation Office provides the systems and quality standards.

**Evaluation Plan for Jamaica Country Programe**

**Programming Cycle: 2009-2011**

**Date: February 2010 (Revised Dec 2011)**

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| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Evaluation Title** | **Partners****(joint evaluation)** | **MYFF Goal** | **CPD or CPAP Outcome**  | **Evaluation Completion Date** | **Key evaluation stakeholders**  | **Resources for Evaluation and Sources of Funding** | **Mandatory Evaluation?****(Y/N)** | **Status\*** | **Reports uploaded in ERC? (Y/N)** | **Comments** |
| **UNDAF Evaluations** |  |
|  |  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |
| **Outcome Evaluations** |  |
| Integrated land, costal zone, water and energy management practices improved |  |  | Outcome 3.3  | **2010** | National Environment and Planning Agency, Forestry Department, Meteorological Service, Office of the Prime Minister, Institute of Jamaica, The Nature Conservancy, Jamaica Conservation and Development Trust | **$20,000 UNDP** | **Y** | **Done** | **N** |  |
| Reduction in the incidence of poverty, unemployment, and exclusion among vulnerable groups and selected communities, particularly in rural Jamaica |  |  | Outcome 3.1 | **2011** |  | **$20,000 UNDP** | **Y** | **Cancelled** | **N** | **ADR completed in 2011, this was therefore no longer necessary** |
| **Project Evaluations**  |  |
|  |  |  |  |  |  |  |  |  |  |  |
| Independent Mid-Term Evaluation for Capacity Building for Sustainable Land Management in Jamaica | **Forestry Department, UNDP** |  | Outcome 3.3  | **October 2011** | National Environment and Planning Agency, Forestry Department, Office of the Prime Minister, | **$15,000 project funds,**  | **Y** | **Cancelled** | **N** | **As the project ends June 2012 and the MTE is optional it was advised that the MTE be cancelled and an TE be done at that time.** |
| Mid-term Evaluation for Piloting Natural Resource Valuation within Environmental Impact Assessments | **National Environment & Planning Agency, UNDP** |  | Outcome 3.3  | **2011- march** | National Environment and Planning Agency, Forestry Department, Office of the Prime Minister, The Nature Conservancy, Jamaica Conservation and Development Trust | **$17,900 project funds,**  | **Y** | **Done** | **N** | **Evaluation report not yet finalised** |
| Jamaica Violence Prevention, Peace and Sustainable Development Programme (JVPPSD) | **BCPR** |  | Outcome 5.3.  | **June 2010** | BCPR, Ministry of National Security, Ministry of Justice, Social Development Commission | **$16,000 BCPR** | **N** | **Done** | **Y** |  |
| JVPPSD (Community of Practice | **UNDP** |  | Outcome 5.3  | **November 2010** | Ministry of National Security, PMU | **$16,000 BCPR** | **Y** | **Done** | **Y** |  |
| Strengthening Community Safety through Local Government Capacity Building | **DGTTF** |  | Outcome 5.3  | **December 2010** | Department of Local Government, SDC, Huairou Commission/ Groots Jamaica | **11, 800 DGTTF** | **Y** | **Done** | **N** |  |
| **Other Evaluations** |  |
| Mid-term Evaluation for Jamaica country programme | **Planning Institute of Jamaica, UNDP** |  | All Outcomes | **June 2010** | Planning Institute of jamaicaNational Environment and Planning Agency, Forestry Department, Meteorological Service, Office of the Prime Minister, Institute of Jamaica, The Nature Conservancy, Jamaica Conservation and Development TrustMinistry of National Security, Ministry of Justice, Social Development Commission, Women’s Resource and Outreach Centre, Dispute Resolution Foundation, Violence Prevention Alliance, Kingston & St. Andrew Action Forum, Institute of Criminal Justice and Security, Young Americas Business Trust | **$20,000 UNDP****(DSS funds)**  | **Y** | **Pending** | **N** |  |
| Final evaluation for Jamaica country programme | **Planning Institute of Jamaica, UNDP** |  | All Outcomes | **December2011** | Planning institute of Jamaica, National Environment and Planning Agency, Forestry Department, Meteorological Service, Office of the Prime Minister, Institute of Jamaica, The Nature Conservancy, Jamaica Conservation and Development TrustMinistry of National Security, Ministry of Justice, Social Development Commission, Women’s Resource and Outreach Centre, Dispute Resolution Foundation, Violence Prevention Alliance, Kingston & St. Andrew Action Forum, Institute of Criminal Justice and Security, Young Americas Business Trust | **$20,000 UNDP (DSS funds)** | **Y** | **Cancelled** | **N** | **ADR completed in 2011, this was therefore no longer necessary** |
|  |  |  |  |  |  |  |  |  |  |  |

\* Status of the evaluation: Pending, Initiated, or Done